

MILWAUKEE COUNTY ETHICS BOARD

Tuesday, August 2, 2022, Ethics Board Meeting Minutes

1.0 Call to Order and Roll Call

Board Chair Christopher Meuler called to order a special meeting of the Ethics Board at 2:05 p.m. on August 2, 2022. The meeting was held telephonically.

The Ethics Board Executive Director, Adam Gilmore, conducted a roll call. The following Board Members were present: Christopher Meuler, Christine Hansen, Dana Guthrie and Richard Donner. Clarence Nicholas was absent.

2.0 Approval of the Minutes for the Meetings of May 5, June 9, July 8, and July 15, 2022

Ms. Guthrie moved, Ms. Hansen seconded, and the Board voted 4-0 to approve the May 5 and June 9, 2022 meeting minutes.

Ms. Hansen moved, Mr. Donner seconded, and the Board voted 3-0, with Ms. Guthrie abstaining, to approve the July 8 and July 15, 2022 meeting minutes, subject to any additions from Clarence Nicholas.

3.0 Report of the Executive Director

3.1 2022 2nd Quarter Lobbying Report from the County Clerk, George Christenson

The item was informational only. No action was taken by the Board.

3.2 2023 Budget Submission

Mr. Adam Gilmore, Executive Director, reported that the 2023 budgets for Ethics Board, Personnel Review Board and Civil Service Commission has been submitted. Mr. Gilmore expects to present on the budget request with the County Board Finance Committee.

4.0 Department of Human Resources Request for Policy Edits

Mr. Adam Gilmore informed the Board that the Department of Human Resources (“HR”), as part of the 2019/2020 Register of Deeds audit, has been asked to develop a secondary employment policy to be issued county-wide. Most of the policy relates to Ethics Code provisions and the business of the Ethics office. Mr. Gilmore has worked with HR over the last couple years to provide information on the Ethics Code and factors the Board considers when faced with secondary employment scenarios. HR has

submitted a draft policy to the Ethics Board office to provide edits and revisions. Mr. Gilmore provided edits as they relate to the responsibilities of each party as provided by the Code, specifically the Limits on Contact. The initial draft put more of the onus on the employee, whereas the provision intends the responsibility to request a waiver to be on the applicable Departmental authority.

Ms. Sarah Zaug, HR Business Manager, provided background knowledge on the development of the secondary employment policy and answered questions from the Board Members.

5.0 Closed Session

At 2:27 p.m., Ms. Hansen moved, Mr. Donner seconded, and the Board voted 4-0 to go into closed session.

*19.85 (1) (g) The Board may confer with legal counsel concerning litigation strategy.
19.85(1) (h) The Board's deliberations on requests for advice under the ethics code shall be in closed session.*

At 3:51 p.m., after discussion in closed session, Ms. Hansen moved, Mr. Donner seconded, and the Board voted 4-0 to reconvene in open session.

6.0 Adjournment

Ms. Guthrie moved, Mr. Donner seconded, and the Board voted 4-0 to adjourn the meeting at 3:53 p.m.

Minutes submitted by: Alisha Terry
Paralegal, Ethics Board