

APPENDIX J – PROCEDURES EOM FIXED ASSET MODULE CLOSE

Procedures – Monthly Close of Fixed Asset Module (with Abatement)

Update as of: **November 20, 2025**

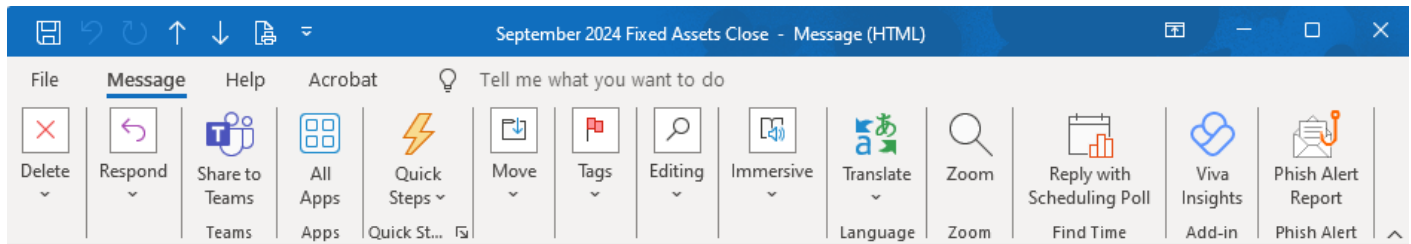
Person Updating: Ken King - Central Accounting

Purpose of Procedure: Purpose of the procedure is for Comptroller’s Central Accounting group to post the monthly system depreciation, close the Infor fixed asset system for the month-end (subsystem will then be open for the new month) and post an abatement entry for certain depreciation posted during the month-end.


Frequency of Procedure: This procedure is done monthly, usually with the Infor system close on the 4th workday of the month. December has some additional reports that are run and then some additional steps to Close the system for the year (see year-end fixed asset procedure for those steps).






Description of Procedure with Examples:



1. **Notify users of end of month (EOM) timing.** Typically, the email will be sent out about the 20th of the month to Comptroller’s department and Airport personnel responsible for updating fixed assets in the subsystem. Notification is issued by Central Accounting. Users are asked to have all additions/disposals/transfers in the system to an Unreleased/In Progress status and ready for Central Accounting release by the end of the first workday of the month. This provides Central Accounting with 2 days to review and Release any changes. Distribution of the email is to Paula Rice (Operating Assets), Michael Lau (Capital Assets), and Airport Fixed Asset personnel (Lukas Bintz and team) with CC to their managers.



September 2024 Fixed Assets Close

 King, Kenneth ☺ ↩ Reply ↩ Reply All ➔ Forward 🗨 ⋮

To  Rice, Paula;  Molitor, Tami;  Lau, Michael;  Bintz, Lukas;  Xiong, Nkaujsaumyaj

Cc  Lausier, Tina;  Baker, Charles

Wed 9/18/2024 8:22 AM

Good afternoon,

The schedule is to close the fixed asset module in CSF for the month of September 2024 on Friday October 4. Please have any additions or disposals you would like to be effective in the system in September 2024 completed by noon on Wednesday October 2. The system should be open for October activity starting on Tuesday October 8.

Thanks,
Ken King, CPA
Senior Accountant, Central Accounting
Phone: (414) 278-5012
Email: kenneth.king@milwaukeecountywi.gov

2. **Change Unreleased assets to WIP.** Generally, the Infor module will not calculate depreciation or allow the month to be closed if assets are in the Unreleased or In Progress tabs. In Progress asset changes (these are

changes that are not the creation of a new asset such as a transfer, disposal, or other update to an asset like correction to the Asset Type) must be approved or rejected before the month can be closed. The In Progress tab must be empty to close the month. Assets in the Unreleased tab are new assets that have been set up but not yet Released by Central Accounting. If these assets are **not** ready to be Released at month end, their status can be changed to Work In Progress on the Main tab (box highlighted below would be checked and the update is Saved) and the asset can remain in the Unreleased tab. When at this status at the end of the month the asset is not factored into the end of month depreciation entry. In the next month, Work In Process assets will need to have any issues resolved and be unchecked so the asset can be Released.

The screenshot shows the 'Main' tab of an asset record. The 'Work In Progress' checkbox is highlighted in yellow. Other visible fields include:

- Asset Group: BLDGIMPGRT
- Asset Dimension Group: FND30076CP
- Location: 0190 (GMIA Main Terminal Bldg (1-01) (3 levels)*)
- Division: FUND76 (Fund 30076)
- Currency Table: US, Currency: USD
- Classification: Purchased

- Check Depreciation (typically done a day or two before the close).** Once all assets in the Unreleased and In Progress tabs are resolved, a preliminary Asset Depreciation Calculation is run for the month by Central Accounting. Purpose is to check that the calculation works and comes up with a reasonable amount of depreciation compared to prior months. The amount may vary from the prior month for multiple reasons including: calculation is on exact days (so if the prior month was more/less days the results for the current month will vary), assets could become fully depreciated, and additions made during the current month. This is a high-level review and not intended to reconcile the month over month change. If result does not seem reasonable further investigation would be warranted by Central Accounting. Clip below is the menu item (highlighted) that launches the system depreciation report. Second clip is the report selections to input/update, then click **Submit**. Use the "Old" version of the report which is the one titled like the clip below.

Infor CloudSuite Financials

Asset Manager

Kenneth King

Asset 18490 - GMIA PARKING STRUCTURE EXPANSION (JOINT REPLAC

Main Items Books Released Transactions Repairs Comments

BLDGIMPGRT

Asset Group

Summary Group

Default Transaction Dimensions

CORE • 1 • 504 • 5041 • Activity Code • Function Code • Reporting Category •
Project/Job/Grant • 30076 • Cost Driver • Account Category • Funding Source

Location and Processing Options

Location: 0190 GMIA Main Terminal Bldg (1-01) (3 levels)*

Division: FUND76 Fund 30076

Currency Table: US Currency: USD

Simulated Inventory Work In Process

Owner

Project/Job/Grant

Latitude Longitude Altitude

Tax Exempt Used Classification Purchased

Asset Depreciation Calculation And List

Finance Enterprise Group

MKEC

Book: GL Or Book Group

Company: 1 Or Company Group

Classification: All

Compute Option: All Assets

Simulated: No

Output Options

Cancel Submit

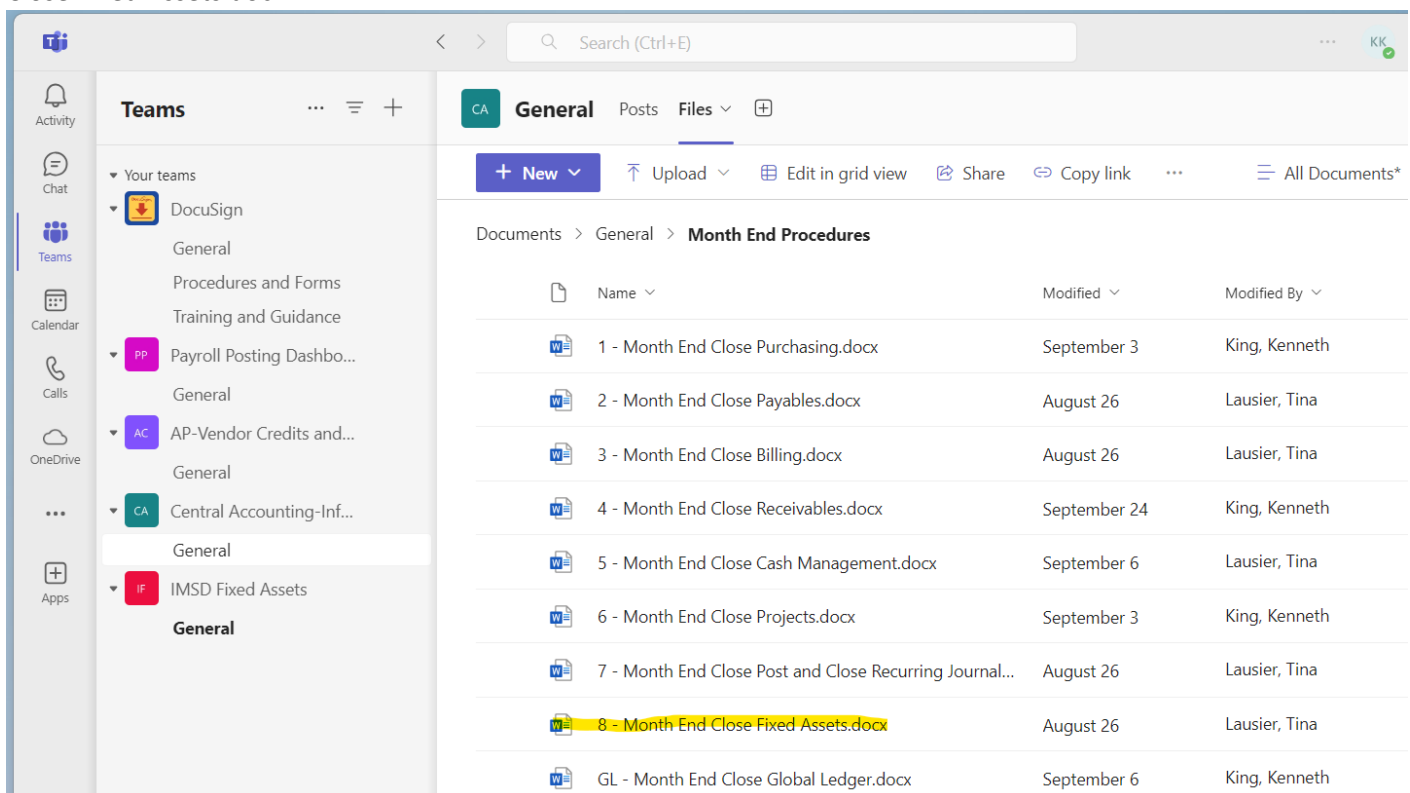
30k Adjusted : 10/19/2021 Released

25k Created By : 143222 Released

- Saving File:** The resulting file of depreciation by asset will appear in the Report Catalog on the Print Files tab. Click "View" and open the resulting Excel file. The file should be exported to Excel and saved in the following Central Accounting directory. H:\XLACCT\Accounting\202X\Fixed Assets\Depreciation\Depr Pre-Closing Reports.

Asset Code	Description	AsbAssd	AsbTagNbr	AsbDescription	AsbSimulated	AsbMethod	AsbDeprCf	AsbDepr
6993 USD	MILWAUKEE COUNTY USD	18398		DOOSAN G185-SLP FORK N	SL		116.60	5
6994 USD	MILWAUKEE COUNTY USD	18399		PURCHASE AND INSTALL N	SL		656.61	3.5
6995 USD	MILWAUKEE COUNTY USD	18400		SYSTEM, 100X-MAG W/1 N	SL		241.84	1.2
6996 USD	MILWAUKEE COUNTY USD	18401		BALANCER WITH NO-TON N	SL		91.19	4
6997 USD	MILWAUKEE COUNTY USD	18402		BIG JOE MODEL CB-33-1E N	SL		96.77	4
6998 USD	MILWAUKEE COUNTY USD	18403		BIG JOE MODEL CB-33-1E N	SL		96.77	4
6999 USD	MILWAUKEE COUNTY USD	18404		BIG JOE MODEL CB-33-1E N	SL		96.77	4
7000 USD	MILWAUKEE COUNTY USD	18405		ISOTEMP 500 20BV 60HZ N	SL		89.03	4
7001 USD	MILWAUKEE COUNTY USD	18406		ZOO LIFE SUPPORT GENE N	SL		6,289.67	31.6
7002 USD	MILWAUKEE COUNTY USD	18407		FDL BUS STORAGE GARA N	SL		9,750.99	49.6
7003 USD	MILWAUKEE COUNTY USD	18408		FDL GARAGE EMP PARKIN N	SL		3,999.15	20.1
7004 USD	MILWAUKEE COUNTY USD	18409		VOICEMAIL INFRASTRUC N	SL		14,259.10	71.1
7005 USD	MILWAUKEE COUNTY USD	18410		CLARKE PARK PAVILION I N	SL		817.41	4.1
7006 USD	MILWAUKEE COUNTY USD	18448		BREACHING TOOL N	SL		79.32	1
7007 USD	MILWAUKEE COUNTY USD	18449		GRACO ECOQUIP COATIN N	SL		137.04	1
7008 USD	MILWAUKEE COUNTY USD	18450		FORD ESCAPE HYBRID AI N	SL		439.13	1.6
7009 USD	MILWAUKEE COUNTY USD	18451		FORD ESCAPE HYBRID AI N	SL		439.13	1.7
7010 USD	MILWAUKEE COUNTY USD	18452		FORD ESCAPE HYBRID AI N	SL		439.13	1.7
7011 USD	MILWAUKEE COUNTY USD	18453		FORD ESCAPE HYBRID AI N	SL		439.13	1.7
7012 USD	MILWAUKEE COUNTY USD	18454		ADVANCE SC450 20" FLO N	SL		46.49	1
7013								
7014							5,808,674.78	29,235.1

- Closing Module.** Usually on the 4th workday Central Accounting will schedule a time to close the fixed asset module along with the other Infor subsystems. Follow the Infor procedures that are saved in the Central Accounting Infor Item folder in Teams. Instructions for the fixed asset module are the file “8-Month End Close Fixed Assets.docx”.



- Check Module Closed.** When the closing steps for Infor are completed, verify the module has rolled to the new month. This can be done by selecting the Staff Accountant role, going to Setup/Finance Enterprise

Group/Maintenance and double clicking on the MKEC group option. From the resulting menu select “Entity” and double click on Milwaukee County for the Entity. From the page that opens select the “System Control” tab near the top. From the page that appears (see below) check that the “AM” system has a Valid Beginning Date of the new month.

The screenshot shows the Infor CloudSuite Financials interface. The user is logged in as Kenneth King. The page title is "Entity 1" and the active tab is "System Control". The left sidebar contains navigation options like "Address Codes", "Enterprise Group", "Finance Enterprise Group", "Maintenance" (highlighted), "Chart Account Compare", "Structure Compare", "Inbasket", "Notifications", and "Report Catalog".

<input type="checkbox"/>	Entity	System	Curre...	Control	Valid Beg...	Valid End Date	Open P...	Closed ...	Closed P...	Period ...
<input type="checkbox"/>	1	AM		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024
<input type="checkbox"/>	1	AP		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024
<input type="checkbox"/>	1	AR		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024
<input type="checkbox"/>	1	BL		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024
<input type="checkbox"/>	1	CB		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024
<input type="checkbox"/>	1	PO		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024
<input type="checkbox"/>	1	PS		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024
<input type="checkbox"/>	1	RJ		Yes	9/1/2024	11/30/2024	3 2024	2024244	2024244	8,2024

7. **Closing files Saved.** Saved files from the Close process include the pre-closing report which is the same as the report as in Steps 3/4. Verify it has not changed (or the change is as expected). That copy is saved to same directory as in Steps 3/4, with the closing date changed in the name. As part of the closing script under Step 5 two versions of the Closing Report will be produced, one will be by Account Detail and the other will be by Asset Detail (example below). Both should be checked to confirm the depreciation amount did not change from the pre-Closing report and save to this directory. H:\XLACCT\Accounting\202X\Fixed Assets\Depreciation\Closing Depr Reports

	H	I	J	K	L	M	N	O	P	Q	R	S	
	AstCompany	CompanyNam	AstCurrency	TransactionCurrency	Asset	Reference1	Reference2	AssetProcess	Description	Debit	Credit	AUCodeBlock	Ledge
13520	1	MILWAUKEE COUNTY	USD	USD	18407	WT007701	BONDS	ACM	Accumulated Depre	0.00	9750.99	CORE	1
13521	1	MILWAUKEE COUNTY	USD	USD	18407	WT007701	BONDS	EXP	Depreciation Expen:	9750.99	0.00	CORE	1
13522	1	MILWAUKEE COUNTY	USD	USD	18408	WT008601	STATE	ACM	Accumulated Depre:	0.00	3999.15	CORE	1
13523	1	MILWAUKEE COUNTY	USD	USD	18408	WT008601	STATE	EXP	Depreciation Expen:	3999.15	0.00	CORE	1
13524	1	MILWAUKEE COUNTY	USD	USD	18409	W00217012	SALES TAX	ACM	Accumulated Depre:	0.00	14259.10	CORE	1
13525	1	MILWAUKEE COUNTY	USD	USD	18409	W00217012	SALES TAX	EXP	Depreciation Expen:	14259.10	0.00	CORE	1
13526	1	MILWAUKEE COUNTY	USD	USD	18410	WP284	OTHER NOT BONDS	ACM	Accumulated Depre:	0.00	817.41	CORE	1
13527	1	MILWAUKEE COUNTY	USD	USD	18410	WP284	OTHER NOT BONDS	EXP	Depreciation Expen:	817.41	0.00	CORE	1
13528	1	MILWAUKEE COUNTY	USD	USD	18448	207738	OPERATING	ACM	Accumulated Depre:	0.00	79.32	CORE	1
13529	1	MILWAUKEE COUNTY	USD	USD	18448	207738	OPERATING	EXP	Depreciation Expen:	79.32	0.00	CORE	1
13530	1	MILWAUKEE COUNTY	USD	USD	18449	208989	OPERATING	ACM	Accumulated Depre:	0.00	137.04	CORE	1
13531	1	MILWAUKEE COUNTY	USD	USD	18449	208989	OPERATING	EXP	Depreciation Expen:	137.04	0.00	CORE	1
13532	1	MILWAUKEE COUNTY	USD	USD	18450	208990	OPERATING	ACM	Accumulated Depre:	0.00	439.13	CORE	1
13533	1	MILWAUKEE COUNTY	USD	USD	18450	208990	OPERATING	EXP	Depreciation Expen:	439.13	0.00	CORE	1
13534	1	MILWAUKEE COUNTY	USD	USD	18451	208991	OPERATING	ACM	Accumulated Depre:	0.00	439.13	CORE	1
13535	1	MILWAUKEE COUNTY	USD	USD	18451	208991	OPERATING	EXP	Depreciation Expen:	439.13	0.00	CORE	1
13536	1	MILWAUKEE COUNTY	USD	USD	18452	208992	OPERATING	ACM	Accumulated Depre:	0.00	439.13	CORE	1
13537	1	MILWAUKEE COUNTY	USD	USD	18452	208992	OPERATING	EXP	Depreciation Expen:	439.13	0.00	CORE	1
13538	1	MILWAUKEE COUNTY	USD	USD	18453	208988	OPERATING	ACM	Accumulated Depre:	0.00	439.13	CORE	1
13539	1	MILWAUKEE COUNTY	USD	USD	18453	208988	OPERATING	EXP	Depreciation Expen:	439.13	0.00	CORE	1
13540	1	MILWAUKEE COUNTY	USD	USD	18454	208993	OPERATING	ACM	Accumulated Depre:	0.00	46.49	CORE	1
13541	1	MILWAUKEE COUNTY	USD	USD	18454	208993	OPERATING	EXP	Depreciation Expen:	46.49	0.00	CORE	1
13542													
13543													
13544										5,808,674.78			
13545													

8. **System Depreciation Entry Posting.** As part of the module Closing process under step 5, Infor will create the month-end system depreciation entry which appears at Released journal entry status until the next system posting. Go to the Released journals tab in the Process Journals page under the Staff Accountant role. There will be an “AM” system entry for the depreciation that was created by Step 5.

	Ledger	Year	Period	Jo...	Journal	Description	Hold ...	Auto ...	Auto ...	Post Date	System	Event	Prim.
<input type="checkbox"/>	CORE	1	2022	7,2022	Normal	395	Journal created by run group AP0000000000855		No	7/19/2022	AP	JE	CORE
<input type="checkbox"/>	CORE	1	2022	7,2022	Normal	396	Journal created by run group CB0000000000497		No	7/19/2022	CB	JE	CORE
<input type="checkbox"/>	CORE	1	2022	7,2022	Normal	397	Journal created by run group CCAP20220718-245602		No	7/15/2022	GL	JE	CORE

9. Open the system depreciation entry and go to the Transactions tab. Go to the three dots on the white menu bar, select Options and Export to CSV. Export the entry lines to Excel. (note my Transactions screen has been customized to include Account, Dimension 1, Dimension3, Dimension4, Dimension 6, Dimension 7, and Dimension 8, these will be needed for the abatement entry). File is saved in the directory: “H:\XLACCT\Accounting\202X\Fixed Assets\Depreciation\CSF Depreciation Posting”, with file name similar to “Aug 2024 Depr CSF Posting.xlsx” (adjusted for month/year).

Infor CloudSuite Financials | Journal Control 1 CORE

Entity: 1 - Milwaukee County | Ledger: CORE - Core Ledger | Year: 2024 | Period: 8,2024 | Posted

Journal: 1061 | Description: Journal created by run group AM000000025782 | Journal Type: Normal | Post Date: 8/31/2024

System: AM | Asset Management | Global Ledger Event: JE | Journal Entry | Last Updated: 9/4/2024 6:25:30 PM

Main | Comments | Transactions | Totals | Totals By Transaction Currency | Related Documents | Close Management

Transaction List

Line	Finance Structure	Transac...	Amount	Curre...	Unit	Curre...	Event	Options
1	CORE • 1 • 100 • 1000 • 72000 • Activity Code • Function Code • Reporting Category • Project/Job/Grant • 10001 • ...	8/31/2024	311.69	0.00	0.00	USD	DE	
2	CORE • 1 • 800 • 1021 • 72000 • Activity Code • Function Code • Reporting Category • Project/Job/Grant • 10001 • ...	8/31/2024	17.34	0.00	0.00	USD	DE	Depreciation Exp
3	CORE • 1 • 109 • 1091 • 72000 • Activity Code • Function Code • Reporting Category • Project/Job/Grant • 10001 • ...	8/31/2024	22.55	0.00	0.00	USD	DE	Depreciation Exp
4	CORE • 1 • 112 • 1120 • 72000 • Activity Code • Function Code • Reporting Category • Project/Job/Grant • 10001 • ...	8/31/2024	19.39	0.00	0.00	USD	DE	Depreciation Exp

10. **Abatement Entry (needs to be completed before GL module is closed for the month, which is usually the next morning).** The Fixed Asset module posts depreciation for all the assets. While needed for GASB 34 purposes, General/Trust Funds are not charged depreciation for budgetary purposes. An additional entry is done each month before the close to abate the depreciation in the General/Trust Funds by crediting a 7202X account (which one will depend on the Agency/Org where the original depreciation was charged.) An example of the monthly entry and the backup are at the following link [Depreciation\CSF Depr Posting\Aug 2024 Depr CSF Posting.xlsx](#)

AutoSave Off | Aug 2024 Depr CSF P... | Saved to this PC | Search | King, Kenneth

File | Home | Insert | Page Layout | Formulas | Data | Review | View | Automate | Help | Infor | Acrobat | Comments

Line	Finance Structure	Transaction Date	Amount	Event	Description	Primary Ledger	Status	Account	Dimensio n 1	Dimension 3	Dimensio n 4
68	CORE 1 630 6445 72000 10077	08/31/2024	2,259.59	DE	Summarized transaction	CORE	Released	72000	10077	6445	630
69	CORE 1 630 6446 72000 10077	08/31/2024	104.17	DE	Depreciation Expense 18365	CORE	Released	72000	10077	6446	630
70	CORE 1 630 6474 72000 10077	08/31/2024	83.21	DE	Depreciation Expense 8401	CORE	Released	72000	10077	6474	630
71	CORE 1 630 6552 72000 10077	08/31/2024	71.71	DE	Depreciation Expense 8389	CORE	Released	72000	10077	6552	630
72	CORE 1 950 0321 72000 50003	08/31/2024	8,516.76	DE	Summarized transaction	CORE	Released	72000	50003	0321	950
73	CORE 1 950 0322 72000 50003	08/31/2024	67.47	DE	Depreciation Expense 2132	CORE	Released	72000	50003	0322	950
74	CORE 1 950 0331 72000 50003	08/31/2024	641.18	DE	Depreciation Expense 18366	CORE	Released	72000	50003	0331	950
77		Depr Gen Funds	2,662,056.95								
78		70029 Adj	50,143.38								
79			2,712,200.33								
80		Entry Check Total	2,712,200.33								
81		Difference	-								
84	CORE 1 116 1162 72000 20026	08/31/2024	19.85	DE	Depreciation Expense 17769	CORE	Released	72000	20026	1162	116
85	CORE 1 116 1163 72000 20026	08/31/2024	511.07	DE	Summarized transaction	CORE	Released	72000	20026	1163	116
86	CORE 1 116 1171 72000 20026	08/31/2024	3,557.09	DE	Summarized transaction	CORE	Released	72000	20026	1171	116
87	CORE 1 116 1173 72000 20026	08/31/2024	41,891.16	DE	Summarized transaction	CORE	Released	72000	20026	1173	116

JE1061 | Depr Exp Items | Aug24 Depr Gen Non70017 | JE 370 2408DEPRABAT | Mapping Gen Func ...

11. **Abatement Entry Key Steps** (note column references are based on my personalized Transaction tab, each person's may be slightly different). Open the Excel file from previous Step and perform the following:

- Change the name of the depreciation posting entry tab from CSF to "JEXXXX", using the system journal number of the system depreciation entry from Infor.

Line	Finance Structure	Date	Amount	Event	Description	Primary Ledger	Status	Account
176	CORE 1 630 6445 72000 10077	08/31/2024	2,259.59	DE	Summarized transaction	CORE	Released	72000
177	CORE 1 630 6446 72000 10077	08/31/2024	104.17	DE	Depreciation Expense 18365	CORE	Released	72000
178	CORE 1 630 6474 72000 10077	08/31/2024	83.21	DE	Depreciation Expense 8401	CORE	Released	72000
179	CORE 1 630 6552 72000 10077	08/31/2024	71.71	DE	Depreciation Expense 8389	CORE	Released	72000
273	CORE 1 950 0321 72000 50003	08/31/2024	8,516.76	DE	Summarized transaction	CORE	Released	72000
274	CORE 1 950 0322 72000 50003	08/31/2024	67.47	DE	Depreciation Expense 2132	CORE	Released	72000
275	CORE 1 950 0331 72000 50003	08/31/2024	641.18	DE	Depreciation Expense 18366	CORE	Released	72000
		Depr Gen Funds	2,662,056.95					
		70029 Adj	50,143.38					
			2,712,200.33					
		Entry Check Total	2,712,200.33					
		Difference	-					

- f. On the “Depr Exp Items” tab, in columns AB and AC copy the headers and the formulas from the prior month file to calculate the Abatement Account based on the mapping table on the Mapping Gen Funds tab. Update the formula in column AC to pull from the current month file. Copy the formula down for all the General/Trust Fund lines. Column AB, the Abatement Fund, is 70017 for all the lines.

Status	Account	Dimension n 1	Dimension 3	Dimension 4	Dimension n 6	Dimension n 8	Post Date	Abatement Fund	Abatement Account
Released	72000	10001	1000	100			08/31/2024	70017	72020
Released	72000	10001	1091	109			08/31/2024	70017	72020
Released	72000	10001	1120	112			08/31/2024	70017	72020
Released	72000	10001	1131	113			08/31/2024	70017	72020
Released	72000	10001	1141	114			08/31/2024	70017	72020
Released	72000	10001	1144	114			08/31/2024	70017	72020
Released	72000	10001	1197	115			08/31/2024	70017	72020

AutoSave Off Aug 2024 Depr CSF P... Search King

File Home Insert Page Layout Formulas Data Review View Automate Help Infor Acrobat

Clipboard Font Alignment Number Styles Cells Analysis

H178

	A	B	C	D	H	I	J	M
	Line	Finance Structure	Date	Amount	Event	Description	Primary Ledger	Status
171	179	CORE 1 630 6552 72000 10077	08/31/2024	71.71	DE	Depreciation Expense 8389	CORE	Released
172	273	CORE 1 950 0321 72000 50003	08/31/2024	8,516.76	DE	Summarized transaction	CORE	Released
173	274	CORE 1 950 0322 72000 50003	08/31/2024	67.47	DE	Depreciation Expense 2132	CORE	Released
174	275	CORE 1 950 0331 72000 50003	08/31/2024	641.18	DE	Depreciation Expense 18366	CORE	Released
175								
176								
177			Depr Gen Funds	2,662,056.95				
178			70029 Adj	50,143.38				
179				2,712,200.33				
180			Entry Check Total	2,712,200.33				
181			Difference	-				
182								
183								
184	185	CORE 1 116 1162 72000 20026	08/31/2024	19.85	DE	Depreciation Expense 17769	CORE	Released

12. **Upload.** Entry tab is on the far left of the Excel file and uploaded to CSF. When entry pdf with backup is assembled, tabs “Depr Exp Items” and “Aug24 Depr Gen Non70017” tabs are attached as backup. Tina/Brian are notified the abatement entry is ready for review and approval.



JV 370 JE1108
(2408DEPRABAT).pdf