

MILWAUKEE TRANSPORT SERVICES, INC.
Operator of the Milwaukee County Transit System
1942 NORTH 17TH STREET
MILWAUKEE, WI 53205
PURCHASING AGENT: TELICE GILLOM
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RFP NO. MM-05-18: IN-PLANT BUS INSPECTION & BUY AMERICA AUDIT
ADDENDUM #1

DATE ADDENDUM ISSUED: SEPTEMBER 21, 2018

PROPOSAL DUE DATE AND TIME: OCTOBER 12, 2018 at 2:00 PM CST.

The following questions have been asked in response to this solicitation:

1. Are there any minutes available from the pre-proposal meeting held 07-Sept-2018?
 - a. No meeting minutes were taken at the Pre-Proposal Meeting; however, all questions and answers from that meeting are included in this addendum.
2. Does an entity need to be a registered vendor with MCTS in order to participate?
 - a. Firms seeking to submit an offer in response to this solicitation need not be registered just to submit their proposals; however, once a contract awardee is chosen, that vendor will need to register as a vendor in order to be awarded the contract.
3. Will addendums be sent directly to the bidders via email?
 - a. Yes. The addendum will also be posted on MTS' website, www.ridemcts.com.
4. Page 14: Insurance Requirements - Automobile Liability: Would MTS accept Schedule Autos, Hired a Non-Owned?
 - a. Specifics of the insurance requirements will be discussed with the intended contract awardee.
5. Have you received bus specifications from Gillig? If so, can you please forward to us?
 - a. The bus specifications will be shared with the intended contract awardee.
6. Will all twenty-eight (28) Gillig buses have the same serial production?
 - a. Yes – all twenty-eight (28) buses will be on the same production line. See the tentative build schedule in Figure 1A of this document.
7. Will the buses be going on the line at the same time?
 - a. See the tentative build schedule in Figure 1A of this document.

8. For the twenty-eight (28) buses noted in the RFP, is this one lot or is this quantity to be distributed over the (potential) four (4) term of the ensuing contract?
 - a. The initial order in 2019 is for one lot of twenty-eight (28) buses; we anticipate ordering an additional thirty (30) buses in 2020, 2021 and 2022, thus we are looking to award a four-year contract for bus inspections and Buy America audits.
9. Has Gillig released to MCTS a final, or tentative build schedule for the first lot of buses?
 - a. The tentative build schedule is included in Figure 1A below.
10. Looking at the proposal price sheet, a per bus amount is to be proposed. This appears to be for inspection services only, with other expenses to be itemized. Is this correct?
 - a. Yes, any other costs should be itemized in your proposal cost information. As a reminder, the cost response is to be submitted in a separate envelope from your technical response.
11. Are the Buy America audit expenses (time) to be included in the per bus amount quoted?
 - a. The time expenses for the Buy America Audit should be included in the per-bus amount quoted. Vendors should include a spreadsheet that shows their pricing breakdown with the cost response.

FIGURE 1A

	BUS NUMBER	▼ CUSTOMER BUS NUMB... ▼	START DATE	▼
1	193466		3/8/2019	
2	193467		4/15/2019	
3	193468		4/22/2019	
4	193469		4/23/2019	
5	193470		4/24/2019	
6	193471		4/25/2019	
7	193472		4/26/2019	
8	193473		4/29/2019	
9	193474		4/30/2019	
10	193475		5/1/2019	
11	193476		5/2/2019	
12	193477		5/3/2019	
13	193478		5/6/2019	
14	193479		5/7/2019	
15	193480		5/8/2019	
16	193481		5/9/2019	
17	193482		5/10/2019	
18	193483		5/13/2019	
19	193484		5/13/2019	
20	193485		5/13/2019	
21	193486		5/13/2019	
22	193487		5/13/2019	
23	193488		5/20/2019	
24	193489		5/20/2019	
25	193490		5/20/2019	
26	193491		5/20/2019	
27	193492		5/20/2019	
28	193493		5/27/2019	

RESPONDENTS ARE ADVISED TO CAREFULLY REVIEW THIS ADDENDUM AND THE ORIGINAL RFP DOCUMENT CAREFULLY TO ENSURE THEY WILL BE SUBMITTING ALL OF THE REQUIRED DOCUMENTS CORRECTLY AS PER THE INSTRUCTIONS. FAILURE TO DO SO WILL CAUSE YOUR BID TO BE REJECTED AS NON-RESPONSIVE.

INSTRUCTIONS FOR PROPOSAL SUBMITTAL:

Vendors will be required to submit the following documents in their proposal, following the instructions outlined in the RFP document:

- 1. Technical Response (One (1) hard copy Original, three (3) additional hard copies, and one (1) electronic copy saved on a USB drive)**
- 2. Signature Sheet (One (1) signed original in a separate sealed envelope labeled as Cost Response)**
- 3. Proposal Price Sheet (One (1) original, included with the Cost Response)**
- 4. Independent Contractor Certification**
- 5. EEO Certificate**
- 6. Designation of Confidentiality Form**
- 7. Certification of Restrictions on Lobbying**
- 8. Certification Regarding Debarment and Other Responsibility Matters**
- 9. Bidder List Form**
- 10. Conflict of Interest Statement**
- 11. False Claims Act**

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ADDENDUM #1 RECEIPT ACKNOWLEDGEMENT

Please sign and return one copy with the bid documents.

We acknowledge receipt of Addendum #1.

Name

Company Name

Signature

Date