



# Milwaukee County Department of Parks, Recreation & Culture



## Mitchell Park Domes

### 2018 DOMES COMMERCIAL PHOTOGRAPHY/FILMING PERMIT APPLICATION

#### WHAT REQUIRES A COMMERCIAL PHOTOGRAPHY PERMIT?

Photos taken to be used in the stream of commerce require a Commercial Photography Permit. A Commercial Photography Permit must be completed, processed, and approved, including payment, to reserve time at the Domes to take professional photographs related to each of the following:

- Advertising and art
- Fashion and glamour photography
- Editorial photography
- Photojournalism
- Any other photography session in which the final images may be used in the stream of commerce

#### DOMES SETTINGS AND ACCESS RULES:

All public areas of the Domes are available for photography sessions. The Domes is a living museum so we ask that caution should be used around all plantings. Do not step into any of the flowerbeds, on any of the rock ledges or into any wooded areas.

Because the Domes are open to the public, reservations cannot be made for a specific location. Also, the exercise of a permit granted cannot in any way interfere with normal public use of the Domes or with normal park maintenance and operations. Failure to comply with Permit rules may result in permit revocation. The Domes are unable to provide accommodations for a private dressing or changing area.

Every reasonable effort will be made to provide for photographic opportunities; however, the issuance of a photography permit does not imply any obligation for the Domes to set aside an area, close off an area, or in any way restrict the general public's use of the facility.

#### PERMIT TIMES AND FEES (subject to change):

The Domes are open 365 days a year.

Only two (2) permits are granted for each hour, and permit times start on the hour, not the half-hour.

General Hours:                      9:00 a.m. – 5:00 p.m. Monday through Friday  
    9:00 a.m. – 4:00 p.m. Saturday, Sunday & Major Holidays

- **Commercial Photography Permit:** The permit fee is \$396.00 (includes sales tax) for up to 3 hours, and \$823.68 (includes sales tax) for up to 8 hours. Because the facility was not constructed to accommodate large groups, the size of **any group is limited to 50 people** in order to keep the pathways clear for the attending public. Also, if a permit holder goes over the reserved time period, he/she will be charged for the additional time at a rate of \$125.00/hour, (\$132.00 w/tax). *This fee does NOT include admissions to the Domes.* Each person attending the photo shoot must pay the admission rate in addition to the fee payment (see Admission Rates.)

**Wisconsin State Sales Tax:** All Photography/Filming permit fees include sales tax (5.6%). If you are a tax-exempt organization, attach a copy of your Certificate of Exempt Status (CES#) issued by the Department of Revenue from the State of Wisconsin.

**ADMISSION RATES TO THE DOMES (subject to change):**

Regular admission rates apply to access the Domes at all times, including professional site visits.

- Children 5 yrs. & under      Free
- Children (6 – 17 yrs.)      \$6.00
- Students with ID              \$6.00
- Adults & Seniors                      \$8.00
- Adults with Disabilities              \$6.00
- Group Rate (20+)      \$7.50 (adults) & \$5.50 (children)

**CANCELLATION POLICY:**

In the event of a cancellation, a written notification of cancellation must be received no later than two (2) weeks prior to the scheduled date. After that, there are NO refunds. Additionally, to receive any refund the original permit must accompany the written notification.

- **All Commercial Photography Permit cancellations will be charged a \$50.00 administrative fee.**

**RULES, REGULATIONS AND CONSIDERATIONS:**

- Please check in at the Fee Booth Desk upon arrival.
- Please advise your driver and guests to park in the parking lot, not the circle drive in front of the facility. The circle is a fire lane and must remain clear. Engines must be turned off while parking in the lot.
- *Carry-in* alcoholic beverages are not permitted at the Domes per chapter 47.17 of the Milwaukee County Ordinance.
- The Domes are not air-conditioned in the display areas and can get very warm in the summer.
- Extra furnishings, e.g. folding chairs, arbors, floral displays, tents or other props, are not allowed.
- Please be advised; permit holder is responsible for clean-up, any and all costs incurred by the Domes for clean-up beyond normal operating procedures will be billed to the permit holder.
- Under no conditions and at no time may a photograph taken at the Domes, or at any other Milwaukee County Park, be used to infer endorsement of a product, person or service by Milwaukee County or by any of its employees.
- Milwaukee County Parks Dept. will not be liable if they are unable to provide services or fulfill requests or obligations because of situations that arise due to conservatory maintenance, safety issues, acts of god or other causes beyond their reasonable control.
- **The permit holder agrees that it will at all times during the existence of this permit indemnify and hold harmless Milwaukee County** against any and all liability, costs or expenses (including attorney’s fees) which Milwaukee County may sustain by reason of the acts or omissions of the permit holder, its guests or invitees.

**PERMIT QUESTIONNAIRE:**

Please read carefully, complete, and return with payment.

Date Permit Needed \_\_\_\_\_ Location \_\_\_\_\_

Time (includes your set up and clean up time), from \_\_\_\_\_ to \_\_\_\_\_

Group Name \_\_\_\_\_

Responsible Person \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email \_\_\_\_\_ Day of Phone \_\_\_\_\_

Type of Event \_\_\_\_\_ Estimated Attendance \_\_\_\_\_

\$ _____ Admission for party Based on current Admission Rates	\$ _____ Cancellation
\$ _____ Commercial Photo Permit – 3 hr. - \$375.00 (\$396.00 w/tax)	
\$ _____ Commercial Photo Permit – 8 hr. - \$780.00 (\$823.68 w/tax)	\$ _____ TOTAL
<div style="border: 1px solid black; padding: 5px;"> <p><i>“For Office Use Only”</i> - Date _____ Processed by _____ Amount _____</p> <p style="text-align: right;">Cash      Check      Charge</p> </div>	

Payments may be made in cash, check (payable to **Milwaukee County Treasurer**), or credit card (Visa, MasterCard or Discover.)

I hereby acknowledge that I have read, understand and agree to follow the terms and conditions, rules, regulations and considerations contained herein. In addition, I acknowledge and understand that I am responsible for any damage that may result from my actions or those of my guests or invitees.

**I AGREE THAT THE ENTRY OF MY FULL NAME BELOW CONSTITUTES AN ELECTRONIC SIGNATURE.**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
*(Electronic Signature Accepted)*