

MILWAUKEE COUNTY ETHICS BOARD

Thursday, November 3, 2022, Ethics Board Meeting Minutes

1.0 Call to Order and Roll Call

Board Chair Christopher Meuler called to order a regular meeting of the Ethics Board at 3:06 p.m. on November 3, 2022. The meeting was held telephonically.

The Ethics Board Executive Director, Adam Gilmore, conducted a roll call. The following Board Members were present: Christopher Meuler, Christine Hansen, Dana Guthrie and Clarence Nicholas. Mr. Richard Donner was absent.

2.0 Introduction of Dean Daniels, New Ethics Board Member

Board Chair Christopher Meuler and Executive Director Adam Gilmore welcomed Mr. Dean Daniels to the Ethics Board. Mr. Daniels expressed his honor to join the Board and shared background information about himself.

3.0 Paralegal Position Update

Mr. Adam Gilmore, Executive Director, informed the Board that former Administrative Assistant Alisha Terry was promoted to the role of Paralegal for the Ethics Board Office.

4.0 Approval of the Minutes for the Meetings of August 2, 2022

Mr. Nicholas moved, Mr. Daniels seconded, and the Board voted 5-0 to approve the August 2, 2022 meeting minutes.

5.0 Report of the Executive Director

5.1 2022 3rd Quarter Lobbying Report from the County Clerk, George Christenson

The item was informational only. No action was taken by the Board.

5.2 2023 Budget Submission

Mr. Adam Gilmore, Executive Director, reported that the 2023 budget request for the Ethics Board, Personnel Review Board and Civil Service Commission has been submitted and that no adjustment was required.

5.3 Annual SEI Drive Progress

Mr. Gilmore informed the Board that the office has begun work on confirming departmental lists of filers. Confirmation should be completed before the end of

the year, so that the annual e-mail instructing filers to complete their Statement of Economic Interests can be sent out in late December. Currently there are about 325 filers.

5.4 Training for Board Members

Mr. Gilmore informed the Board that the Office of the County Executive will now require all members of County quasi-judicial boards and commissions to complete certain trainings. The trainings required will include harassment, racial equity and ethics. The Ethics Board Office is working with the Office of the County Executive and Human Resources to administer the trainings via Dayforce.

6.0 2023 Ethics Board Meeting Schedule

Ms. Hansen moved, Mr. Nicholas seconded, and the Board voted (5-0), to schedule the 2023 Ethics Board meetings for:

- February 2, 2023
- May 4, 2023
- August 3, 2023
- November 2, 2023

The meetings are scheduled to begin at 3:00 p.m., unless notification is provided in advance, in accordance with Wisconsin Open Meetings Law.

7.0 Closed Session

At 3:28 p.m., Ms. Guthrie moved, Mr. Nicholas seconded, and the Board voted 5-0 to go into closed session.

19.85 (1) (g) The Board may confer with legal counsel concerning litigation strategy.

19.85(1) (h) The Board's deliberations on requests for advice under the ethics code shall be in closed session.

At 4:14 p.m., after discussion in closed session, Mr. Nicholas moved, Ms. Guthrie seconded, and the Board voted 5-0 to reconvene in open session.

6.0 Adjournment

Mr. Nicholas moved, Mr. Daniels seconded, and the Board voted 5-0 to adjourn the meeting at 4:14 p.m.

Minutes submitted by: Alisha Terry, Paralegal, Ethics Board