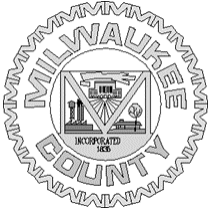


DEPARTMENT OF ADMINISTRATIVE SERVICES



Milwaukee County

September 18, 2025

To All Interested Consultants

**Project: New Criminal Courthouse Planning Phase IV –
Geotechnical and Environmental Services**

Project No.: WC027601

**Subject: ADDENDUM #1 TO REQUEST FOR
PROPOSALS (R.F.P.)**

The Geotechnical and Environmental Services pre-proposal meeting was held on September 17, 2025 virtually via Teams meeting. The project background presentation and attendee list are included in the following pages of this addendum.

Questions regarding the RFP need to be formally submitted (regardless of discussion in the pre-proposal meeting) via email by 3:00pm on September 23, 2025 to Peter Nilles at peter.nilles@milwaukeecountywi.gov and Patrick Flaherty at pflaherty@concord-cc.com.

Sincerely,

Peter Nilles
Director, Facilities Planning and Development



**Project: Milwaukee County New Criminal Courthouse Planning Phase IV
Geotechnical and Environmental Services**

**SIGN-IN SHEET
PRE-BID MEETING – September 17,
2025
Location: Virtual Teams Meeting**

Name	Company	Email
Paul Koszarek	Terracon	Paul.koszarek@terracon.com
Brian Kappen	Terracon	bjkappen@terracon.com
Jeremy Thomas	Terracon	Jeremy.thomas@terracon.com
Angy Singh	KSingh	angy.singh@ksinghengineering.com
Jeff Schwasinger	Gilbane Cullen	jeff.schwasinger@jpcullen.com
Ben Trubach	Gilbane Cullen	btrubach@gilbaneco.com
Pranav Seth	AECOM	pranav.seth@aecom.com
Dave Beck	Bloom Companies	dbeck@bloomcos.com
William Olson	Bloom Companies	wolson@bloomcos.com
Zac Skumatz	Bloom Companies	zskumatz@bloomcos.com
Aaron Gash	Milwaukee County	aaron.gash@milwaukeecountywi.gov
Jenine Eilers	Milwaukee County	Jenine.eilers@milwaukeecountywi.gov
Tim Detzer	Milwaukee County	timothy.detzer@milwaukeecountywi.gov
Peter Nilles	Milwaukee County	peter.nilles@milwaukeecountywi.gov
Grant Helle	Milwaukee County	grant.helle@milwaukeecountywi.gov
Kendall Noel	The Concord Group	knoel@concord-cc.com
Ana Kovacic	The Concord Group	akovacic@concord-cc.com
John Teppler	The Concord Group	jtepler@concord-cc.com

Geotechnical and Environmental Services

Optional Pre-Proposal Meeting
September 17, 2025

Department of Administrative Services
Facilities Management Division



Agenda

- Introductions
- TBE Participation Requirements
- Project Overview
- Geotechnical Scope and Boring Map
- Environmental Scope and Site Map
- RFP Schedule
- Questions



Targeted Business Enterprise (TBE)

- 7.23% TBE participation goal
- RFP Attachment D – TBE Requirements
 - TBE-00 – TBE Utilization Specification for Professional Services
 - TBE-01
 - Certificate of Good Faith Efforts
 - Contractible Work Items
 - Soliciting from Interested Firms
 - TBE-02 – Subcontractor/Subconsultant/Supplier Information Sheet
 - TBE-14 – Commitment to Contract with TBE
- Questions? Email Jenine Eilers at oeicompliance@milwaukeecountywi.gov



Project Overview

Courthouse Complex Modernization:

- Milwaukee County is requesting proposals from qualified consultants for the Geotechnical and Environmental Services for the County's Courthouse Complex in Milwaukee, WI.
- The County is proposing a 14-story, 520,000 sq ft building, in its current Conceptual Design stage.

Geotechnical Project Scope/Deliverables

Geotechnical Scope/Deliverables

- Stamped Geotechnical Report.
- All Geotechnical Report Addendums should be included in the Base Scope.
- Project Team Meeting for summary memoranda and presentation of Report.
- Consultant to include a proposed execution schedule in RFP submission.
- Per RFP Attachment O, 12 exterior borings to a depth of 110 ft or refusal are currently anticipated.
- Potential add services as listed in the RFP.

General Scope

- Manage and administer the services provided and see that any subconsultants' services are managed appropriately.
- Consult with Milwaukee County representatives as needed.
- Attend Project meetings, prepare, and distribute exhibits and supporting information for meetings as required.
- Prepare and distribute agendas and minutes for meetings the Consultant leads.
- Consult, communicate and coordinate their work with County representatives and members of the Project Team.
- Coordinate and lead any work needed in order to complete their scope of work with any public agency and/or utility company.

Environmental Project Scope/Deliverables

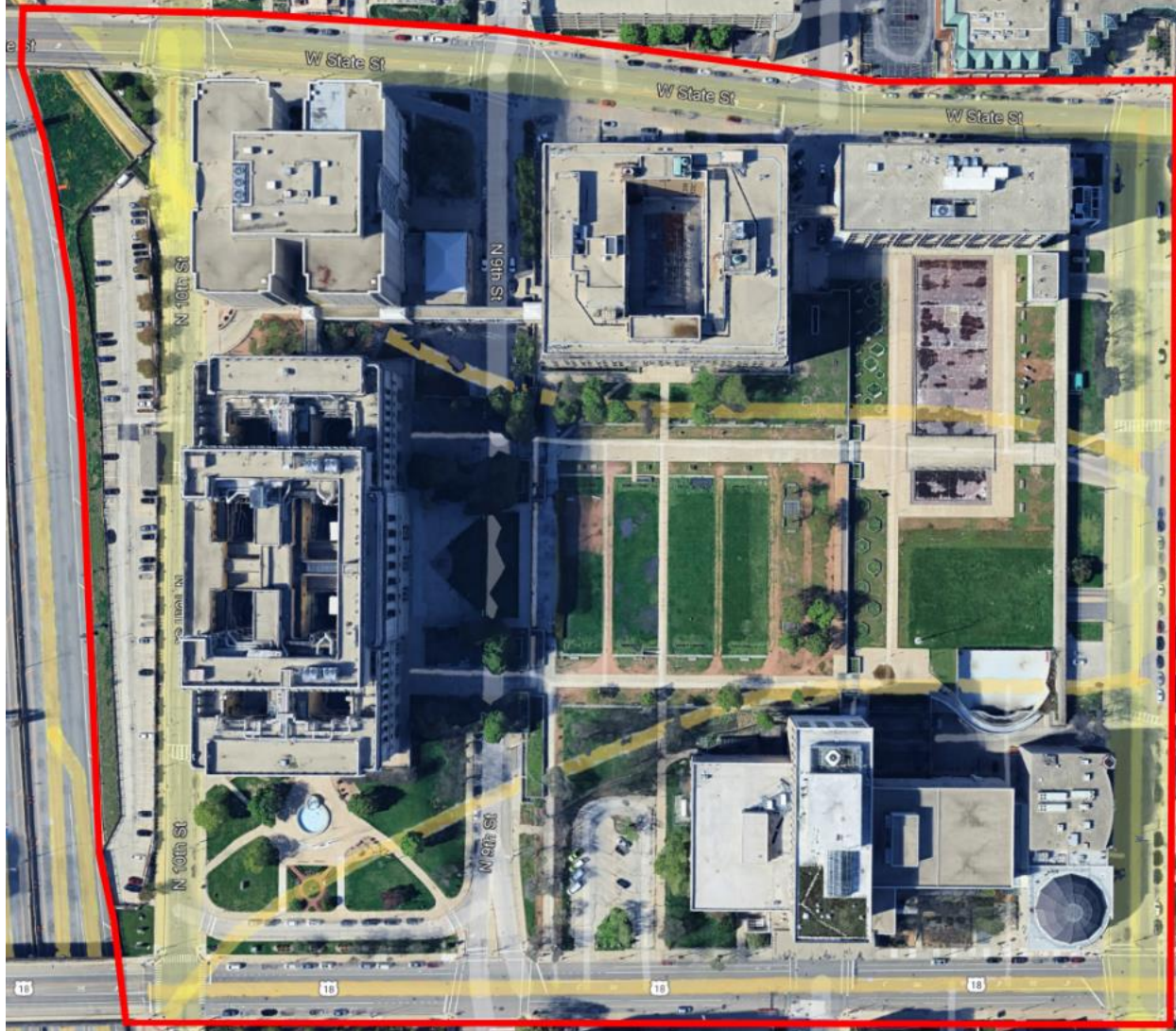
Environmental Scope/Deliverables

- Phase I ESA and Report.
- Consultant to include a proposed execution schedule in RFP submission.
- Potential add services as listed in the RFP.

General Scope

- Manage and administer the services provided and see that any subconsultants' services are managed appropriately.
- Consult with Milwaukee County representatives as needed.
- Attend Project meetings, prepare, and distribute exhibits and supporting information for meetings as required.
- Prepare and distribute agendas and minutes for meetings the Consultant leads.
- Consult, communicate and coordinate their work with County representatives and members of the Project Team.
- Coordinate and lead any work needed in order to complete their scope of work with any public agency and/or utility company.

Project Site (ESA)



RFP Schedule

ACTIVITY	ANTICIPATED SCHEDULE
RFP Issuance	September 12, 2025
RFP Pre-Proposal Meeting	September 17, 2025 3:00 p.m. via Teams
RFP Final Questions Due	September 23, 2025
RFP Final Addendum	September 29, 2025
RFP Proposal Due	October 9, 2025, 3:00 p.m.
RFP Scoring and Shortlist	October 17, 2025
RFP Interviews <i>(if required)</i>	Week of October 20, 2025
RFP Selection Notification	October 31, 2025
RFP Award, Contract Execution, and Notice to Proceed	December 12, 2025



RFP Response Submission Guidelines

- Prospective respondents are reminded to review Attachment B to this RFP in its entirety as that document governs form and content that should be included in the response.
- Responses are due October 9th, 2025 by 3:00pm.



Questions?

Peter Nilles at peter.nilles@milwaukeecountywi.gov
Patrick Flaherty at pflaherty@concord-cc.com

*To ensure a response from Milwaukee County,
submit any questions by September 23, 2025.*

