

B U D G E T S U M M A R Y

Category	2020 Actual	2021 Actual	2022 Budget	2023 Budget	2023/2022 Variance
Expenditures					
Personnel Costs	\$4,186,761	\$4,526,714	\$5,248,016	\$5,491,086	\$243,070
Operation Costs	\$4,130,621	\$4,159,558	\$3,563,697	\$3,840,354	\$276,657
Debt & Depreciation	\$4,217,764	\$4,614,768	\$7,458,875	\$8,470,450	\$1,011,575
Capital Outlay	\$161,606	\$378,911	\$325,090	\$170,000	(\$155,090)
Interdepartmental. Charges	\$1,391,037	\$1,303,834	\$1,437,495	\$1,588,331	\$150,836
Total Expenditures	\$14,087,789	\$14,983,785	\$18,033,173	\$19,560,221	\$1,527,048
Revenues					
Direct Revenue	\$213,980	\$183,242	\$62,000	\$50,000	(\$12,000)
Intergovernmental Revenue	\$0	\$35,613	\$16,000	\$30,000	\$14,000
Indirect Revenue	\$14,805,669	\$15,393,625	\$18,750,941	\$19,902,074	\$1,151,133
Total Revenues	\$15,019,649	\$15,612,480	\$18,828,941	\$19,982,074	\$1,153,133
Tax Levy	(\$931,860)	(\$628,695)	(\$795,768)	(\$421,853)	\$373,915
Personnel					
Full-Time Pos. (FTE)	47.0	47.0	51.0	*50.0	(1.0)
Seasonal/Hourly/Pool \$\$	\$0	\$0	\$0	\$0	\$ 0
Overtime \$	\$103,571	\$182,589	\$139,340	\$155,236	\$15,896

* The Fleet Management FTE is 50.0 for the 2023 Budget. There are two unfunded, part-time (0.5) FTE positions, Lead Mechanic DOT - PT/ UF 5300 Fleet Management, that are considered part of the "FTE Count" of 51.0 from the 2022 Budget. Since these two positions are unfunded and part-time, they are not included in the 2023 Budget FTE Total Number of 50.0.

Department Mission:

Fleet Management is committed to providing a comprehensive fleet management program, including structured purchasing and preventive maintenance, that provides cost-effective customer service to all County departments that use the vehicles and equipment.

Department Description:

The Fleet Management Division purchases, maintains, repairs, and disposes, vehicles and equipment used by Milwaukee County departments. Keys to this program include minimizing vehicle and equipment downtime, providing a preventative maintenance program, and educating users on safe operation and daily maintenance. This Division provides four main functions: Equipment Repairs, Inventory Management, Equipment Coordination, and Facility Management.

- **Equipment Repairs** maintains and manages approximately 2,400 vehicles and pieces of equipment ranging from fairway mowers and squad cars, to wheel loaders, tandem axle trucks, rotary plows, and combo units that are used in operations like snow removal on the freeway system and at General Mitchell International Airport (GMIA).

- **Inventory Management** maintains and manages a repair parts inventory of approximately \$1.5 million for all Milwaukee County vehicles and equipment. Inventory Management operates four (4) conveniently located fueling sites, supplying over 800,000 gallons of fuel annually as well as fuel inventory in 20 above-ground storage tanks in Parks service yards.
- **Equipment Coordination** researches and develops the specifications for purchasing new vehicles and equipment and works with user departments to ensure the correct piece of equipment is purchased and equipment utilization is maximized. Fleet Management hosts and coordinates an annual public auction of used equipment for Milwaukee County and other surrounding municipalities.
- Facility Management maintains a 270,000 square feet vehicle repair and parking garage, MCDOT Administration building, Sheriff's Patrol Substation, 20,000-ton salt dome, salt brine production facility, and multiple storage garages.

Major Changes in FY 2023

- The expenditure variance is due to an increase in the amortization of debt service changing from seven years to four years to match the borrowed bond, rather than matching vehicle and equipment useful life.
- The 2023 budget process adds no new positions. However, Milwaukee County September Board files 22-942 and 22-978 added a 1.0 FTE Senior Analyst Fleet Asset Management and two 0.5 unfunded Lead Mechanic DOT PT respectively. The Senior Analyst Fleet Asset Manager is off by abolishing 1.0FTE Asst Parts position as well as reducing other commodities and services.
- The Fleet Management Division will sponsor membership in the Wisconsin Clean Cities organization at a cost of \$2,000, and the Division will immediately request the organization perform a fleet electrification study and report back to the County Board on its progress in March 2023.

Strategic Program Area 1: County Fleet Maintenance

Service Provision: Administrative, Discretionary

How We Do It: Program Budget Summary					
Category	2020 Actual	2021 Actual	2022 Budget	2023 Budget	2023/2022 Variance
Expenditures	\$14,087,789	\$14,983,785	\$18,033,173	\$19,560,221	\$1,527,048
Revenues	\$15,019,649	\$15,612,480	\$18,828,941	\$19,982,074	\$1,153,133
Tax Levy	(\$931,860)	(\$628,695)	(\$795,768)	(\$421,853)	\$373,915
FTE Positions	47.0	47.0	51.0	50.0	(1.0)

What We Do With It: Activity Data				
Activity	2020 Actual	2021 Actual	2022 Target	2023 Target
Weekly Ready for Use (RFU)	92%	93%	96%	96%
Monthly on Time Scheduled Maintenance Completion	54%	58%	60%	70%
Vehicles Exceeding Replacement Criteria ^{2, 3,4}	278	283	150	125
Vehicles Underutilized ^{1, 2,4}	133	102	95	90

¹ Criteria for the use of Fleet vehicles can be found in the Milwaukee County Ordinance Chapter 56.22.

² This number excludes specialized vehicles which will be retained.

³ The replacement schedule is 4-15 yrs. for squad cars, sedans, light duty vehicles, large equipment, and mowing equipment based on vehicle/equipment utilization.

⁴ The vehicles exceeding replacement criteria and fall under the vehicles underutilized will be considered for possible removal from the fleet

⁵ Underutilized vehicles, which do not exceed replacement criteria, will be targeted for increased utilization within the user departments.

How Well We Do It: Performance Measures				
Performance Measure	2020 Actual	2021 Actual	2022 Target	2023 Target
Repair Work Orders	6,424	11,019	11,000	11,000
Preventative Maintenance Work Orders	1,228	1,521	1,575	1,700
Vehicles / Equipment replaced	156	74	89	118

Strategic Overview:

Fleet Management’s long-term goal is to have a readily available, right-sized fleet for all County user departments.

Strategic Implementation:

This service is provided with 50.0 Full Time Equivalent (FTE) positions. Overall expenditures increase due to the change in the debt repayment schedule to four years instead of seven years.

The expenditure variance is due to an increase in the amortization of debt service changing from seven years to four years to match the borrowed bond, rather than matching vehicle and equipment useful life. Fleet Management’s auction revenue will be utilized for debt reserve.

2023 VEHICLE ROLLING STOCK ON & OFF-ROAD ALLOTMENT PER DEPARTMENT	
DEPARTMENT	TOTAL
Airport (GMIA)	250
Behavioral Health Division (BHD)	10
District Attorney (DA)	17
Office of Emergency Management	3
DAS A&E Environmental Services	1
Information Management Services Division (IMSD)	3
DAS-Facilities Management **	60
House of Correction (HOC)	49
MCDOT – Directors Office	1
MCDOT – Fleet Management ***	21
MCDOT - Highway	169
MCDOT – Transportation Services	4
Medical Examiner	4
Parks *	561
Sheriff	125
Zoo	26
TOTAL	1,304

* Includes all mowing equipment

** Includes vehicles for the Architectural & Engineering division

*** Fleet Management also maintains motor pool vehicles and equipment.