

3.10.2015

**Milwaukee Co. Public Safety Radio
System Governance Board of Directors
MEETING MINUTES**

3.6.2015, 1 – 2 PM CST
633 W Wisconsin Ave, Room 1118
Dial in: 877.336.1831 code 3537118

Board of Directors, Members:

- Erik Brooks, South Milwaukee Mayor
- Eric Cera, Hales Corners Police Chief
- Laurie Panella, MC-IMSD CIO
- Andy Pederson, Bayside CEO
- Robert Ugaste, Wauwatosa Fire Chief
- Christine Westrich, MC-OEM Director
- Teig Whaley-Smith, MC-DAS Director (excused)

Call to Order. The meeting was called to order at 1:02/PM by OEM Director Christine Westrich.

Roll Call.

Membership:

- Erik Brooks, ICC representative, South Milwaukee Mayor, Present (via bridge.)
- Eric Cera, MCLEEA representative, Hales Corners Police Chief, Present.
- Laurie Panella, Milwaukee County-IMSD CIO, Present.
- Andy Pederson, at large representative, Bayside CEO, Present (via bridge.)
- Robert Ugaste, MCFCA representative, Wauwatosa Fire Chief, Present (via bridge.)
- Christine Westrich, MC-OEM Director, Present.
- Teig Whaley-Smith, MC-DAS Director, Absent (excused.)
- Unfilled, MC-DOT representative, (.)

Advisory Members:

- Erik Viel, Technical and Operational Committees' representative, MC-OEM/EMS Radio Administrator, Present.
- Rich Foscato, MC-CDO, Present
- Steve Surwillo, Owner's Representative, CDX Wireless, Present.

New Business.

1. Discussion for clarification on Board authority.
 - Authority of the Board comes from resolution.
 - Noted in Exhibit F, *Section 2 Authority*, of the IGA.
 - Language used here was questioned as original versions included action by County Board of Supervisors. This portion had been eliminated with their acceptance.
 - The County Executive is creating an appointment letter for the membership; however, at this time we've been directed to proceed and take action as prescribed in *Section 5*.
2. Question was posed, now that the "Temporary" designation is eliminated from the Board's status do any reps have to be approved by their contingency to continue?
 - Chief Ugaste – No.
 - Chief Cera - No.
 - Mayor Brooks – Will confirm.
3. Appointment of Board Officers.
 - Office of Chairperson: Administrator Pederson nominated (CIO Panella/Director Westrich.) No discussion. Motion to approve (same.) Motion carried unanimously.
 - Office of Vice-Chairperson: Director Westrich nominated (CIO Panella/Chief Ugaste.) No discussion. Motion to approve (same.) Motion carried unanimously.
 - Office of Secretary: Chief Cera nominated (CIO Panella/Administrator Pederson.) No discussion. Motion to approve (same.) Motion carried unanimously.

Old Business.

1. Recommendation of a change to the IGA. Adoption of the name OASIS to replace the former, County Public Safety Radio System and to apply same to the Milwaukee-Waukesha County Joint Radio System,
 - This change was suggested via Greenfield Police Chief Bradley Wentlandt.
 - OASIS is an acronym which stands for Organization of Affiliated Secure Interoperable RF Subsystems.
 - Emphasis here is collaboration of communities and not strictly County direction.
 - A motion was made to accept the change (CIO Panella/Administrator Pederson.) Motion passed unanimously.

2. Recommendation of a change to the IGA. Change the language of sections 3.1 and 3.2 to add “subscriber system acceptance.” Append the IGA to include Exhibit C *Subscriber System Acceptance* which provides for formalizing the acceptance.
 - Purpose of this is to address concerns voiced in numerous venues about subscriber fees being levied prior to the complete build-out and operation of the system.
 - Subscriber acceptance is intended to occur once the police and fire departments of a municipality are daily users on the system.
 - The history of Exhibit B System Usage Fee and *Capital Improvement Fund Fee Structure* was explained.
 - The fee structure was established to meet the estimated operational costs in excess of the current systems costs once the system was fully operational.
 - A presumption was made that the system may not be 100% built out and operational by the beginning 2015.
 - Concerns were raised about the budgeting impact on users if 100% of the requisite fee would be implemented all at once.
 - A presumption was made that the system could be fully operational in 2016 and certainly will be by 2017.
 - The fee schedule successfully spreads that cost out, in years 15 and 16, to cover the requisite fee needed once the system is fully functional.
 - Review of the fiscal impact by the Comptroller’s Office would be highly advisable prior to this change be considered.
 - Changes to this section, even if approved by the Board would likely need review by the County Board and Municipal Governing bodies as well.
 - It was noted that the new language seems to have eliminated the late adopter clause in section 3.2 which was purposefully included after much discussion.
 - It further eliminated the Board’s authority to waive that fee.
 - Question was posed as to the origin of the recommendation as it was the understanding of some Board members that the IGA was accepted with the current fee structure by the majority of municipalities.
 - A check revealed all municipalities except Greenfield, Milwaukee, Oak Creek, and West Allis have agreed to the terms.
 - A recommendation was made to table the change. Discussion continued.
 - A change to the fee structure was proposed in order to meet the spirit of the late adopter clause.
 - Remove the years from the fee schedule and simply label them 1, 2, 3 post acceptance.
 - Decided this will negatively impact the operational cost needs.
 - A change to the fee structure which simply eliminates the \$2 fee for 2015 was proposed a response to qualms about fees being levied prior to system utilization.
 - This was discussed as problematic for the issues already discussed above.

- It was then recognized that the Board already has autonomy to adjust the Capital Fee down. Should they receive confirmation from the sub-committees that it would not have a negative impact, the \$2 could be given back in a reduced capital assessment if this continues to be a detriment.
- A recommendation was made to table this issue and accepted.

3. Recommendation of a change to the IGA. Increase the audio quality standard in Section 6.4c to highlight the 21 dB in-building coverage in the City of Milwaukee.

- This standard is part of a change order with Motorola Solutions and has not yet been officially amended in the contract.
- Recommendation to table further discussion until the contract is amended.

4. Recommendation of a change to the IGA. Clarify in Sections 7.6 and 7.11 that Mutual Aid and Inter-County Departments will have a different IGA due to established cross-charge fee structure.

- It was stated that standards for security and approval for use of the system would be the same.
- This was immediately deemed unnecessary as the Board has authority of approval for those agreements under Section 8 already.
- A recommendation was made to table the change and was accepted.

5. Recommendation of a change to the IGA. Eliminate reference to a “System C Key” as it is still uncertain as to the ability of Motorola to create such a device and if possible no contractual language specifying delivery of same. The County does not want provide expectations which could later be construed as misleading.

- Immediate opposition was voiced.
- Understanding of the concern was acknowledged, appreciated, and highlighted.
- A recommendation to table the change was made and accepted.

6. Item six of the agenda, clarification of “Board Reports” due dates was skipped.

7. Approval of the nominees for the Operational and Technical sub-committees. A motion was made and seconded to approve the nominees cited in the agenda as a group (Chief Ugaste/CIO Panella.) Motion passed unanimously.

<p>Operational Committee Members (Voting):</p> <ul style="list-style-type: none"> • <u>Chair: J. Scharfenberg (West Allis Fire Department)</u> • <u>Vice-Chair: Michelle Dahlen (Wauwatosa IT/Dispatch)</u> • <u>Secretary: Erik Viel (County OEM/Radio Services)</u> • <u>Sue Robinson (County OEM 911)</u> • <u>C. Bosch (West Allis Police Department)</u> • <u>Julie Schneider (MCTS)</u> • <u>TBD (County OEM EMS)</u> 	<p>Technical Committee Members (Voting):</p> <ul style="list-style-type: none"> • <u>Chair: Jim Mayer, (North Shore Fire)</u> • <u>Vice-Chair: Dean Nelson, (Cudahy Fire)</u> • <u>Secretary: Scott Grahn, (Bayside Communications)</u> • <u>Erik Viel, (County OEM/Radio Services)</u> • <u>Greg Reske, (GMIA)</u> • <u>Jim Turk, (Whitefish Bay PD)</u> • <u>TBD (County OEM EMS)</u>
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8. A motion was made and seconded to change the open position of County OEM EMS representative to an EMS representative at large was made (Director Westrich/Chief Cera.) Motion passed unanimously.

Other Business.

1. Clarification was sought as to the idea replacing a representative of Department of Administrative Services with a representative from a Transportation representative.

- Initial thought was that DAS has a decidedly financial interest and may best serve in an advisory capacity.
- As a result it would allow greater end user representation on the Board.
- Recommendation was made to include in the next meeting agenda for discussion. Agreed.

Adjournment. The motion to adjourn was made, seconded (CIO Panella/Chief Cera,) and approved at 2:23/PM.