



July 5, 2024

To: Community Agencies, Organizations, and Interested Parties

The Milwaukee County Department of Health and Human Services (DHHS), Aging & Disabilities Services (ADS) invites community agencies, organizations and interested parties to participate in the RFP process by submitting proposals for Corporate Guardianship program to be tentatively provided from January 1, 2025, to December 31, 2025. The Department welcomes new prospective vendors including joint ventures and other innovative partnerships to participate in this RFP process.

Proposal materials (*Program Description* and *Technical & Program Requirements*) will be available for download in electronic format beginning July 5, 2024 from:

***Milwaukee County Procurement Portal:***

<https://countymilwaukee.bonfirehub.com/portal/?tab=openOpportunities>

Two (2) Informational / Technical Assistance Sessions will be held to discuss the proposal guidelines and assist proposers in completing proposals.

All proposals for funding in response to this RFP must be received by the Department of Health and Human Services no later than August 30, 2024, 4:00 p.m. CDT. No extensions will be granted for submission of proposals unless approved by the Director of the Department of Health and Human Services.

**Proposals must be uploaded to:**

<https://countymilwaukee.bonfirehub.com/portal/?tab=openOpportunities>

All proposals must be fully and completely uploaded to the above site by the deadline. Should an extension or modification of any deadline occur, there will be a notice via addendum to all parties. Such an extension will be available to all proposers.

Thank you for your interest in the Milwaukee County Department of Health and Human Services RFP process.

Sincerely,

A handwritten signature in black ink, appearing to read 'SL LaGrant-McClain', written in a cursive style.

Shakita L. LaGrant-McClain

Director

Milwaukee County Department of Health and Human Services