



DEPARTMENT OF TRANSPORTATION
Milwaukee County
Donna Brown-Martin, Director and Highway Commissioner

October 13, 2023

Subject: Permit Manual and Fee Updates for 2024

This letter is to inform you of the updates to the Milwaukee County Department of Transportation (MCDOT) Permit Manual and changes to fees assessed for permits. These changes are effective January 1, 2024. Please see the enclosed 2024 Permit Fee Rates. Note also that these fees are for MCDOT permits only, and there may be other Milwaukee County Departments which may require separate permits (e.g. Parks, Department of Administration (DOA)). Please contact those departments for their fee schedules and requirements.

According to Chapter 67 of the Milwaukee County Code of Ordinances, a permit application must be filed with Milwaukee County Department of Transportation - Transportation Services Division and a permit issued for all work within the Public Right of Way. This includes, but is not limited to, installation or removal of a driveway; excavations for installation or repair of utility company facilities or equipment; placement of utility facilities (poles, pedestals, etc.); and construction, replacement, or repair of sidewalks.

Permits are also required for temporary occupancy of the Public Right of Way, special events held within the Public Right of Way, encroachments and obstructions within the Public Right of Way, abandoning existing facilities within the Public Right of Way, connecting to storm sewers or ditches within the Public Right of Way, and transporting an oversize load over any portion of a County Trunk Highway. An Oversize Load is defined in Chapter 348 of the Wisconsin State Statutes.

Only public taxing entities may apply for a Special Event Permit. Tree planting or any other landscaping within the Public Right of Way also requires a separate maintenance agreement in addition to the permit.

In the future, the Permit Manual and the Fee Schedule will be reviewed and updated every two (2) years to keep up with specification changes and inflation. If you have any question or concerns, please contact me at 414-257-5947.

Sincerely,

Vernon Singleton

Milwaukee County Department of Transportation
c: Donna Brown-Martin
Andrea Weddle-Henning

Enclosure: 2024 Permit Fee Rates



2024 Permit Fee Rates

Permit Fees	New 2024 Rates	Old Rates (2011-2023)
Engineering Fee	\$170.00	\$100.00
Inspection Fee	\$150.00	\$125.00

Processing Fees for Permit Types*	New 2024 Rates	Old Rates (2011-2023)
Excavation	\$110.00	\$50.00
Gateway Signs	\$110.00	\$50.00
Overhead Banners	\$110.00	\$50.00
Detours	\$110.00	\$50.00
Special Event	\$110.00	\$50.00
Access/Driveway	\$110.00	\$50.00
Revocable Occupancy	\$110.00	\$50.00
Temporary Occupancy	\$110.00	\$50.00
Oversize/Overweight (OSOW) Load	\$75.00	\$50.00
Other	\$170.00	\$50.00

*Processing Fee charged to all Permits to cover administrative costs.