



The Aging and Disabilities Resource Center (ADRC) Governing Board of Milwaukee County Seeks Diversity in New Members

*“The ADRC **mission** is to provide older adults and people with physical or developmental/ intellectual disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life. The goal of the ADRC is to empower individuals to make informed choices and to streamline access to the appropriate services and supports.”*

ADRC Board Orientation Guide: WI Dept. of HHS

The **Aging and Disability Resource Center** of Milwaukee County represents and supports two groups of Milwaukee County residents so that they may live safely and independently in the community.

- ◆ Adults ages 60 and older, with or without a disability;
- ◆ Adults ages 18-59 who live with a physical, developmental, mental, or emotional disability or with a history of drug or alcohol dependency.

Services provided by the **Aging and Disability Resource Center** (ADRC) include, but are not limited to:

- ◆ providing information about available services,
- ◆ determining eligibility for publicly funded long-term care services, and
- ◆ referring individuals and families to appropriate programs for assistance.

The **Aging and Disability Resource Center Governing Board** serves as the lead Board in Milwaukee County responsible for specific duties related to the policies, operations, and services provided by the ADRC.

The governing board members have three main roles:

1. To serve as an advocate for older adults; adults with physical, intellectual, or mental health disabilities; and their caregivers.
2. To provide strategic direction to ensure fidelity to the ADRC mission.
3. Represent and promote the ADRC and the services it provides to the community at large.

Members of the Milwaukee County ADRC Governing Board

- ◆ have experience as an older adult, live with a disability, and/or serve as a caregiver for a person who is elderly, or lives with a physical, medical, emotional, and/or mental disability;
- ◆ have an interest in or knowledge of the ADRC or long-term care services;
- ◆ represent the wide diversity of people who receive services through the Aging and Disability Resource Centers.

As an ADRC Governing Board member, you can expect to:

1. Attend business meetings 11 times per year, plus occasional additional special meetings.
2. Participate in listening sessions and meetings with collaborative partners on occasion.
3. Connect with other people who are committed to supporting older adults, adults with disabilities, and their caregivers.

An appointment to the Milwaukee County ADRC Governing Board begins with familiarizing yourself with the ADRC and the ADRC Board. If involvement in this Board is something you would like to volunteer for then an application is submitted to the County Executive’s Office and then includes interviews with both the County Executive and with members of the Health and Human Services Subcommittee of the Milwaukee County Board. The Milwaukee County Board of Supervisors gives final approval.

For further information please visit the websites of the ARC and DRC, or call: 414-278-4211.

ARC: www.county.milwaukee.gov/Aging; DRC: www.county.milwaukee.gov/DSD

(Updated 12/20)

Aging & Disability Resource Center Governing Board Candidate Recruitment Process Checklist

Dear Candidate,

Thank you for your expressed interest in serving on a Milwaukee County Board/Commission. To better accommodate you, and in order to be considered in a timely manner, please complete the following sections and return the required documentation to Schinika Fitch, Director of Community Relations, at Schinika.Fitch@milwaukeecountywi.gov, or mail to 901 N. 9th Street, Courthouse Room 306, Milwaukee, WI 53233.

To complete your recruitment process:

Part A. (You must check at least one of the boxes below)

- I am seeking reappointment.
- I was referred to this Board/Commission by
 - a Board/Commission member. Please provide member name _____.
 - a Milwaukee County/surrounding area resident.
 - a Milwaukee County employee, or an employee from a different municipality.
 - None of the above. _____
- I am expressing a personal interest in serving on a Board/Commission.

Part B. Please submit the following information and check the boxes once the information has been included in this packet:

- a letter explaining your interest
- a recent bio/resume
- a letter of recommendation

Part C. Please schedule a meeting with the Resource Center Manager and the Board Chair. Their contact information is provided for your convenience. Please confirm the occurrence of the meetings by checking the boxes next to the member’s name or names prior to the submittal of your documents:

- Rachel Kaehny-Frank, 414-289-5797, Rachel.KaehnyFrank@milwaukeecountywi.gov, Aging Resource Ctr. Mgr.
- Pat Bruce, 414-534-5554, pat.bruce@milwaukeecountywi.gov, ADRC Board Chair

Part D. Candidate Acknowledgement

I have read and been informed about the duties, role, attendance requirements, and expectations of the seat on the Board/Commission for which I have expressed interest. I have read, signed, and returned the Conflict-of-Interest Policy and agree to the mitigation plan (if applicable). In addition to meeting with the Board/Commission officers, I have received and reviewed a copy of the Board/Commission packet to further understand the importance and requirements of membership.

Please note: Consideration for Board/Commission appointment will not occur until the above requirements are fulfilled and all documentation is submitted.

Candidate Signature: _____

Printed Name: _____ Date _____ (10/21)

Part E. Please continue to attend ADRC meetings during this process. Reach out to the Director of

Community Relations and schedule a meeting with the County Executive's Office. Their contact information is provided for your convenience:

Schinika Fitch, Schinika.Fitch@milwaukeecountywi.gov

After meeting with the Director of Community Relations you will be informed about the next steps moving forward. If you have any questions, please don't hesitate to contact Ms. Fitch.