

MILWAUKEE COUNTY
2024 BALLOT ACCESS CHECKLIST
FOR COUNTY COMPTROLLER CANDIDATES

Each of the following forms must be completed and filed on time by a candidate for the Office of County Comptroller in order for the candidate's name to be placed on the ballot at the **February 20, 2024 Spring Primary** and the **April 2, 2024 Spring Election**.

The filing officer for County Comptroller is the Milwaukee County Election Commission. Candidates should contact their filing officer for further information or to obtain any of the necessary forms.

- Complete and Submit a Campaign Finance Registration Statement (Form CF-1)** to the filing officer prior to raising or spending any funds, and no later than **5:00 p.m. on Tuesday, January 2, 2024**, or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow, postmarked no later than January 2, 2024. Wis. Stat. §§ 8.10(5), 8.30(2).
 - New Candidates
File a Campaign Finance Registration Statement before campaign funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0101(1).
 - Continuing Candidates
Amend your current registration, indicating the office sought and the new primary and election dates. Wis. Stat. §§ 11.0202(1)(a), 11.0101(1).
 - Candidate Requirements
"No person may hold the office of comptroller unless he or she is either a certified public accountant, licensed or certified under ch. 442, or has a master's degree or doctorate degree in accounting or finance from a regionally accredited, nonprofit, post-secondary educational institution." Wis. Stat. § 59.255(1)(a).

- Circulate and Submit Nomination Papers for Nonpartisan Office (Form EL-169)** to the filing officer no later than **5 p.m. on Tuesday, January 2, 2024**. Only original nomination papers (no photocopies, faxes, or emailed documents) will be accepted. Nomination papers may not be circulated before December 1, 2023. Wis. Stat. § 8.10(2), Wis. Admin. Code EL § 6.04(2).

The number of elector signatures required:

County Comptroller (4-year term):

In counties with populations over 750,000

500 – 1,000

- Complete and Submit a Declaration of Candidacy (Form EL-162)** to the filing officer no later than **5 p.m. on Tuesday, January 2, 2024** or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow, postmarked no later than January 2, 2024. Wis. Stat. §§ 8.10(5), 8.21, 8.30(4), Wis. Admin. Code EL § 6.04.

IMPORTANT NOTE REGARDING STATEMENTS OF ECONOMIC INTERESTS

Milwaukee County General Ordinance ("MCGO"), Chapter 9 establishes a Code of Ethics for public officials. It requires candidates or incumbents seeking re-election to file a Statement of Economic Interests ("SEI") with the Election Commission no later than the Friday following the date of the filing of nomination papers (**Friday, January 5, 2024**) MCGO. § 9.03(2). The SEI will be filed using the *MyCounty* Customer Portal at <https://mycounty.milwaukee.gov>. If a paper form is filed, the Election Commission shall provide the Ethics Board with a copy of the filing. Failure to timely file an SEI will prevent the candidate's name from being placed on the ballot.