

RFQ – MKE Passenger Loading Bridges – ADDENDUM #1

1/5/2024

1.) Replace Section V of the RFQ with the following language:

The evaluation team will be made up of three to five individuals with technical knowledge of the requirements and familiarity with the projects. Depending on the number and quality of the qualification statements, Milwaukee County may decide to conduct interviews of a short-list of consultants. The evaluation team may select up to three consultants to attend an interview, which, if required, will be held on Thursday, February 1, 2024. The interview will be evaluated based on project team, experience and qualifications, project understanding, and the overall presentation.

The project manager will post this RFQ, as well as any pre-proposal meeting minutes, sign in sheets, addendums and other information related to this project to the following Milwaukee County website:

<https://county.milwaukee.gov/EN/Admin-Services/Bids-and-RFPs>

The consultant should consider information on this website to be part of the official RFQ. Please check the site frequently. To allow time for proposal preparation, Milwaukee County will not post anything new within two days of the proposal due date. Milwaukee County reserves the right to accept or reject any and all qualification statements, issue addenda, request clarification, waive technicalities, alter the nature and/or scope of the proposed projects, request additional submittals, and/or discontinue this process.

2.) Clarification on last day MKE would post any new material to the County Website.

Per Section V of the RFQ, Milwaukee County will not post anything new within two days of the proposal due date. Therefore, MKE will not post any new material to the county website after 5pm, Thursday, January 18, 2024.

3.) Clarification on the format of the interview.

The interview will be in person at General Mitchell International Airport. The interview consists of 20 minutes for the consultant to give a brief presentation, 20 minutes for questions and answers, and the last 10 minutes for the consultant to provide a wrap up statement. The total length of the interview is limited to 1 hour.

The interview room will have a projector and screen that the consultant can use, however the consultant may want to bring their own projector as a backup. You will have 10 minutes prior to the interview to set up your equipment.

4.) Add via Addendum #1: PRE-PROPOSAL Meeting Minutes and Sign in information.

PRE-PROPOSAL Meeting Minutes and Sign in information attached.


END OF ADDENDUM #1


RFQ – Passenger Loading Bridge Design – PRE-PROPOSAL MEETING

1/4/2023 - 1:00pm-1:20pm – Maitland Room


Meeting Minutes (By Eucalano / Edits by Weiss)

Attendees Online (TEAMS):


 Cyle Cantrell, Burns & McDonnell, crcantrell@burnsmcd.com, 773-842-1229, non-TBE/DBE

 Koss, Steven R (Steve) was invited to the meeting.


William Cotter 1:01 PM

 Bill Cotter, Cotter Consulting, w.cotter@cotterconsulting.com, 312.327.1314, DBE / TBE


Sara Vallejo 1:02 PM

 Sara Vallejo, CHIN, svallejo@rmchin.com, 773.318.3143. MWBE

Mike (Guest) 1:02 PM


 Mike Maicke, CHIN

Koss, Steven R (Steve) 1:02 PM

 Steve Koss, Burns & McDonnell, srkoss@burnsmcd.com, 331.218.3652, n/a


 Mike Maicke, CHIN mmaicke@rmchin.com 847.344.7096

Kaitlyn Wehner 1:03 PM


 Kaitlyn Wehner, Westwood Professional Services, kaitlyn.wehner@westwoodps.com, 920-830-6183, N/A

 Thomas Coyne was invited to the meeting.

Ben Backus 1:04 PM

 Benjamin Backus, Westwood Professional Services, ben.backus@westwoodps.com, 920-830-6161, non-dbe

Aaron Stewart 1:05 PM

 Aaron Stewart, Westwood Professional Services, aaron.stewart@westwoodps.com, 920-830-6177, N/A

Attendees In-Person:

- Justin Weiss, MKE Airport Engineering
- Barb Eucalano, MKE Airport Engineering
- Ryan Collins, MKE Director - Operations & Maintenance
- **SEE ATTACHED SIGN-IN SHEET for other In-Person Attendees**

Questions:

- *Is each loading bridge a separate project?* Projects will be based per year – for example the 2024 project has 5 bridges and the 2025 project has 3 bridges.
- *Will there be Ramp striping (marking) needed in design?* Marking design will be needed either to remark the existing markings or to change the marking to comply with the Gate Fitment Study that will be made available to the selected consultant.

- *Does the 17% DBE goal include any construction administration work?* The 17% DBE goal is for the design phase only. Any construction administration services contract will have its own goal.
- *How will Construction Administration Services be awarded?* The selected design consultant will be given a construction administration contract to cover the projects they have designed. The Construction Administration contracts will be scoped and negotiated at a later date.
- *Do you anticipate and survey or geotechnical work required? Are the foundations to be replaced?* While MKE maintains an extensive set of record drawings, the airport cannot guarantee that records exist for these locations. The design team should be prepared to perform any survey, geotechnical, or foundational analysis needed to determine if the existing foundation is suitable for reuse or if a new foundation needs to be designed by the team.
- *What firm was awarded the contract for the 2022 RFQ for airfield design?* The airport does not believe this information is required to put forth a proposal for this work so that information will not be provided at this time.
- *Does the airport anticipate any changes in the fleet mix?* – All known changes in fleet mix will be incorporated into the Gate Fitment Study that will be made available to the selected consultant

END of Meeting Minutes

SIGN-IN SHEET PRE-PROPOSAL MEETING



Project: RFQ For Passenger Loading Bridges
 Project #:
 Date: January 4, 2024

NAME	COMPANY	PHONE	DBE YES/NO	EMAIL
Justin Weiss	MKE – Engineering	414-747-6233		jweiss@mitchellairport.com
Barbara Eucalano	MKE – Engineering	414-747-5320		beucalano@mitchellairport.com
Ryan Collins	Director of MKE Operations and Maintenance			
FRANK FRIAR	RM CHIN + ASSOC. INC	219-510-7138	✓	FFRIAR@RMCHIN.COM
Mark Bresnehan	IBC Engineering	262-522-4413	YES	markbeibcengineering.com
John Ahern	TKDA	651-269-7882	NO	john.ahern@tkda.com
Chad Gunderson	TKDA	651-341-0504	No	chad.gunderson@tkda.com
Craig Loudon	CMT	630.926.9246	No	clouden@cmtengr.com
Dennis Ruff	AERO Systems Engineering	901-258-0853	No	dennis.ruff@aerosys.net
Lori Rosenthal	GRAEF	414-259-1500	NO	lori.rosenthal@graef-usa.com
Tim Einwalter	Græf	414-266-9126	No	tim.einwalter@graef-usa.com