



*Milwaukee County*  
OFFICE OF EMERGENCY MANAGEMENT  
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# NUMBERED NOTICE

Number: **18-08**

Date: 10/05/2018

From: Dr. M Riccardo Colella, Medical Director  
Linda Mattrisch, QA Supervisor

Section: EMS Division  
EMS Division

To: All EMS Providers

Subject: Expired Controlled Substance Policy

Purpose: To provide guidance on collection of expired controlled substances.

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The OEM EMS division met with representatives from the DEA office on Tuesday, September 26, to discuss best practices regarding controlled substance management, inventory, administration, and documentation. We are in the process of revising our current administrative policies to reflect these best practices and prepare for anticipated changes, as well as incorporate Operative IQ functions into our protocols.

One main discussion point was destruction of expired controlled substances, as well as other full-vial needs for destruction such as broken/damaged seal vials. ***Per the DEA instructions, we are not to waste these full vials into the sharps containers (or sinks for flushing) any longer.*** These expiring controlled substances should be collected by the EMS supervisor and placed into the agency safe for security.

Please do not physically or electronically 'destroy' these vials. OEM EMS is exploring options for disposal of these substances.

Each fire department EMS supervisor should notify providers of impending expirations and facilitate removal of vials to the agency safe upon expiration.