

DATE: 3/26/2026

To: All Interested Consultants

**PROJECT: WT015801 Replacement of Underground Fuel Tanks
KK**

SUBJECT: Addendum 1 to Request for Proposal (RFP)

Amend this RFP as follows:

MILWAUKEE COUNTY PREPROPOSAL MEETING AGENDA

1. Introductions: All give their name, company, and their relationship to the project
2. Scope Review
 - Project background
 - Underground storage tanks in operation at the KK Transit Complex are over 40 years old and need replacement. In recent years, many repairs have been needed to be made to maintain compliance with the state. In total there are seven USTs to be replaced for this project. The tanks are used to service buses from the MCTS fleet to provide public transportation purposes.
 - General project description
 - The scope of work includes design services for the excavation and replacement of underground storage tanks (UST), piping, automatic tank gauge (ATG) units, pumps/dispensers, leak detection system, and concrete. The tanks to be replaced include three 15,000-gallon diesel USTs, two 1,000-gallon oil USTs, a 2,000-gallon waste oil UST, and a 550-gallon transmission fluid UST.
 - Scope
 - Design Phase
 - Survey work needed to produce construction plans.
 - Provide agency coordination and cost for all plan reviews required.
 - Design plans and specifications at 30%, 60%, 90%, and final design plans, technical specifications, and cost estimate.
 - Consultant shall schedule project kickoff meeting. Attend monthly meetings updating stakeholders on project status.
 - Milwaukee County will provide front end specs.

- Plans are required to be stamped by a PE.
- Upon completion of design, Milwaukee County may authorize the selected consultant to provide additional designer services during construction.

3. Schedule:

- RFP issued date – 3/19/2026
- Proposal due date – 4/9/2026
 - Milwaukee County reserves the right to not answer questions relating to the project 72 hours before the proposal due date
- Consultant selection review date – 4/16/2026
- Contract negotiation dates – 4/17/2026 – 4/24/2026
- Anticipated notice to proceed date – 5/25/2026
- Additional project deadline dates – Final design plans, technical specifications, and engineer's construction cost estimate due on 1/6/2027. Goal is to submit to be put in budget for 2028 construction.

4. Targeted Business Enterprise – 10.43%

- For more information they can contact Lamont Robinson, Director of the OEI Office, at lamont.robinson@milwaukeecountywi.gov
- Failure to meet the TBE goals may be cause for rejection of any proposal

5. Questions

Are there any consultant expectations after final submittal of design plans, specs, and estimate?

No, there would not be. Once the final submittal is approved by Milwaukee County and MCTS work is complete for the design phase and the estimate would be submitted to the County Board for review for construction funds in 2028. Upon completion of the design, Milwaukee County may authorize the selected consultant to provide additional designer services during construction.

Do you have an estimated design fee?

Design fees were estimated to be around \$90,000 for this project. However, the contract will not be awarded on the basis of a low fee proposal. This is one part of the evaluation. Milwaukee County will also take into account qualifications, the approach to the project, understanding of the project, and quality and responsiveness to the RFP.

Sign-in Sheet
 PRE-PROPOSAL MEETING
 Project: Replacement of Underground Fuel Tanks KK
 3/26/2026, 10:00 am, Microsoft Teams

Name	Company	Phone	TBE (Yes/No)	Email
Aaron Brasfield	Milwaukee County AE & ES		N/A	Aaron.brasfield@milwaukeecountywi.gov
Jamie Hinrichs	MCTS		N/A	jhinrichs@mcts.org
Jim Bannantine	Kapur & Associates, Inc.		Yes	jbannantine@kapurinc.com
Jeremy Schwartz	Kapur & Associates, Inc.		Yes	jschwartz@kapurinc.com
Marissa Pilarski	Endpoint Solutions		No	marissa@endpointcorporation.com
Marina Borges	Milwaukee County OEI		N/A	Marina.Borges@milwaukeecountywi.gov