1.7 Milwaukee County ESF #1 - Transportation

Preface

During emergencies the disruption of normal transportation services is likely. Roadway, rail, maritime and air and pipeline infrastructure and the vehicles that use them can be impaired, damaged or destroyed. Coordinating the restoration of transportation infrastructure and resources is vital to emergency response.

Primary Agency

Milwaukee County Department of Transportation (MCDOT)

Milwaukee County

AGENCIES:

Primary

- Milwaukee County Department of Transportation (MCDOT)

Support

- Airport, Airfields (Commercial, Private)
- Ambulance Services, Public and Private
- Commercial and Private Sector Transportation Companies
- Community Based Organizations
- Correctional Facilities
- Emergency Services Maritime Vessels
- Fire Departments
- Law Enforcement Agencies
- Milwaukee County Department of Administrative Services – Facilities Management
- Milwaukee County Department of Transportation (MCDOT)
- Milwaukee County Office of Emergency Management
- Milwaukee County Parks
- Public Works (Municipal)
- School Districts

State of Wisconsin

Primary

- WI DOT – WI Department of Transportation

Support

- WI DMA – WI Department of Military Affairs
- WI DOA – WI Department of Administration

Federal

Primary

- Department of Transportation

Support

- Department of Agriculture
- Department of Commerce
- Department of Defense
- Department of Energy
- Department of Homeland Security
- Department of the Interior
- Department of Justice
- Department of State
- General Services Administration
- U.S. Postal Service

Likely Support Includes:

- Monitor and report status of and damage to the transportation system and infrastructure.
- Identify temporary alternative transportation solutions when systems or infrastructure are damaged, unavailable, or overwhelmed.
- Perform activities conducted under the direct authority of DOT elements as these relate to aviation, maritime, surface, railroad, and pipeline transportation.
- Coordinate the restoration and recovery of the transportation systems and infrastructure.
- Coordinate and support prevention, preparedness, response, recovery, and mitigation activities among transportation stakeholders within the authorities and resource limitations of ESF # 1 agencies.
- NOTE: ESF # 1 is not responsible for movement of goods, equipment, animals, or people.

A. PURPOSE

1. The purpose of Emergency Support Function # 1 is to provide, in a coordinated manner, the resources (human, technical, equipment, facility, materials and supplies) of participating agencies to support emergency transportation needs and service restoration activities during emergency or disaster situations.
2. Enables agencies, and emergency support functions requiring use of the transportation systems to perform their missions following an emergency. In the context of this plan, transportation refers to the resources and assets necessary to move goods and people.

B. POLICIES

1. All transportation resources will be utilized on a priority basis to protect lives, property and environment.
2. Transportation planning will be directed toward satisfying the needs of responding agencies requiring transportation routes to perform their assigned emergency missions.
3. Transportation planning will include the utilization of available primary and support agency capabilities.
4. In a major emergency, the relaxation of certain restrictions (waive weight, height, and load requirements for vehicles transporting critical items) is essential to allow rescue and relief equipment into affected areas.

PRIMARY DEPARTMENT RESPONSIBILITIES/TASKS BY PHASE	
MILWAUKEE COUNTY DEPARTMENT OF TRANSPORTATION (MCDOT)	
Pre-Emergency	Work with the Office of Emergency Management to: • Maintain this Emergency Support Function (ESF). • Identify and prioritize critical transportation infrastructure. • Develop inventory and sources of transportation resources, staffing resources and equipment to include supplies and maintenance. • Secure contracts for emergency supply of combustible fuel, from outside of the immediate area, for use in vehicles. • Develop emergency action checklists and Standard Operating Procedures (SOPs).
	• When requested report to the EOC. • Provide coordination of transportation assistance to other Emergency Support Functions (ESFs), departments and community based organizations requiring transportation capacity to perform emergency response missions. • Pre–order fuel and top off storage tanks. • Coordinate availability of motor fuels and vehicles involved in emergency operations. (Coordinate with Purchasing.) • Coordinate storage of equipment and vehicles in a safe place. • Ensure that support agencies are on alert as appropriate and that their transportation resources, equipment supplies and staff are placed in the appropriate readiness status. • Coordinate fuel for vehicles. • Coordinate maintenance and repairs to vehicles.

Emergency Operations Center (EOC)	- Staff the ESF # 1 position in the EOC. - Determine condition, status of transportation resources. - Develop comprehensive list of available vehicles and equipment. - Coordinate with support agencies in providing sufficient fuel supplies to agencies, emergency response organizations, and areas along evacuation routes. - Maintain liaison with all support departments and communication with field personnel. - Determine present and future need for transportation resources. - Continually assess the situation to address the most critical transportation needs and develop strategies. - Receive, prioritize and coordinate requests for transportation resources from field incident commanders. Sources can include: - Departments. - Private companies: bus, taxi, trucking, car/truck rentals. - NGOs. - Commercial carriers. - Ambulance companies. - Coordinate procurement of rental vehicles and other needed equipment with operators and independent maintenance locations as required. - Ensure field maintenance support, to include, but not limited to, fuel, lubricants, tires and vehicles parts. - Ensure a continuous source and supply of food, water and ice for ESF # 1 personnel. - Provide transportation services to assist in damage assessment operations. - Coordinate needs with other regional EOCs and the State EOC, as necessary. - Coordinate with other regional EOCs and the State EOC to provide evacuation transportation assistance where necessary. - Determine condition, status of transportation systems and routes. Develop and maintain status map showing: - Routes that are open unconditionally, - Routes that are closed, - Routes that have not yet been inspected, - Bridges that are open without restriction, - Bridges that are open with restrictions, - Bridges that are closed until replaced, - Bridges that have yet to be inspected, and - Bridges that have been visually inspected but require engineering tests to make further determinations. - Close infrastructure determined to be unsafe. - Post signing and barricades. - Prioritize and/or allocate the resources necessary to maintain and restore the transportation infrastructure and services to support other ESFs. - Provide traffic control assistance and damage assessment of the transportation infrastructure. - Determine the most viable transportation networks to, from and within the emergency area and regulate the use of these transportation networks. - Identify, prioritize, procure, and allocate available resources to maintain and restore the use of the transportation infrastructure. - Make available personnel, equipment and other assets to assist in the restoration and maintenance of the transportation infrastructure. - Provide frequent updates to the EOC Logistics Section Chief as to the status of the transportation infrastructure. - Maintain records of cost and expenditures to accomplish this ESF and forward them to the EOC Finance/ Administration Section Chief. - Participate with the Joint Information Center operations as assigned.
Recovery Actions	- Ensure arrangements are made with the Finance Section for issuance of emergency fuel credit cards to be used at private fuel stations outside of damage area in case that the fueling facilities are damaged. - Upon request, provide transportation resources to assist recovery activities. - Develop recovery actions and strategies. - Prepare and submit emergency requisition for goods and services necessary to restore operations. Contact the Purchasing Division for assistance. - Long Term: Restore critical transportation routes, facilities, and services.

SUPPORT DEPARTMENTS RESPONSIBILITIES/TASKS

Airport, Airfields (Commercial, Private)	- Coordinate and report damage assessment of air transportation capabilities. - Identify alternate emergency air transportation facilities and resources. - Manage emergency medical air transportation logistics at airport. - Record costs and expenditures. Submit as requested.

Commercial and Private Sector Transportation Companies	• Provide vehicles and drivers to assist. • Provide maintenance mechanics and fuel for vehicles. (may be contracted) • Provide damage assessment information. • Record costs and expenditures. Submit as requested.
Community Based Organizations	• Provide vehicles and drivers to assist. • Record costs and expenditures and forward them to the ESF # 1 Group Supervisor.
Correctional Facilities	• Provide vehicles and personnel.
Emergency Services Maritime Vessels	• Provide vessels and personnel.
Ambulance Services Public and Private	• Provide vehicles and personnel for emergency use. • Provide medical transport. • Record costs and expenditures. Submit as requested.
Fire Departments	• Provide vehicles and personnel for emergency use. • Provide medical transport.
Law Enforcement Agencies	• Provide traffic control assistance. • Assist with determining the most viable transportation networks to, from and within the emergency area and regulate the use of these transportation networks. • Provide situational information to the ESF primary department when a significant change in the transportation infrastructure is found. • Provide frequent updates to the Operations Section Chief at the EOC as to the status of the transportation infrastructure. • Record costs and expenditures; forward them to the ESF # 1 Group Supervisor.
Milwaukee County Department of Administrative Services - Facilities Management	• Coordinate and report damage assessment of land transportation routes. • Deploy Public Works units to areas in need of debris removal or road restoration operations. • Identify alternate emergency land transportation routes. • Provide vehicles and drivers to assist. • Provide maintenance mechanics and fuel for vehicles and equipment. • Provide road repair equipment. • Record costs and expenditures and forward them to the ESF #1 Group Supervisor.
Milwaukee County Department of Transportation (MCDOT)	• Coordinate and report damage assessment of land transportation routes. • Deploy Public Works units to areas in need of debris removal or road restoration operations. • Identify alternate emergency land transportation routes. • Provide vehicles and drivers to assist. • Provide maintenance mechanics and fuel for vehicles and equipment. • Provide road repair equipment. • Record costs and expenditures and forward them to the ESF #1 Group Supervisor.
Milwaukee County Office of Emergency Management	• Make required notifications to local, county, state and federal authorities. • Document actions/events. • Provide a resource management system to ensure appropriate resources are provided to the Incident Commander at the incident scene. • Provide emergency information (through PIO) regarding public protective actions.
Milwaukee County Parks	• Provide vehicles and drivers to assist. • Record costs and expenditures and forward them to the ESF # 1 Group Supervisor.
Public Works (Municipal)	• Coordinate and report damage assessment of land transportation routes. • Deploy Public Works units to areas in need of debris removal or road restoration operations. • Identify alternate emergency land transportation routes. • Provide vehicles and drivers to assist. • Provide maintenance mechanics and fuel for vehicles and equipment. • Provide road repair equipment. • Record costs and expenditures and forward them to the ESF #1 Group Supervisor.
School Districts	• Provide vehicles and drivers to assist with transportation requirements as available. • Provide maintenance mechanics and fuel for vehicles. • Record costs and expenditures and forward them to the ESF # 1 Group Supervisor.

ATTACHMENTS	• ESF # 1A: Evacuation.
REFERENCES	1. Transportation Resource and Contact Listing. 2. County Wide Evacuation Planning Guidance (R2015).

1.8 Milwaukee County ESF #1A - Evacuation

Preface

ESF is based on an emergency and/or incident that requires all or part of the county population to be re-located away from the threat. The magnitude and location of the event will dictate the establishment of evacuation routes.

Primary Agency

Milwaukee County Office of Emergency Management

MILWAUKEE COUNTY AGENCIES:

Primary

- Milwaukee County Office of Emergency Management

Support

- American Red Cross
- ARES/RACES
- Bus Companies
- Chief Elected Officials
- Correctional Facilities
- Fire Departments
- Law Enforcement Agencies
- Media: Broadcast & Print
- Milwaukee County Corporation Counsel
- Milwaukee County Departments, All
- Milwaukee County Department of Administrative Services – Facilities Management
- Milwaukee County Department of Health & Human Services
- Milwaukee County Department of Transportation (MCDOT)
- Milwaukee County Emergency Medical Service
- Milwaukee County Executive
- Milwaukee County Public Information Officer – County Executive
- Municipalities
- NGOs
- Specialists (as the situation requires)
- Utilities
- Utilities, Private

State of Wisconsin AGENCIES

**State support to this ESF may be available in coordination with the State Emergency Operations Center (EOC).

Federal

Likely support includes:

- Monitor and report status of and damage to the transportation system and infrastructure.
- Identify temporary alternative transportation solutions when systems or infrastructure are damaged, unavailable, or overwhelmed.

A. **PURPOSE.**
   1. To provide for the evacuation of part or all of the population from any threatened or stricken disaster area within Milwaukee County to locations providing safety and shelter and to provide guidance for in-place sheltering when evacuation is not feasible.
B. **POLICES.**
   1. Evacuation
      a. Citizens are advised to follow evacuation orders. Those who do not wish to comply are encouraged to provide "next-of-kin" information.
      b. Consideration will be given to access and functional needs populations during the evacuation process.
      c. "Shelter-in-Place" is the preferred option whenever possible.

PRIMARY DEPARTMENT RESPONSIBILITIES/TASKS BY PHASE
MILWAUKEE COUNTY DEPARTMENT OF TRANSPORTATION (MCDOT)

Pre-Emergency	The Division of Emergency Management works with partner agencies to: • Maintain this Emergency Support Function (ESF). • Participate in drills, exercises. • Develop emergency action checklists. • Identify and sign evacuation routes within Milwaukee County. • Conduct public education about evacuation procedures. • Develop and maintain procedures and SOP's for implementing evacuation operations, including evacuation routing.

Emergency	• Coordinate the implementation of locally ordered evacuations. Use developed SOP's for response and:
	• Initiate evacuation orders when necessary.
	    a. Identify areas potentially in need of evacuation (i.e. flood plains, areas near hazardous materials, etc.).
	    b. Identify evacuation routes and provide signage as needed.
	    c. Identify required transportation resources.
	    d. Establish traffic and perimeter control as requested.
	    e. Ensure public information activities.
	    f. Ensure security for evacuated areas.
	    g. Designate reception areas if necessary.
	    h. Determine transport needs for access and functional needs populations.
	    i. Develop and disseminate evacuation instructions.
	• Shelter In-Place (Hazardous Material Incidents)
	    a. Safe and quick evacuations may not be possible due to time, weather, and other factors. An option to evacuation is "shelter in place," e.g. notifying occupants of buildings, facilities, homes, to seek protection indoors and stay inside until notified that it is safe to exit.
	    b. When people cannot evacuate before a hazardous material plume arrives, public officials must advise them to stay indoors and reduce the ventilation from outside air as much as possible.
	    c. For in-place sheltering to be effective, the decision-making authority must be clearly defined, warning to the public must be timely, and the sheltered population must know how to reduce shelter ventilation rates.

Emergency Operations Center (EOC)	• Staff the ESF # 1A position in the EOC.
	• Serve as the Milwaukee County point of contact for municipal, county and state ordered evacuation efforts.
	• Initiate evacuation orders when necessary.
	• Coordinate the implementation of locally ordered evacuations, actions include:
	    ○ Identify areas potentially in need of evacuation (i.e. flood plains, areas near hazardous materials, etc.).
	    ○ Identify required transportation resources.
	    ○ Establish traffic and perimeter control as requested.
	    ○ Ensure public information activities.
	    ○ Ensure security for evacuated areas.
	    ○ Designate reception areas if necessary.
	• Plan for recovery to include:
	    ○ Initiate return, when possible.
	    ○ Control traffic.
	    ○ Conduct public information activities.
	    ○ Establish FEMA Disaster Recovery Center sites, if appropriate.
	• In coordination with the Fire and Police Departments, develop evacuation plans for incidents at hazardous materials sites, as well as other specialized facilities/events. (See Attachment "Evacuation Planning Factors.")
	• Coordinate evacuation operations with Law Enforcement Agencies, Public Works, and Mass Care.
	• Monitor evacuation process with field operations
	
	Plan For Re-Entry Operations to include:
	
	1. Notices rescinding evacuation orders.
	2. Instructions for re-entry for distribution.
	3. Process for re-entry.
	4. Traffic control.
	5. Public information activities.
	6. Certify evacuated area(s) safe for re-entry.

Recovery Actions	Re-Entry: 1. Develop and disseminate instructions for re-entry. 2. Certify the evacuated area safe for re-entry. 3. Coordinate re-entry-return with Public Works, Law Enforcement Agencies, and all other appropriate agencies. 4. Initiate return, where possible. 5. Conduct public information activities. 6. Assist other agencies with recovery operations, as appropriate

Support Departments Responsibilities/Tasks	
American Red Cross	• Coordinate evacuation and shelter planning with respective agencies. • Plan for populations with access and functional needs with the respective institution administrators to determine specific transportation and shelter needs. • Designate and maintain location of updated shelter and congregate shelter lists. • Assist with emergency public information dissemination. • Establish shelter agreements with the school districts and private businesses within the county. • Open and close public shelters as requested.
ARES/RACES	• Assist with warning and emergency information dissemination.
Bus Companies (Private)	• Provide vehicles for transportation.
Chief Elected Officials	• Issue local emergency declarations. • Initiate evacuation/curfews as requested. • Make declarations as warranted. • Issue re-entry orders after consultation with the appropriate response agencies.
Correctional Facilities	• Provide emergency shelter and act as 'refuge of last resort.'
Departments, All	• Assist in evacuation of persons in danger to safe areas or shelter. • Assist in informing the public. • Identify access and functional needs persons needing evacuation assistance. • Assist with evacuation/notification, when necessary.
Fire Departments	• Coordinate with Division of Emergency Management and Law Enforcement Agencies to establish and sign evacuation routes, traffic control points, blockages, etc. • Assist with the identification of evacuation routes. • Provide siren–equipped and/or public address mobile units. • Assist with evacuation/notification, when necessary. • Direct on–scene evacuations as a result of fire, hazardous materials spill, transportation accidents, etc., as necessary, whenever there is immediate threat to life and safety. • Contact municipal officials. • Order evacuation whenever necessary to protect lives and property. • Disseminate text messages when directed.

Law Enforcement Agencies	- Contact municipal officials. - Assist in the identification of evacuation routes. - Order evacuations when necessary to protect lives and property and maintain law and order. - Ensure emergency orders are implemented. - Initiate, coordinate and monitor evacuation activities. a. Designate primary and alternate evacuation routes based on characteristics of known hazardous event and/or upon the parameters of predictable hazards. b. Establish staging areas and rest areas. c. Coordinate with Public Works to identify potential problems along evacuation routes and to ensure safety of evacuation routes following an event. - Assist in warning the public ○ Provide staff for door–to–door warning. ○ Activate outdoor warning sirens. ○ Move through the affected area with sirens and public address systems if necessary. - Provide transportation for emergency workers to and from risk area. - Coordinate with health officials the transportation of elderly, homebound, handicapped/disabled and mobility–impaired persons. - Provide security in rest areas, reception centers, and shelters. - Establish a perimeter and control area around the evacuated area. ○ Establish a Law Enforcement Agencies pass system. - Provide security in evacuated areas, as safety requirements allow. - Provide traffic and movement control. ○ Maintain and coordinate two–way traffic on all evacuation routes to allow continued access for emergency vehicles. ○ Designate traffic control points at the time based on anticipated traffic volume and identifiable problem areas. - Keep evacuation routes clear of stalled vehicles and equipment. - Milwaukee County Law Enforcement Agencies – Loud speakers on the squads, city watch notification system, web page.
Media: Broadcast & Print	- Disseminate warning messages provided by authorized sources to the general public as rapidly as possible in the event of an impending or actual disaster. - Activate the Emergency Alert System (EAS) as directed by Milwaukee County Division of Emergency Management (Broadcast Media).
Milwaukee County Corporation Counsel	Develop for review evacuation orders to be used in conjunction with emergency declarations.
Milwaukee County Department of Administrative Services - Facilities Management	Inspect buildings and infrastructure of evacuated area and certify for re-entry operations.
Milwaukee County Department of Health & Human Services	- Coordinate evacuation and shelter planning with respective agencies. Plan for functional needs with the respective institution administrators to determine specific transportation and shelter needs. Develop and maintain list of functional needs population. - Designate and maintain location of updated shelter and congregate shelter lists. - Establish shelter agreements with the school districts and private businesses within the county. - Provide health care services to designated rest areas during evacuation. - Open and close public shelters.
Milwaukee County Department of Transportation (MCDOT)	- Provide vehicles, shuttles, buses and drivers for evacuation as inventory allows. - Provide traffic control signs and barricades, and operational control of traffic signals and flashers. - Coordinate with Emergency Management and Law Enforcement Agencies to establish and sign evacuation routes, traffic control points, blockages, etc. - Assist with the identification of evacuation routes. - Along with private contractors, assist when possible to keep evacuation routes clear of stalled vehicles and equipment. - Establish staging areas and rest areas.
Milwaukee County EMS	Provide health care services to designated rest areas during evacuation.
Milwaukee County Executive	- Issue local emergency declarations. - Support county, state, federal emergency declarations as applicable.

Milwaukee County Public Information Officer - County Executive	• Develop alert and warning releases to be disseminated to the media. • Develop pre–scripted alert and warning releases to be disseminated to the media. • Disseminate emergency information immediately, advising the public of what evacuation and/or shelter actions to take. • Develop and disseminate information on re-entry issues. • Ensure that warning information is disseminated to the media on a timely basis. • Responsible for assimilating, coordinating and disseminating all public information on behalf of the County (see ESF # 15). • Staff EOC, if activated, and continue dissemination of warning information, if needed. • Develop evacuation and shelter information releases to be disseminated to the media. • Disseminate emergency information immediately, advising the public of what evacuation and/or shelter actions to take. • Insure that evacuation and/or shelter information is disseminated to the media on a timely basis throughout the emergency.
Municipalities, All	• Disseminate warning to citizens. • Develop evacuation and shelter plans. • Assist in designation of primary evacuation routes as appropriate. • Identify staging areas, reception centers, and shelters. • Pre–establish staging areas (schools, faith based organizations, etc.) for residents needing transportation. • Designate transportation resources and shelter facilities for emergency workers. • Identify transportation resources and services to support evacuation and sheltering. • Identify functional needs groups that require transportation and special care at shelters.
NGOs	• Assist in evacuation and shelter planning with respective agencies. • Designate and maintain location of updated shelter and congregate shelter lists. • Establish shelter agreements with the school districts and private businesses within the county. • Provide emergency services to designated rest areas during evacuation. • Open and close public shelters.
Utilities	• Inspect evacuated areas before re–entry.
ATTACHMENTS	1. Evacuation and Shelter SOP. 2. Evacuation Planning Factors. 3. Public Protection Decision Tree.
REFERENCES	• Milwaukee County Evacuation Planning Guidance (R2015).

1.8.1 Attachment 1: Evacuation & Shelter SOP

Attachment 1: EVACUATION AND SHELTER SOP

A. EVACUATION DECISION

1. Evacuation is normally ordered by the County Executive or the Executive Group of the affected political jurisdiction.

2. If immediate evacuation is critical to the continued health and safety of the population, the Incident Commander may order an evacuation (hazardous materials spills or fires).

3. The line of succession for evacuation recommendations is:

- a. County Executive
- b. Sheriff
- c. Fire Chief/Police Chief

B. DIRECTION AND CONTROL

1. During a large scale evacuation and/or shelter situation, the EOC Human Services Branch, under the direction of the County Executive, coordinates and monitors shelter activities.

2. Evacuation and shelter information is accomplished through the use of the county warning and communication system.

3. If the Emergency Operating Center is activated, direction and control of the incident is conducted from the EOC.

C. EVACUATION ORDER

1. Evacuation orders are initiated after on–site evaluation and recommendation by the appropriate authorities.

- a. The affected population is not to be moved into a more dangerous situation than posed by the primary hazard.
- b. The evacuation area is defined in terms clearly understandable by the general public.
- c. On slow–moving events, pre–evacuation notice is given to affected residents as hazardous conditions warrant such action.

2. When ordering an evacuation, the following considerations should be addressed:

- a. Weather and highway conditions.
- b. Evacuation routes, their capacities, and susceptibilities to hazards.
- c. The availability and readiness of shelters for evacuees.
- d. Modes of transportation for evacuees and for those unable to provide their own.
- e. Functional needs groups.

D. EVACUATION ORDER DISSEMINATION

1. Affected jurisdictions use appropriate county warning modes to direct the population to evacuation and/or seek shelter.

2. Evacuation and/or shelter information is provided to the Milwaukee County Public Information Officer (PIO) for immediate dissemination.

- a. The Milwaukee County PIO keeps local media sources updated on all evacuation and/or shelter information.
- b. Local television and radio stations broadcast current evacuation and/or shelter information.
- c. Law Enforcement Agencies and Fire and Rescue Services may go door–to–door to warn evacuees.

E. TRAFFIC CONTROL

1. Law enforcement agencies maintain traffic control:

- a. Traffic points, assembly areas, and reception centers are designated.
- b. Rest areas are established along evacuation routes to provide the necessary aids. Evacuees are able to obtain fuel, water, medical aid, vehicle maintenance, and emergency information at designated rest areas.
- c. Law enforcement agencies and the Milwaukee County Public Works Department coordinate assistance to those vehicles having mechanical problems or abandoned.

F. SHELTER OPERATIONS

1. Shelter activities are coordinated by the EOC Human Services Branch who:

- a. Determines which shelters should be open.

- b. Coordinates dissemination of shelter information to the PIO.
- c. Coordinates reception and shelter activities with American Red Cross.

2. The American Red Cross, Southeastern Wisconsin assists with mass care activities.

3. Sheltering operations are coordinated with the American Red Cross.

- a. Determines which shelters should be open.
- b. Coordinates dissemination of shelter information to PIO.
- c. Reception center personnel register and assign evacuees to shelters.
- d. American Red Cross personnel coordinate shelter activities.
- e. Local Law Enforcement Agencies officers and/or volunteers are assigned as security to congregate care facilities.
- f. Responsible for crisis upgrade of shelters.

G. RE–ENTRY

1. The re–entry decision and order are made by the Incident Commander or Chief Elected Official after the threat has passed and the evacuated area has been inspected by Fire and Rescue Services, Law Enforcement Agencies, Public Works, and local utilities for safety.

2. Re–entry of an evacuated area requires coordination and direction of evacuees from the area by Law Enforcement Agencies.

3. When ordering re–entry, the following considerations are addressed:

- a. Insure that threat is over.
- b. Insure homes have been inspected and are safe to return to.
- c. If homes have been damaged, determine any long–term housing needs.
- d. Determine number of persons in shelter who will need transportation to return to their homes.
- e. Inform public of proper re–entry procedures and remaining hazards.
- f. Coordinate traffic control and movement back to the area.
- g. Issue proper clean–up instructions.

4. PIO should coordinate and disseminate public information through the local media on re–entry procedures.

1.8.2 Attachment 2: Evacuation Planning Factors

Attachment 2: EVACUATION PLANNING FACTORS

A. COUNTY WIDE EVACUATIONS: Should it be necessary to evacuate Milwaukee County for county–wide events (i.e. hazardous materials accident, weapons of mass destruction event), the Milwaukee County EOC will coordinate its efforts with other local jurisdiction EOCs.

B. NEIGHBORHOOD OR AREA EVACUATION: Certain events can occur with little or no warning (i.e. hazardous materials event, large fire, hostage/terrorism event) requiring immediate public protection efforts. A "time and circumstances" evacuation plan will be implemented by the Incident Commander at the scene, with support by the Milwaukee County EOC as requested and time allows. The following planning factors should be considered in preparing an evacuation plan:

- Consider the characteristics of the hazard/ threat: magnitude, intensity, speed of onset, duration, impact.
- Determine area to be evacuated.
- Establish a perimeter. Consider special equipment:
    - Barricades with flashing lights.
    - Barricade tape.
    - Evacuation route signs.
- Determine the number of people to be evacuated, time available in which to effect the evacuation, and the time and distance necessary to insure safety.
- Establish entry and exit control points.
- Identify functional needs populations:
    - Schools
    - Day care centers
    - Nursing homes
    - Handicapped persons (hearing, sight, mentally, mobility impaired).
    - Non–English speaking persons.
    - Hospitals, health care facilities.
    - Jails, juvenile facilities.
    - Transient populations (street people, motel/ hotel guests).
    - People without transportation.
    - Animals: Kennels, veterinary hospitals, zoos, pet stores, animal shelters, farm animals.
- Identify assembly areas for people without transportation.
- Estimate numbers of people requiring transportation.
    - Remember functional needs populations.
- Identify evacuation routes. Consider: traffic capacity, risk areas.
- Identify mass care facilities, safe areas.
- Consider need for animal control, care, evacuation.
- Plan for "what ifs," i.e. vehicle breakdowns, bridge/ road damages, secondary hazards along evacuation routes, etc.
- Plan for security: Perimeter control, property protection, etc.
- Minimize family separation. Consider how to reunite families.
- Is an "evacuation order" from the local elected official(s) needed?
- Determine reentry procedures.
- Issue specific evacuation instructions to include:
    - Situation: Emphasize hazard/threat/risk.
    - The life/death consequences for not evacuating.
    - Services that will be discontinued or interrupted within the evacuation area.
    - Legal consequences for re–entering the area.
    - Identification of the specific area(s) to be evacuated.
    - List of items that evacuees should take with them (such as food, water, medicines, portable radio, fresh batteries, clothing, and sleeping bags).
    - Departure times.
    - Pickup points for people requiring transportation assistance.
    - Evacuation routes (give easy to understand instructions using major roads, streets, highways, rivers, etc.)
    - Location of mass care facilities outside of the evacuation area.
    - Where family members go to be united.
    - How functional needs populations are being assisted.
    - What to do with animals. –Keep animals secured, on leash, etc.
- Remember to keep evacuees and the general public informed on evacuation activities and the specific actions they should take.

Attachment 3: PUBLIC PROTECTION TREE

PUBLIC PROTECTION DECISION TREE

Major Incident

Incident Commander: Collect Information
- ❑ Record
- ❑ Post
- ❑ Analyze

Is Public Threatened?

YES → **Chief Elected Official Incident Commander**

NO → **Handle & Report Document Decision and File**

Chief Elected Official Incident Commander → **Select Public Protective Action** → **Initiate Warning Process**

- ❑ Public Information
- ❑ Media

In-Place Sheltering

IMPLEMENT
- ❑ Direct Indoors
- ❑ Provide for Transient Population
- ❑ Monitor Radio/TV Instructions

Evacuation

Emergency	Precautionary
IC	CEO

Emergency (IC)

IMPLEMENT
- ❑ Designate Assembly Area
- ❑ Provide Transportation (those without)
- ❑ Designate Evacuation Routes
- ❑ Provide Traffic Control
- ❑ Secure Area
- ❑ Provide for Transient Population
- ❑ Monitor Radio/TV Instructions

Precautionary (CEO)

IMPLEMENT
- ❑ Designate Assembly Area
- ❑ Provide Transportation (those without)
- ❑ Designate Evacuation Routes
- ❑ Provide Traffic Control
- ❑ Secure Area
- ❑ Provide for Transient Population
- ❑ Close Schools/Businesses (if daytime)
- ❑ Coordinate Multi-jurisdictions
- ❑ Monitor TV/Radio Instructions

Expedient Shelters

IMPLEMENT
- ❑ Tent Cities
- ❑ Sanitation
- ❑ Security
- ❑ Monitor Radio/TV Instructions

Monitor & Assess

Is Area Safe?

YES → **Issue "All Clear"**

NO → **Continue Monitoring**

IMPLEMENT
- ❑ Contamination
- ❑ Debris Removal
- ❑ Health Inspections

Issue "All Clear" →

In-Place Sheltering

IMPLEMENT
- ❑ Exit and "Air Out" Home/Building
- ❑ Special Instructions (Health, etc.)

Evacuation

IMPLEMENT
- ❑ Close Shelters
- ❑ Provide Return Transportation
- ❑ Provide Traffic Control

Expedient Sheltering

IMPLEMENT
- ❑ Close Areas
- ❑ Clean-up

Return to Normalcy