

DEPARTMENT OF ADMINISTRATIVE SERVICES

Milwaukee County



July 8, 2026

To All Interested Consultants

**Project: Investing in Justice: Courthouse Complex
Commissioning Services**

Project No.: WC027601

**Subject: AMENDMENT #1 TO REQUEST FOR
PROPOSALS (R.F.P.)**

July 8, 2026 Pre-Proposal Meeting Attendees

Name	Representing	Email
Brian Kuhn	HGA	bkuhn@hga.com
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Rick Katzung	Grumman Butkus	rkatzung@grummanbutkus.com
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Jenine Eilers	Milwaukee County	jenine.eilers@milwaukeecountywi.gov
Mike Sheehan	Milwaukee County	michael.sheehan@milwaukeecountywi.gov
Peter Nilles	Milwaukee County	peter.nilles@milwaukeecountywi.gov

Questions and Answers during the pre-proposal meeting

- Q. Is the County open to voluntary alternates as part of the proposal submittal?
- A. No – please propose based on the scope of services listed in the RFP, so that a fair comparison can be made between proposers.
- Q. RFP Attachment A, Consultant Fee Proposal Form, shows an allowance for building enclosure field testing. What is the purpose of that allowance?
- A. The scope of the building enclosure field testing has not been fully defined as of yet and will be determined as design progresses. The potential field testing items are listed in the RFP. Once the field testing items are agreed upon, the allowance will be used to fund that work.

TBE Participation Information

During the meeting, Jenine Eilers offered links for more information related to TBE participation. Those links are provided here:

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- Certification questions: oeicertification@milwaukeecountywi.gov
- WisDOT website for more information about the change and instructions for the DBE re-evaluation process. [Wisconsin Department of Transportation Disadvantaged Business Enterprise \(DBE\) Program](#)
- Links to Directories for firms eligible for credit:
 - MBE and WBE <https://wisdp.wi.gov/Search.aspx>
 - Milwaukee County SBE <https://mke.diversitycompliance.com/Default.asp>
 - SAM Directory for Federal SBE <https://www.sam.gov/SAM/pages/public/index.jsf>
- TBE Process questions: OEIcompliance@milwaukeecountywi.gov.

Attachments

The pre-proposal meeting PowerPoint presentation is attached for your information.

Sincerely,



Peter Nilles
Director – Major Projects

cc: T. Wohlt, DAS-FMD
L. Robinson, DAS-OEI