

ADDENDUM #2

REQUEST FOR BIDS FOR Milwaukee County

Little Menomonee River Parkway Habitat Restoration: Sections 4 and 5 PROJECT NUMBER: 9420-20580

DATE: October 19, 2021

This addendum to the Request for Bids is issued to modify, explain or correct the original documents and is hereby made a part of the *Project Manual for the bidding of Milwaukee County Parks Department Little Menomonee River Parkway Habitat Restoration: Sections 4 & 5*. **Acknowledge receipt of this Addendum in your Bid Package.** The following questions and clarification requests have been made since the Pre-bid meeting on October 13, 2021:

Can GIS data be shared to assist with bid preparation?

Unfortunately, GIS data will only be shared with the awarded contractor. Parks Property boundary data is available to the public online at the County's GIS Open Data portal <https://gis-mclio.opendata.arcgis.com/>. This may assist with geolocation during site visits.

Residency Requirement Clarification:

There is no residency requirement for this project - you are not required to use a local work force. However, there has been some confusion in regards to the following statement in Bidder's Certificate - Section 00 40 00 - 7 (p. 29): *In submitting this bid, the bidder also acknowledges, understands and agrees that the submission of a bid shall commit the bidder to comply with Milwaukee County's requirements as outlined in the Contractor Residency Program provisions.* **For this project, as there is no residency requirement, 0% residency puts you in compliance.** The statement cannot be removed from the contract because it contains provisions to use LCP Tracker and this is required to track compliance with federal wage rate requirements.

Access to the recorded Pre-Bid Meeting:

There have been some technical issues related to sharing the recording. The link is only accessible to those who attended or were sent an invitation to the meeting. You will need to use the email address your invitation was sent to for access. It can be found [here](#). If there are any issues, contact: natalie.dutack@milwaukeecountywi.gov.

Quarterly Reporting Clarification:

In the Bid Price Form under General Requirements there is an item for Monthly and Quarterly Reporting (p. 28). To clarify, **Milwaukee County Park's AOC Program Supervisor completes all Quarterly Reporting** (federal) requirements for this project. The contractor coordinates with MCP and provides data used in quarterly reports. The needed data is typically shared through the monthly reports the contractor submits with their invoices. The AOC Program Supervisor may contact the contractor if additional information is needed.

- **What staff member conducts reports?** This will be specific to each firm, but reporting is often completed by a project manager or field crew leader and individuals from accounting departments.
- **Coordination:** In addition to coordinating with MCP on reports, the contractor will also be working with Cardno, who is providing project oversight.

- **Content:** The content of the monthly reports aligns with most activity logs and common invoicing practices. Here is an outline of typical reporting requirement attached to invoices and GLRI reporting metrics so you can see where there is overlap and what additional information you may need to consider:
 - Common invoice reporting components
 - Work performed: tasks that would be on activity logs - activities conducted, herbicide used (types, quantity), area treated, species managed, problems encountered etc.
 - % work complete: For the County we typically see this in the form of % complete of each deliverable of a contract. Some firms have different ways of sharing this.
 - Amount Spent /Invoice
 - GLRI specific metrics:
 - Work performed – common activity log data noted above AND acres treated (restored, re-vegetated, etc); miles treated (shoreline and/or riparian corridors)
 - % work complete
 - Amount Spent/Invoice
 - Response to: If a problem was encountered, describe the problem and action(s) taken to correct it?

In addition, we have the following items that the contractor, Cardno and MCP would be coordinating throughout the project period so more than likely we will all be discussing this regularly. If for some reason we needed to verify this information we might reach out to you for clarification.

- Is work on schedule?
- What work is projected for the next reporting period