

DATE: 10/10/2025

To: All Interested Consultants

**PROJECT: WP0812012: Mitchell and Kosciuszko Lagoons
Shoreline Work**

SUBJECT: Amendment 1 to Request for Proposal (RFP)

Amend this RFP as follows:

MILWAUKEE COUNTY PREPROPOSAL MEETING Minutes

1. Introductions: All give their name, company, and their relationship to the project
2. Scope Review
 - Project background
 - Project Locations:
 - Mitchell Park Lagoon – 3.13-acres
 - Kosciuszko Park Lagoon – 2.6-acres
 - Uses of Lagoons:
 - Recreation – Fishing, Exercise on path surrounding lagoon.
 - Enhancing Park Aesthetics
 - Gathering Place
 - Habitat for Wildlife
 - Issues:
 - Mitchell Park Lagoon:
 - Shoreline erosion
 - Invasive plant species
 - Poor water quality due to high nutrient loadings and litter.
 - Kosciuszko Park Lagoon:
 - Shoreline erosion
 - Tall woody vegetation
 - Poor water quality due to high nutrient loadings
 - Work completed for project:
 - Installation of pollinator gardens
 - Installation of a bio-health pod system
 - Water testing
 - Budget Left: \$315,000 – For design and construction.
 - General project description
 - Capital Project Scope: Lagoon improvements will include water quality testing, downed tree removal, cattail control and water cleanup. Shoreline

improvements will include installing buffer plantings, waterfowl exclusion fencing, pollinator garden planting, maintenance, and other improvement deemed necessary to improve water quality.

- Mitchell Park Lagoon:
 - Establish native vegetation around the lagoon shoreline. Native plants shall consist of robust varieties that can effectively withstand dead heading, pruning, and flail mowing.
 - Hardscape buffer to be established around the ordinary high-water mark of the lagoon, and paths to be moved outside of this buffer zone for improved filtration for direct runoff.
 - Install hardscape features in spots around the lagoon to improve the fishing experience.
- Kosciuszko Lagoon
 - Address shoreline erosion east side of the lagoon.
 - Hardscape buffer to be established around the ordinary high-water mark of the lagoon, and paths to be moved outside of this buffer zone for improved filtration for direct runoff.
 - Design a vegetated buffer where woody vegetation is that doesn't obstruct Park users view.
 - Native plants shall consist of robust varieties that can effectively withstand dead heading, pruning, and flail mowing.
- Scope – Reference RFP
 - Design Phase
 - Bid Phase
 - Constriction Phase
 - Project Closeout

3. Schedule:

- RFP issued date – 10/1/2025
- Proposal due date – 10/16/2025
 - Milwaukee County reserves the right to not answer questions relating to the project 72 hours before the proposal due date
- Consultant selection review date – 10/23/2025
- Contract negotiation dates – 10/27/2025 – 10/31/2025
- Anticipated notice to proceed date – 11/26/2025
- 30% Design and specifications – 1/16/2026
- 60% Design and specifications – 2/20/2026
- 90% Design and specifications – 3/13/2026
- Final design plans, specifications, and cost estimate – 4/3/2026
- Anticipated Construction Start – 6/1/2026

4. Targeted Business Enterprise – 7.52%

- For more information you can contact OEI at OEIcompliance@milwaukeecountywi.gov
- Failure to meet the TBE goals may be cause for rejection of any proposal

5. Record documents:

- AutoCAD and PDF

- Upon completion of contractor as-built drawings, consultant will provide Milwaukee County AutoCAD and PDF record drawings

6. Questions

Sign-in Sheet
 PRE-PROPOSAL MEETING
 Project: WP0812012 Mitchell and Kosciuszko Lagoons Shoreline Work
 10/9/2025, 10:00 am, Microsoft Teams

Name	Company	Phone	TBE (Yes/No)	Email
Aaron Brasfield	Milwaukee County AE & ES	(414) 750-5287	N/A	Aaron.brasfield@milwaukeecountywi.gov
Robert Wagner	Milwaukee County Parks	(414) 758-4310	N/A	Robert.Wagner@milwaukeecountywi.gov
David Mazar	Milwaukee County Parks	(414) 588-6179	N/A	David.Mazar@milwaukeecountywi.gov
Brian Russart	Milwaukee County Parks	(414) 378-5521	N/A	Brian.Russart@milwaukeecountywi.gov
Peter Bratt	Milwaukee County Parks	(414) 257-4563	N/A	Peter.Bratt@milwaukeecountywi.gov
Jenine Eilers	Milwaukee County OEI	(414) 465-9074	N/A	Jenine.Eilers@milwaukeecountywi.gov
Steve Zimmerman	Baxter & Woodman		No	szimmerman@baxterwoodman.com
Erica Pregande	raSmith		No	Erica.Pergande@raSmith.com
Gregg Breese	Kapur		Yes	gbreese@kapurinc.com
Heather Stabo	GRAEF		No	Heather.Stabo@graef-usa.com
Tom Mortensen	raSmith		No	Tom.Mortensen@raSmith.com
Susan Coyle	Baxter & Woodman		No	scoyle@baxterwoodman.com
Cassie Goodwin	Smith Group		No	Cassie.Goodwin@smithgroup.com
Becky Rupel	Living Habitats		No	beckyrupel@livinghabitats.com

--	--	--	--	--