

## RFQ – On Call Parking Engineering – PRE-PROPOSAL MEETING

1/13/2023 - 10:00am-11:30am - Lovell

Meeting Minutes (By Eucalano / Edits by Sifuentes)

### Attendees Online (TEAMS):

- Barb Eucalano, MKE Airport Engineering
- Grace Redovich, Henneman Engineering, [grepovich@henneman.com](mailto:grepovich@henneman.com)
- Joel Stromgren, Miller Dunwiddie, [jstromgren@millerdunwiddie.com](mailto:jstromgren@millerdunwiddie.com)
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- Katherine Beckman, Simpson, Gumpertz & Heger, [kebeckman@sgh.com](mailto:kebeckman@sgh.com), TBE
- Francisco Lasta, Miller & Muller, Ltd, [flasta@muller2.com](mailto:flasta@muller2.com); DBE, WBE
- Patrick Cotter, Cotter Consulting, WBE, DBE, [p.cotter@cotterconsulting.com](mailto:p.cotter@cotterconsulting.com)
- Matthew Hahm, M squared engineering LLC, [matt@msquaredengineering.com](mailto:matt@msquaredengineering.com) TBE
- Matt Hoffman, MKE Airport

### Attendees In-Person:

- Mark Sifuentes, MKE Airport Engineering
- Anthony Raab, MKE Airport Engineering
- Justin Weiss, MKE Airport Engineering
- Vincent Campagna, MKE Airport Parking Management
- **SEE ATTACHED SIGN-IN SHEET for other In-Person Attendees**

### Questions:

- *Regarding the moving walkway, Will the project need an escalator consultant?* The scope is modernizing; The moving walkways are at the end of their useful life. May need a consultant for moving walkways.
- *Regarding the rental car lobby, what is the scope of work?* The lobby needs renewal, modernization, and to verify if conditions are still up to code
- *Explain the multi-year consultant contract?* Base consultant contract would be 2 years with the possibility of adding one to three more years, for a possible total of five years.
- *Will the parking garage membrane project include other repairs?* – Yes, may include concrete and other repairs
- *Regarding the moving walkway, does the airport/county have a preferred vendor?* MKE CNTY does not have a preferred vendor but does have a service agreement with Kone.
- *Will sign in sheet be available on the website?* Yes.
- *Are the stairways part of the current scope for parking garage repairs?* – The stairs are not currently included in 5-year plan

- *Will MKE CNTY require TBE participation at 17% for all projects? Yes, we will want to meet the goal on each project rather than using averages.*
- *If the prime is a TBE how does that play out with TBE program? – MKE CNTY will review the question with the TBE office and respond online.*
- *How was the scope of the 2023 projects determined?*
  - Mark pointed out Parking Structure joint replacement and phase one construction for the joint replacement.
  - Also looking for design of traffic bearing membrane in 2023. The design will be for the whole 5 years of construction? Yes. But each phase will have a chance to revisit design.
  - *How did we determine the scope and quantities for budget?* Scopes in the CIP (Capital Improvement Plan) are at the development level and are purposely vague and need to be further refined. Many scope items came out of last condition assessment for the Parking Garage (done in 2021). The scope items are subject to change and can adapt based on designs, new inspections, field conditions, etc.
- *Explain the County process for getting work done:* The standard process is Design, Bid, Build. The County does have a JOC (Job Ordering Contract) process that follows more closely with design/ build without the formal bidding process. JOC allows construction to get done quicker and is usually reserved for more simple tasks / projects.
- *Are projects federally funded and how does that affect things?* Assume that none of the parking projects are federally funded but will verify. If a project is federally funded does it need to be DBE or TBE? Will respond to this question later.
- *Car rental space: Do you anticipate any updates with a MEP component?* Very likely yes.
- *Parking structure question: Would there need to be an MEP, architect, and engineer on the team?* That would make a strong team.
- *Regarding design Team set up, if there is a component outside of a specific scope do you have an approval process to add?*
  - We want RFQ to identify the specialty components in the RFQ. If it is NOT on the information the engineers have specified, we will have to have a separate RFP to identify it. However, what the engineers have stated in the RFQ information should be addressed in the RFQ proposal. Proposals should have a team that can handle all the jobs shown but if something else comes up later, we may have to do another RFP. Inside the RFQ on the website is a list of expertise required.
- *Can the MKE CNTY airport staff in the room introduce themselves?* Introductions by airport people in the room (Tony, Justin, Vinnie, Mark)

**END of Meeting Minutes**

# SIGN-IN SHEET PRE - PROPOSAL MEETING



Project: On Call Parking Engineering  
 Project #: NA  
 Date: 1/13/2023, Lovell Room, 10-11:30am

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