



MILWAUKEE COUNTY  
**Department on Aging**

## COMMUNITY OUTREACH REQUEST FORM

Please complete this form so that the Milwaukee County Department on Aging can consider your request for a display booth or presentation. A minimum of four weeks notice is recommended. This allows us to ensure the event will be staffed appropriately.

Return completed form to Bekki Schmitt at [Rebecca.schmitt@milwaukeecountywi.gov](mailto:Rebecca.schmitt@milwaukeecountywi.gov) or by mail to: Milwaukee County Department on Aging, 1220 W. Vliet St., Suite 300, Milwaukee, WI 53202.

### Event Information

Event Title:

Event Date:

Event Time:

Event Topic:

Target Audience:

# in Attendance:

Display Booth

Presentation

Address:

Organization:

Main Contact:

Email:

Phone:

Special Instructions: