

# ***MILWAUKEE COUNTY ETHICS BOARD***

## **Thursday, February 2, 2023, Ethics Board Meeting Minutes**

### **1.0 Call to Order and Roll Call**

Board Chair Christopher Meuler called to order a regular meeting of the Ethics Board at 3:05 p.m. on February 2, 2023. The meeting was held telephonically.

The Ethics Board Executive Director, Adam Gilmore, conducted a roll call. The following Board Members were present: Christopher Meuler, Christine Hansen, Dean Daniels, Richard Donner, Dana Guthrie and Clarence Nicholas.

### **2.0 Member Christine Hansen Leaving Ethics Board**

Executive Director Adam Gilmore informed the Board that Member Christine Hansen will be leaving the Board once her term expires in April 2023. Board Chair Christopher Meuler and Mr. Gilmore expressed their appreciation for the diligence, hard work and dedication Ms. Hansen has provided to the Ethics Board and Milwaukee County in her years of service.

### **3.0 Election of Officers**

Ms. Hansen moved, and Mr. Nicholas seconded, to elect Christopher Meuler as the chair of the Ethics Board. The Board voted (5-0), with Mr. Meuler abstaining.

Mr. Meuler moved, and Mr. Nicholas seconded, to elect Dana Guthrie as vice chair of the Ethics Board. The Board voted (5-0), with Ms. Guthrie abstaining.

### **4.0 Approval of the Minutes for the Meetings of November 3, 2022**

Ms. Hansen moved, Mr. Meuler seconded, and the Board voted 6-0 to approve the November 3, 2022 meeting minutes.

### **5.0 Report of the Executive Director**

5.1 2022 4<sup>th</sup> Quarter Lobbying Report from the County Clerk, George Christenson

*This item was informational only. No action was taken by the Board.*

5.2 2022 Ethics Board Annual Report

Mr. Gilmore informed the Board that the draft 2022 Annual Report had been circulated to Board Members for review. After the report is finalized, it will be submitted to the County Board to be placed on file.

### 5.3 2022/2023 Annual SEI Drive Report

Mr. Gilmore informed the Board that the 2023 annual Statement of Economic Interest drive had been completed. There was a decrease in the number filed by the deadline (75%) from the past few years, but by the time of the Board's meeting some fifty more filers had provided their submissions. Throughout the drive this year, a few glitches with the relatively new SEI filing portal were identified, and the Board's office will work with IMSD and its vendor to refine the process ahead of next year's drive. Mr. Gilmore informed the Board of his intent to approach the Department of Human Resources regarding ways to secure filings from newly hired employees throughout the year when appropriate.

### 5.4 Training Initiatives for Board Members Update

Mr. Gilmore informed the Board that Mr. Meuler, Mr. Nicholas, and Mr. Daniels have completed the required trainings. Ms. Hansen will not be required to complete, since she is leaving the Board. Mr. Donner and Ms. Guthrie have yet to complete the required trainings and were encouraged to do so as soon as possible.

### 5.5 Office Administrative Assistant Hiring Update

Mr. Gilmore informed the Board that a candidate has been hired and will begin February 20, 2023.

## 6.0 **Closed Session**

At 3:20 p.m., Ms. Guthrie moved, Mr. Nicholas seconded, and the Board voted 6-0 to go into closed session.

*19.85 (1) (g) The Board may confer with legal counsel concerning litigation strategy.*

*19.85(1) (h) The Board's deliberations on requests for advice under the ethics code shall be in closed session.*

At 3:40 p.m., after discussion in closed session, Ms. Hansen moved, Ms. Guthrie seconded, and the Board voted 6-0 to reconvene in open session.

## 7.0 **Adjournment**

Ms. Hansen moved, Mr. Nicholas seconded, and the Board voted 6-0 to adjourn the meeting at 3:41 p.m.

Minutes submitted by: Alisha Terry, Paralegal, Ethics Board