

B U D G E T S U M M A R Y

Category	2019 Actual	2020 Actual	2021 Budget	2022 Budget	2022/2021 Variance
Expenditures					
Personnel Costs	\$3,672,108	\$4,186,761	\$5,006,728	\$5,248,016	\$241,288
Operation Costs	\$2,911,358	\$4,130,621	\$4,404,609	\$3,563,697	(\$840,912)
Debt & Depreciation	\$4,072,571	\$4,217,764	\$4,599,664	\$7,458,875	\$2,859,211
Capital Outlay	\$210,911	\$161,606	\$325,090	\$325,090	\$ 0
Interdepartmental. Charges	\$2,002,443	\$1,391,037	\$1,508,968	\$1,437,495	(\$71,473)
Total Expenditures	\$12,869,391	\$14,087,789	\$15,845,059	\$18,033,173	\$2,188,114
Revenues					
Direct Revenue	\$251,693	\$213,980	\$62,000	\$62,000	\$ 0
Intergovernmental Revenue	\$13,833	\$0	\$16,000	16,000	\$ 0
Indirect Revenue	\$13,308,758	\$14,805,669	\$16,668,316	\$18,750,941	\$2,082,625
Total Revenues	\$13,574,284	\$15,019,649	\$16,746,316	\$18,828,941	\$2,082,625
Tax Levy	(\$704,893)	(\$931,860)	(\$901,257)	(\$795,768)	\$105,489
Personnel					
Full-Time Pos. (FTE)	34.0	47.0	47.0	51.0	4.0
Seasonal/Hourly/Pool \$\$	\$0	\$0	\$0	\$0	\$ 0
Overtime \$	\$50,048	\$103,571	\$109,992	\$150,000	\$40,008

Department Mission:

Fleet Management is committed to providing a comprehensive fleet management program, including structured purchasing and preventive maintenance, that provides cost-effective customer service to all County departments that use the vehicles and equipment.

Department Description:

The Fleet Management Division purchases, maintains, repairs, and disposes, vehicles and equipment used by Milwaukee County departments. Keys to this program include minimizing vehicle and equipment downtime, providing a preventative maintenance program, and educating users on safe operation and daily maintenance. This Division provides four main functions: Equipment Repairs, Inventory Management, Equipment Coordination, and Facility Management.

- **Equipment Repairs** maintains and manages approximately 2,400 vehicles and pieces of equipment ranging from fairway mowers and squad cars, to wheel loaders, tandem axle trucks, rotary plows, and combo units that are used in operations like snow removal on the freeway system and at General Mitchell International Airport (GMIA).
- **Inventory Management** maintains and manages a repair parts inventory of approximately \$1.5 million for all Milwaukee County vehicles and equipment. Inventory Management operates four (4) conveniently located fueling

sites, supplying over 800,000 gallons of fuel annually as well as fuel inventory in 20 above-ground storage tanks in Parks service yards.

- **Equipment Coordination** researches and develops the specifications for purchasing new vehicles and equipment and works with user departments to ensure the correct piece of equipment is purchased and equipment utilization is maximized. Fleet Management hosts and coordinates an annual public auction of used equipment for Milwaukee County and other surrounding municipalities.
- Facility Management maintains a 270,000 square foot vehicle repair and parking garage, MCDOT Administration building, Sheriff's Patrol Substation, 20,000-ton salt dome, salt brine production facility, and multiple storage garages.

Major Changes in FY 2022

- The 2022 Fleet budget includes a net increase of four (4) positions: create one (1) Manager Grounds Facility, create one (1) Facilities Grounds Worker 1 NM, create one (1) Body and Paint Tech. Additionally, one (1) position of Lead Mechanic is include per 2020 file 20-749. The purpose of the new positions is to maintain and clean the MCDOT site including the Administration Building, Sheriff Patrol Substation, Central Repair Garage, and Central Parking Garage. A portion of these increases is offset by a decrease in a cleaning and maintenance contract. The addition of the Body and Paint Technician will allow for repairing more accident damage within our facility rather than outsourcing the work.
- The expenditure variance of \$2,859,211 is due to an increase in the amortization of debt service changing from 7 years to 4 years to match the borrowed bond, rather than matching vehicle and equipment useful life.

Strategic Program Area 1: County Fleet Maintenance

Service Provision: Administrative, Discretionary

How We Do It: Program Budget Summary					
Category	2019 Actual	2020 Actual	2021 Budget	2022 Budget	2022/2021 Variance
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Tax Levy	(\$704,894)	(\$931,860)	(\$901,257)	(\$795,768)	\$105,489
FTE Positions	34.5	47.0	47.0	51.0	4.0

What We Do With It: Activity Data				
Activity	2019 Actual	2020 Actual	2021 Target	2022 Target
Weekly Ready for Use (RFU)	92%	93%	96%	96%
Monthly on Time Scheduled Maintenance Completion	54%	58%	60%	70%
Vehicles Exceeding Replacement Criteria ^{2, 3,4}	278	283	150	150
Vehicles Underutilized ^{1, 2,4}	133	102	95	90

¹ Criteria for the use of Fleet vehicles can be found in the Milwaukee County Ordinance Chapter 56.22.

² This number excludes specialized vehicles which will be retained.

³ The replacement schedule is 4 yrs. for Sheriff marked squad cars, 7 yrs. for sedans and light duty vehicles, and 12 yrs. for large equipment and mowing equipment.

⁴ The vehicles exceeding replacement criteria and fall under the vehicles underutilized will be considered for possible removal from the fleet.

How Well We Do It: Performance Measures				
Performance Measure	2019 Actual	2020 Actual	2021 Target	2022 Target
Repair Work Orders	6,424	11,019	9,000	11,000
Preventative Maintenance Work Orders	1,228	1,521	1,575	1,700
Vehicles / Equipment replaced	156	74	150	150

Strategic Overview:

Fleet Management’s long-term goal is to have a readily available, right sized fleet for all County user departments.

Strategic Implementation:

This service is provided with 51.0 Full Time Equivalent (FTE) positions. Overall expenditures increase due to the addition of 4 FTE positions.

DOT — FLEET MANAGEMENT (5300) BUDGET**UNIT NO. 5300****Department: Department of Transportation — Fleet Management****FUND: General — 0001**

There is a \$2,600,224 in debt repayment increase for equipment previously purchased. Fleet Management's auction revenue will be utilized for debt reserve.

2022 VEHICLE ROLLING STOCK ON & OFF-ROAD ALLOTMENT PER DEPARTMENT	
DEPARTMENT	TOTAL
Airport (GMIA)	250
Behavioral Health Division (BHD)	10
District Attorney (DA)	17
Office of Emergency Management	3
DAS A&E Environmental Services	1
Information Management Services Division (IMSD)	3
DAS-Facilities Management **	60
House of Correction (HOC)	49
MCDOT – Directors Office	1
MCDOT – Fleet Management ***	21
MCDOT - Highway	
MCDOT – Transportation Services	4
Medical Examiner	4
Parks *	561
Sheriff	125
Zoo	26
TOTAL	1,279

* Includes all mowing equipment

** Includes vehicles for the Architectural & Engineering division

*** Fleet Management also maintains motor pool vehicles and equipment.