

4.29.2016

OASIS
Public Safety Radio System Governance
Board

MEETING MINUTES

4.29.2016, 10:00/AM CST
Wauwatosa Fire Dept., Headquarters, Station 51
1601 Underwood Ave., Wauwatosa, 53213
Dial in: 605.475.4000 code 1052563#

Board of Directors, Members:

- Andy Pederson, Village Manager, Bayside: Chair
- Christine Westrich, OEM Director , Milwaukee County: Vice-Chair
- Eric Cera, Police Chief , Hales Corners: Secretary
- Erik Brooks, Mayor, South Milwaukee
- Robert Ugaste, Fire Chief, Wauwatosa
- Steve Krecklow, Budget Director, Milwaukee County
- Kathleen David, Deputy GMIA Director of O&M, Milwaukee County

Call to Order. The meeting was called to order at 10:04/AM by the Chair.

Roll Call.

Membership:

- | | | |
|------------------------------------|---------------------|---|
| • DOA representative - | Steve Krecklow, | Present. |
| • DOT representative - | Kathleen David, | Deputy Director Karen Freiberg substituting. |
| • OEM representative - | Christine Westrich, | Present. |
| • ICC representative - | Erik Brooks, | Police Chief Ann Wellens substituting. |
| • Municipalities' representative - | Andy Pederson, | Communications Director Liane Scharnott substituting. |
| • MCLEEA representative - | Eric Cera, | Present. |
| • MCAFC representative - | Robert Ugaste, | Present. |

Advisory Members:

- | | | |
|--------------------------------|-------------------|---|
| • Operational Committee Chair- | Jay Scharfenberg, | Present. |
| • Technical Committee Chair - | Jim Mayer, | Assistant Fire Chief Scharfenberg substituting. |
| • Owner's Representative, | Steve Surwillo, | Present (via bridge.) |

Guests present:

- | | |
|----------------------------------|--|
| • Captain Craig Liermann | Franklin Police Department |
| • Field Supervisor John McDowell | Milwaukee Area Domestic Animal Control |

Approvals.

- A motion was made (Krecklow) and seconded (Ugaste) to accept the February 5, 2016 Meeting Minutes as disseminated. Motion approved.
- A motion was made (Ugaste) and seconded (Wellens) to approve the current Agenda. Motion Approved.

Officer Reports.

- Chair – No Report.
- Vice Chair – Christine Westrich stated that antenna sites are 10 for 10. Erik Viel stated that the system is up and running. Erik transmitted and received the test tone over the new system.
- Secretary – No report.

Committee Reports.

- Technical and Operational Committees Report. Jay Scharfenberg –
 - The regular six week meeting schedule has been enhanced with frequent telephonic meetings.
 - The current priority objective is assisting Communication Centers with connectivity issues.
 - The transition plan is being finalized.
 - Fire and Police templates are done pending confirmation of ISSI connectivity plan to the City of Milwaukee. This is confirmed.
- System Key Sub-Committee Report. Erik Viel –
 - No committee meeting since last report.

Old Business.

- 1) Christine Westrich – Presented draft copy of 2016 Annual Report for review. Recommendation of adoption for publication by May 13th. Some explicit comments were recorded for revision.

New Business.

- 1) Steve Surwillo – The Transition Plan dated April 7th was presented. System has entered pilot mode and the shared core configuration is progressing. The next anticipated Transition Plan will be presented in approximately 2 weeks. There is currently a lull due to the lack of leaf out for the conduction of Acceptance Testing. Testing will begin May 23rd.
- 2) Steve Surwillo – Training. The County will open its doors to their training sessions. It was recommended that training be split into two distinct sessions. One is to explain the new equipment and functionality to assist agencies in determining how to program equipment to best meet their needs. The second would be to train users how to use their specific equipment, as opposed to a general overview. If Motorola can accommodate, subscriber configuration training should take place the week of May 30th.
- 3) Erik Viel/Eric Cera – Law Enforcement template. The latest version has been vetted by Tech and Ops; however, the committees have not specifically recommended it because they were uncertain if MCLEEA had approved. Eric Cera advised the template was approved around June of 2014 and has been substantially unchanged since then. The latest version was disseminated to MCLEEA for comment and none were received. A motion was made (Ugaste) and seconded (Cera) to approve the template. DISCUSSION – Jay Scharfenberg asked if the Tech and Ops Committees made an official recommendation to the Board and Erik Viel answered that it was intimated as long as it had met with MCLEEA approval. Jay Scharfenberg suggested the vote be delayed for the purpose of following the official procedure. A motion was made (Westrich) and seconded (Ugaste) to solicit the proper recommendation from the Tech and Ops Committees. Motion approved.

Open Forum: Members and Non-Members.**Closed Session.**

- At 11:22/AM, the Board entered closed session pursuant to §19.85(1)(c), to deliberate upon and consider the negotiation of developer proposal(s) with regard to contractual requirements, or conducting specified public business, whenever competitive or bargaining reasons require a closed session, and to re-enter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate, on a unanimous roll-call vote. (Westrich/Cera) Motion to reenter open session (Westrich/Wellens) unanimously approved.

Planning and adjournment.

- Next meeting date is scheduled for May 13th, 2016 at 11:00/AM via phone bridge (877)216-1555 code #218561.
- Meeting adjourned at 11:48/AM.