



OASIS

(Organization of Affiliated
Secure Interoperable RF Subsystems)

Governance Board of Directors

Meeting Minutes

May 19, 2017; 1:00 – 3:00 pm
 Bayside Village Hall
 9075 N. Regent Rd., Bayside

Chair

Andy Pederson; Manager, Village of Bayside

Vice-Chair

Christine Westrich; Director, Milwaukee County OEM

Secretary

Eric Cera; Chief, Hales Corners Police Department

Directors

Hon. Erik Brooks; Mayor, City of South Milwaukee

Robert Ugaste; Chief, Wauwatosa Fire Department

Steve Kreklow; Budget Director, Milwaukee County

Kathleen David; Deputy Director, Gen. Mitchell Int'l Airport

CALL TO ORDER

Chairperson Pederson called the meeting to order at 1:03pm.

ROLL CALL

Members

DAS	Steve Kreklow	excused
DOT	Kathleen David	present
OEM	Christine Westrich	present
ICC	Erik Brooks	present
Municipalities	Andy Pederson	present
MCLEEA	Eric Cera	excused
MCAFC	Robert Ugaste	present

Advisory Members

Operations Committee	Jay Scharfenberg	excused
Technical Committee	Jim Mayer	excused
Owners	Steve Surwillo	present, via phone

Guests

North Central HIDTA	Andy Koffman	present
OEM	Kevin Shermach	present

APPROVALS

Meeting Agenda

Director Westrich moved to approve 5/19/2017 Meeting Agenda, Chief Ugaste seconded. The motion passed unanimously.

Meeting Minutes

Ms. David moved to approve 11/18/2016 Meeting Minutes, Director Westrich seconded. The motion passed unanimously.

1. Election of Chairperson & Secretary

At Mr. Pederson's request, Mr. Surwillo explained the by-laws of Governance Board with regard to election of Officers to two-year terms. As the Chairperson and Secretary positions were elected in February 2015, terms of both positions have expired.

- Director Westrich moved to reelect Mr. Pederson to another term as Chairperson, Ms. David seconded. The motion passed unanimously, with one abstention (Mr. Pederson).
- Chief Ugaste moved to reelect Chief Cera to another term as Secretary, Director Westrich seconded. The motion passed unanimously.

TECH & OPS COMMITTEE UPDATE

1. Recommendations to Fill Vacancies

Mr. Surwillo reported that the Technical Committee strongly recommends Capt. Sean Licht be elected to the vacant seat on that Committee, and that the Operational Committee strongly recommends Jason Bauknecht to the vacant seat on that Committee. Mr. Pederson noted that the vacancies are up for action in New Business.

2. HIDTA (Green Bay) – Mutual Aid User Recommendation

Mr. Pederson welcomed Andy Koffmann of North Central High Intensity Drug Trafficking Areas (NC-HIDTA). Mr. Koffman described HIDTA as a federally-funded part of the federal Office of National Drug Control Policy (ONDCP), whose mission is to identify, target and dismantle drug trafficking organizations. HIDTA is a grant program, not an agency, and its role is in coordinating law enforcement agencies and other partners. There are 32 HIDTA organizations in the US, and North Central HIDTA covers Wisconsin and Minnesota.

The Brown County Drug Task Force is a HIDTA initiative, and its investigations often lead to Milwaukee County. The Task Force uses WISCOM, but due to coverage limitations in the Milwaukee area, HIDTA is requesting recognition for mutual assistance from OASIS, both for effective communications coverage and the ability to better communicate with OASIS-supported agencies.

Director Westrich noted that OASIS already has mutual assistance relationships: HIDTA's Milwaukee task force is sponsored by West Allis; the Veterans Administration is sponsored by West Milwaukee; Mayfair Mall security is sponsored by Wauwatosa. However, North Central HIDTA would not be a daily user of OASIS, and therefore would not be charged a fee for usage.

Mr. Pederson noted that this issue is up for action in New Business.

OLD BUSINESS

1. Officer Term Review

Director Westrich noted that, per the by-laws, the Chairperson-in-waiting must be confirmed to serve beyond the term of the current Chairperson. Mr. Pederson's term expires February 5, 2018, and Chief Ugaste has been reappointed for another two-year term by County Executive Abele, through February 1, 2019.

2. XTS AN Issue Closeout

Mr. Surwillo explained that since the XTS AN radios do not have the memory needed to operate on OASIS, they should be replaced with Motorola Apex. Mayor Brooks noted that South Milwaukee is awaiting delivery; Director Westrich added Greendale, Hales Corners and City of Milwaukee Dept. of Public Works are in the works. Mr. Surwillo stressed that municipalities should contact BAYCOM if they haven't already, because all the new units should be on hand before programming begins.

3. OASIS Project Update

Cutover: Mr. Surwillo reported that since the March 15 cutover, GMIA, Milwaukee and Wauwatosa are scheduled to cutover next week; Bayside will be complete by June 15; West Allis/West Milwaukee by June 30; Greenfield by mid-July. The team is still working with Motorola to resolve two issues: an open mic, in which a user is keying dead air; and a hi-lo audio problem, which might be due to fiber damage.

Mr. Surwillo noted work continues on subscriber cutover, with Milwaukee County Facilities Management as the pilot. After two weeks with 55 radios on digital channels, users were pleased with audio and coverage, particularly in the Courthouse basement. Behavioral Health is the next department in the queue.

To facilitate implementation and promote standardization, BAYCOM is working with representatives from the County, fire departments and law enforcement agencies. BAYCOM asked to group some municipalities together, eg, Wauwatosa Fire & Police with Mayfair Mall.

System ID: Mr. Surwillo reported on a system ID number issue; Motorola discovered that an error was made at the factory, and many of the new radios were programmed with the incorrect system ID. Motorola has requested a letter that confirms we are switching from the incorrect ID to the correct one.

ISSI Gateway: Mr. Surwillo reported that two connections to OASIS are being tested, one each to WISCOM and OpenSky, targeting summer to complete. While many radios are programmed to work on WISCOM, limited coverage in Milwaukee County necessitates programming OASIS. MFD's BC Mayer has asked for a patch. Working with MPD to make the fix in September. However, some at MPD are resistant to moving to OASIS, and Director Westrich believes that by the end of the summer we should be able to prove OASIS's advantage in coverage and clarity, thanks to McKinley tower gave us that.

Director Westrich commented that Motorola provides a budgetary quote of \$39 million for MPD, MFD and DPW to migrate to OASIS. It is unknown how much a P25 upgrade to OpenSky would cost; an RFP would delineate these cost differences.

NEW BUSINESS

1. 2017 Annual Report, Operating Budget, 5-Year Capital Improvement Plan

Director Westrich noted the draft was emailed to the governance board the prior day. Since many had not yet reviewed it, Mr. Surwillo was asked to walk the group through the piece.

Items that were discussed in depth included:

- Chief Ugaste recommended that beginning in 2018's report, the list of project achievements should span from the start of OASIS to create context and show broad impact.
- Some members asked if including NextGen911 and FirstNet in the report (Section IV) would spur questions of "Why do OASIS when we can wait for FirstNet?" Director Westrich shared that she wanted to frame OASIS as different, and fully operational: FirstNet is still in its infancy, and will be limited to wireless data, not voice, and there is no firm timeline for availability. The group agreed to strike Section IV in its entirety.
- The budget is the same, but now features more detail to reflect County Board changes in cross charges to other County departments.
- Performance management metrics required by the County Executive were added for availability and interoperability.
- Director Westrich noted that contribution toward capital improvement is the one monetary authority the Governance Board has, and asked that the amount is reviewed one or two years down the line to determine if a revision is necessary to support capital improvement fund. Mayor Brooks noted it was good to plant the seed of eventual replacement, but it would be wise to prove OASIS is working well for 3-5 years. Others acknowledged it would be better to be up front about what the fees are for and why they're necessary.

Director Westrich moved to adopt the annual report with the following revisions:

1. Delete Section IV in entirety;
2. Correct sum on line 11, page 14, to \$320,688;
3. Delete the word "draft" in Appendix C; and
4. Update the chart on page 16 to accurately reflect the deletion of \$11m.

Chief Ugaste seconded, and the motion passed unanimously.

2. Wisconsin Interoperability Council (IC)

Director Westrich shared a brief review of the meeting on May 11, noting that Major General Donald P. Dunbar of the state Emergency Management (WEM) was in attendance re Motion 50, which proposes to move IC from the portfolio of the Department of Justice to Wisconsin Department of Military Affairs, Division of Emergency Management (WEM). IC did approve the NextGen911 strategic report, which outlines how 911 fees are set, collected and used. Director Westrich will send out to the group.

3. 911 Governance

Director Westrich solicited ICC, MCAFC and MCLEEA for recommendations for a new 911 Governance Board and received none. She plans to make appointments in the second half of June. An update on EMS contract and FATPOT maintenance costs will go out in mid-June to Municipal officials.

4. IGA User Fee Methodology

Director Westrich posited that OASIS Governance Board might want to explore restructuring fees charged to OASIS users from the number of radios in use to the actual usage (push-to-talk actions). She notes Waukesha charges their OASIS users on PTT over a five-year spread, and it would be a more fair distribution of cost and not punishing users who have a cache of radios. Mr. Pederson noted the North Shore municipalities have moved away from usage models because year-to-year fluctuations are difficult to predict and budget for. Chief Ugaste shared his concern there might be an adverse response, with supervisors

restricting radio usage for budgetary reasons. He also predicted those users who'd benefit from billing by PTT would prefer that structure, and those who wouldn't would lobby to leave it intact.

5. Annual Report due date

Director Westrich requested adding to the next meeting's agenda a discussion of fee methodology and changes to the by-laws to move the deadline to deliver the annual operational budget from May 1 to July 1 and to allow for the Governance Board to accept votes via phone.

6. HIDTA Green Bay Mutual Aid Request

Action: Director Westrich moved to allow 25 radios from North Central HIDTA in Green Bay to access OASIS, Chief Ugaste seconded. The motion passed unanimously.

7. Extended Warranty for In-Box Radios

Mr. Surwillo explained that since a number of the new radios are still waiting to be programmed, Motorola has offered to extend the one-year warranty to 18 months, beginning the date the radio is put into service. The Technical and Operational Committees have been compiling inventory lists of which radios haven't yet been commissioned, and Mr. Surwillo is nailing down agreement language with Motorola.

8. Technical Committee Appointment

Action: Chief Ugaste moved to approve Greenfield Police Captain Sean Licht to the OASIS Technical Committee, Ms. David seconded. The motion passed unanimously.

9. Operational Committee Appointment

Action: Chief Ugaste moved to approve Oak Creek 9-1-1's Jason Bauknecht to the OASIS Operational Committee, Ms. David seconded. The motion passed unanimously.

OPEN FORUM FOR MEMBERS

None.

OPEN FORUM FOR NON-MEMBERS

Mr. Koffman shared that the entire Milwaukee Police Department's narcotics division strongly encourages MPD secure channels on OASIS to preclude officers from having to carry two radios. He offered to report which specific district channels they would request.

ADJOURNMENT

Action: Chief Ugaste moved to adjourn the meeting, Ms. David seconded. Mr. Pederson adjourned the meeting at 2:41pm.

Respectfully submitted by Kevin Shermach

