

**DEPARTMENT OF ADMINISTRATIVE SERVICES
Milwaukee County**



September 29, 2025

To All Interested Consultants

Project: New Criminal Courthouse Planning Phase IV – Surveying Services

Project No.: WC027601

Subject: ADDENDUM #2 TO REQUEST FOR PROPOSALS (R.F.P.)

The Surveying Services (project WC027601-New Criminal Courthouse Planning Phase IV) RFP noted any related questions were to be answered via addendum. The answers to all questions received by the deadline in the RFP Schedule are listed below.

Question No.	Question	Response
1	<p>Please confirm the Project/Topographic Limits, raSmith has superimposed on the attached photo clip.</p>	<p>The RFP does not include parcel 701 but is being added to the addendum. Please see attached photo at the bottom of the addendum for Survey Extent clarification.</p>

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2	1(a)(i)(1) Vertical Datum of NAVD 88(2011) – previously survey (2023) is in City of Milwaukee Datum and is my understanding DP will require City Datum.	The vertical datum should be based on City Datum to satisfy probable permits that will be required.
3	1(a)(i)(2) Please verify survey data will be provided in Feet only and conversion to meters is not included.	The Survey data should be provided in survey feet and not meters.
4	1(b)(ii)(5) Regarding the pavement joints, provide criteria determining “major joints.”	The "major joints" criteria should be joints that include expansion joints only and separation of pavement materials.
5	1(e)(i) Is a “per mobilization” fee for “Potholing/Utility verification coordination and survey revision acceptable?	The Respondent should include in their cost proposal one mobilization for Potholing/Utility verification, and should provide a cost/mobilization fee to address future additional services, if necessary.
6	(2)(a)(i) Regarding inclusion of “easements,” will City of Milwaukee coordinate ordering/obtaining a title commitment(same as our 2023 survey). There is inherent uncertainty of completeness, liability and fee if left up to individual Surveying companies.	The Title commitment is the responsibility of the Respondent. Liability concerns may be discussed during contract negotiations.
7	2(b)(ii)(2) Trees/Shrubs will be shown. Please confirm if species with caliper and canopy spread is required at this time for all trees and shrubs.	The Respondent will identify all trees as being conifer or deciduous trees with the applicable diameter of the tree trunk at 18 inches above existing grade. Canopy spread is not required. All bush/shrub locations shall show horizontal limits.
8	2(c)(vi) We cannot obtain depths of all City Communications and telecom structures. Due to safety concerns, we do not open these manholes and are not equipped to determine sizes and material.	It is expected that the Respondent will contact/coordinate as part of their work having the applicable utility companies field mark the utility locations in the field. Also, Respondent shall obtain record drawing information from the respective utilities and shall review the information with applicable size and depths. Respondent shall incorporate the utility field information and record data on to the final survey drawings.

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9	2(e)(1) Kilbourn Tunnels-Please provide further clarification. Will City/WisDOT provide data on Kilbourn tunnels or is a current survey/scan required? If to be provided, what type of file will this data be provided. Can we review the files and determine the feasibility of integration and completeness of the data prior to submitting the Proposal.	The RFP requires the Respondent to obtain all as-built drawings for the Kilbourn Tunnels and underground MacArthur Square Parking Garage, including all foundation and structural components within the limits of the survey. In addition, Respondent shall locate all exterior tunnel ingress, egress, entrance doorways/stairwells, and exterior vent locations on the surface of MacArthur Square as part of their field survey work. Utilizing the field survey work with the record drawings, it is the expectation that the Respondent will be able to prepare a representative depiction of the location of the tunnels and underground parking garage on the final survey drawings.
10	There are several tunnels and subsurface ramps mentioned in the RFP. How much of these tunnels and subsurface ramps need to be modeled?	As described in the Survey Extents of the RFP, there are 4 tunnels: the on and off ramp tunnels from 1-43 to 6th street as well as the tunnels connecting MacArthur Square to the Public Safety Building. Also, please see Response #9 for additional information.
11	Item 2(b)(ii)(5) mentions location of major joints. What determines a major joint?	Please refer to Response No. 4.
12	Item 2(c)(i) – What level of SUE investigation is required for this item?	Respondent shall include SUE quality level B in their cost proposal.
13	Item 2(c)(v) – Will either the County or City of Milwaukee provide all private water distribution maps and markings?	Contracting and coordinating private and public utilities for incorporation into the survey.
14	In all survey areas for subsurface ramps and tunnels, will lane closures be provided by the County for field crew safety?	No, the coordination of lane closures to perform the field survey work are the responsibility of the Respondent
15	Regarding the project schedule and award, what is the expectation if there is snow cover?	Plan expectations will be adjusted based on inclement weather.
16	With regards to the MacArthur Square Below-Grade Parking Structure <ul style="list-style-type: none"> o Where specifically are clear heights needed? o Do louvers on ventilation shaft walls and duct need to be located / mapped? o For mapping suspended utility runs within the garage, we have the following questions: 	<ul style="list-style-type: none"> -Clear heights needed will be floor to floor elevations. Ceiling heights are to capture beam depths and utility run clearances. -Yes, louvers on ventilation

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	<p>*For piping and conduit, can we assume that we are locating 2" diameter (or another nominal diameter) and larger only, or do you also need smaller diameter components as well? *Do these utilities need to be mapped in 2D or 3D? *Can we assume that utilities (pipes / conduit / ducts) inside any mechanical rooms are excluded? *Do individual utility systems need to be identified and layered out by system, or just generally located objects / items?</p>	<p>shaft walls and ducts should be located and mapped. Vent locations at the surface of MacArthur Square shall be obtained. -Two inches or greater, including bundles or aggregates of conduits or pipes with any combined dimension of 2" or greater. -Include 3D in your pricing -Exclude ducts and utilities in mechanical rooms. -Yes, identify utility systems and separate by layer.</p>
17	<p>With regards to the Ramps to Kilbourn Avenue Tunnels * Are you requiring mapping / surveying of the tunnels (including alignments, cross sections, and clear heights), or are you asking the consultant to acquire that from the record data available through WisDOT and City of Milwaukee?</p>	<p>Please refer to Response No. 9.</p>

Please direct questions regarding the Surveying RFP, to Peter Nilles at peter.nilles@milwaukeecountywi.gov and Patrick Flaherty at pflaherty@concord-cc.com.

Sincerely,



Peter Nilles
 Director, Facilities Planning and Development

