

**Chairperson:** Kimberly Walker  
**Vice-Chairman:** Peter Carlson  
**Secretary:** Dr. Robert Chayer  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

## MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, August 27, 2015 - 8:00 A.M.  
Milwaukee County Mental Health Complex Auditorium

### MINUTES

**PRESENT:** Peter Carlson, Robert Chayer, Ronald Diamond, Rochelle Landingham, Jon Lehrmann, Thomas, Lutzow, Lyn Malofsky, Jeffrey Miller, Mary Neubauer, Maria Perez, Duncan Shrout, Kimberly Walker, and Brenda Wesley

#### SCHEDULED ITEMS:

1. Welcome.

Madame Chair opened the meeting by greeting the Board and the audience.

***The Board took no action regarding this item.***

2. Appearance from the County Executive.

**APPEARANCE:**

County Executive Abele, Milwaukee County Executive's Office

County Executive Able provided remarks expressing his gratitude and thanked the Board for their willingness to serve in such an important capacity, which is to improve the lives of citizens with mental illness that the Milwaukee County Behavioral Health Division serves. He clarified what the charge and focus of the Board should be and spoke to his overall County Budget.

***The Board took no action regarding this informational item.***

3. Approval of the Minutes from the July 9, 2015, Milwaukee County Mental Health Board Meeting.

The minutes from the July 9, 2015, meeting were reviewed.

**MOTION BY:** (Malofsky) *Approve the Minutes from the April 23, 2015, Milwaukee County Mental Health Board Meeting. 10-0-1*

**MOTION 2<sup>ND</sup> BY:** (Carlson)

**AYES:** Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Walker, and Wesley - 10

**SCHEDULED ITEMS (CONTINUED):**

	<p><b>NOES:</b> 0 <b>ABSTENTIONS:</b> Shrout - 1</p> <p style="text-align: center;"><b>A voice vote was taken on this item.</b></p>
4.	<p>Annual Review and Presentation of the Role of a Governing Board.</p> <p><b>APPEARANCE:</b> Katie Pritchard, PhD, IMPACT Planning Council</p> <p>Ms. Pritchard provided a PowerPoint presentation to the Board titled "A Closer Look at Effective Boards." She discussed the standards for board operation; the rules of order; provided tips on how to address confusion, tension, and difference of opinions; and reviewed the characteristics and skill sets of an effective board.</p> <p><b><i>The Board took no action regarding this informational item.</i></b></p>
5.	<p>New Behavioral Health Division Facility Committee and Consultants Update.</p> <p><b>APPEARANCES:</b> Patricia Schroeder, Administrator, Behavioral Health Division, Department of Health and Human Services Teig Whaley-Smith, Director, Department of Administrative Services Frank Pitts, Architects Plus</p> <p>Ms. Schroeder indicated August's report represents a full year's work and analysis. She provided an overview of the Facility Committee's overall work and plan for a new space.</p> <p>Mr. Whaley-Smith explained a mid-stream change in the implementation model, which now includes Acute Services and the North and South Side Hubs. He indicated work continues on the space program and discussed program statements.</p> <p>Mr. Pitts provided information on the study done by Architects Plus stating it was focused on what the County's needs would be if it were to replace the existing hospital's inpatient facilities on the basis of current and future bed utilization patterns. He discussed overall program spacing providing different bed count scenarios broken down by area.</p> <p>Questions and comments ensued.</p> <p><b><i>The Board took no action regarding this informational item.</i></b></p>
6.	<p>Update, Support, and Optimization of Electronic Medical Records.</p> <p><b>APPEARANCES:</b> Laurie Panella, Chief Information Officer, Information Management Services Division (IMSD), Department of Administrative Services</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>Patricia Schroeder, Administrator, Behavioral Health Division, Department of Health and Human Services</p> <p>Ms. Panella stated it is anticipated that the last phase of the Electronic Medical Records (EMR) system will be implemented by September 1, 2015. Support services, as well as optimization, will be ongoing. The contract amendment addresses the implementation and ongoing support services needed.</p> <p>Ms. Schroeder provided a brief history on Avatar, and explained the Administration, clinical teams, IMSD, and NetSmart have been working closely together on this project. She stated the community component to the system has been initiated. The work is challenging but important.</p> <p>Questions and comments ensued.</p> <p>Board Member Perez requested the Board be provided with screenshots of Avatar.</p> <p>Board Member Neubauer requested the Board be provided with a report that reflects where the amendment money, if approved, is being spent, as well as accomplishments achieved as a result.</p> <p><b>MOTION BY:</b> (Miller) Approve the Professional Services Contract Amendment with the Joxel Group, LLC, for Implementation and Support Services for the Electronic Medical Records System. 11-0</p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Shrout)</p> <p><b>AYES:</b> Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p> <p style="text-align: center;"><b>A voice vote was taken on this item.</b></p>
7.	<p>Reconsideration of Salary and Personnel Policies Decision Making.</p> <p><b>APPEARANCE:</b> Colleen Foley, Deputy, Corporation Counsel</p> <p>Chairwoman Walker stated Board members requested this item be brought back before the Board for reconsideration. She reviewed the previous actions taken by the Board pertaining to this item and referred to the letter written by State Representative Joe Sanfelippo that clearly states what his intent was when drafting Act 203.</p> <p>Discussion ensued.</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p><b>MOTION BY:</b> (Shrout) <i>The Mental Health Board Elects Not to Review the Salary and Personnel Policies of the County Department of Community Programs. 7-4</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Miller)</p> <p><b>AYES:</b> Carlson, Chayer, Lutzow, Miller, Perez, Shrout, and Walker - 7</p> <p><b>NOES:</b> Landingham, Malofsky, Neubauer, and Wesley - 4</p> <p><b>ABSTENTIONS:</b> 0</p> <p style="text-align: center;"><b>A voice vote was taken on this item.</b></p> <p style="text-align: center;"><b>The Board took a break after Item 7 at 10:15 a.m. and reconvened at approximately 10:30 a.m. The roll was taken and all Board Members were present.</b></p>
8.	<p>Administrative Update.</p> <p><b>APPEARANCES:</b> Patricia Schroeder, Administrator, Behavioral Health Division, Department of Health and Human Services Colleen Foley, Deputy, Corporation Counsel</p> <p>Ms. Schroeder began her report by showing the employee video "Making a Difference at the Milwaukee County Behavioral Health Division (BHD)." Highlights were provided of key activities and issues related to BHD operations, which include the release of the Request for Proposals (RFP) for the delivery of Acute Services, North Side community location update, and closure of the 9201 building.</p> <p>Ms. Schroeder stated the Audit Division will be conducting an audit of BHD. She stated in March 2015, the Milwaukee County Board of Supervisors Committee on Health and Human Needs passed a resolution directing the Audit Division of the Comptroller's Office to conduct a follow-up five-year audit to the BHD audit conducted in 2010.</p> <p>Ms. Foley explained the statute and the statutory authority that applies to the Comptroller's Office ability to conduct audits County-wide, inclusive of BHD.</p> <p>Mr. Lutzow requested the Board be provided with a report that addresses the concerns raised in the Deloitte report. Ms. Schroeder indicated that an analysis will be brought before the Committee for the October Board meeting.</p> <p>Chairwoman Walker raised the possibility of a Special Board meeting in November related to the Acute Services RFP process.</p> <p>Board Member Neubauer requested that the Audit Division be invited to a Board meeting to present the results once the BHD audit is completed.</p> <p><b><i>The Board took no action regarding this informational item.</i></b></p>

**SCHEDULED ITEMS (CONTINUED):**

9.	<p>2016 Mental Health Board Meeting Dates and Recommendation for 2016 Board Meetings Location.</p> <p><b>APPEARANCE:</b> Patricia Schroeder, Administrator, Behavioral Health Division, Department of Health and Human Services</p> <p>Ms. Schroeder stated locations for 2016 Board meetings are still being vetted. A tour was taken of the Hubbard Park Pavilion, which would provide the needed capacity; however, the facility does not have audio/visual capabilities. It still may be an option. Tours are being scheduled of other Parks facilities. Ms. Schroeder indicated she would keep the Board informed.</p> <p>Discussion was held amongst Board Members regarding the proposed 2016 meeting schedule. The consensus was to add two additional meetings to the year's schedule. The additional meetings will be held on March 24, 2016, and September 16, 2016.</p> <p><b>MOTION BY:</b>            <i>(Neubauer) Approve the 2016 Mental Health Board and Committee Meeting Schedule as Revised. 11-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b>    <i>(Shrout)</i></p> <p><b>AYES:</b>                    Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11</p> <p><b>NOES:</b>                    0</p> <p><b>ABSTENTIONS:</b>      0</p> <p style="text-align: center;"><b>A voice vote was taken on this item.</b></p>
10.	<p>Comprehensive Community Services Update.</p> <p><b>APPEARANCE:</b> Amy Lorenz, Director, Community Access to Recovery Services (CARS), Behavioral Health Division, Department of Health and Human Services</p> <p>Ms. Lorenz discussed enrollment progress, new Care Coordination Agencies and how the Branch Offices are diligently trying to hire and increase their workforce, the Ancillary Service Provider Network, and CARS' collaboration with Wraparound Milwaukee and the Disability Services Division to enroll children and adolescents into the Comprehensive Community Services (CCS) benefit. Ms. Lorenz also touched upon the restructuring of CARS and the need for more resources. She stated an Administrative Coordinator position was added and is solely dedicated to CCS.</p> <p>Board Member Lehrman requested the Outpatient Capacity Analysis, once complete, be brought forth to the Board for discussion.</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>Madame Chair requested Rob Henken of the Public Policy Forum be invited to a Board meeting to present their report on Community Resources Available for the Uninsured/Underinsured.</p> <p>Questions and comments ensued.</p> <p><b><i>The Board took no action regarding this informational item.</i></b></p>
11.	<p>Milwaukee Co-Occurring Competency Cadre (MC3) Update and Presentation.</p> <p><b>APPEARANCES:</b> Sue Clark, Vital Voices John Hyatt, IMPACT</p> <p>Ms. Clark provided an MC3 presentation on who and what MC3 is; their challenge, mission, and goals; change agents, where MC3 is headed, and their results.</p> <p>Mr. Hyatt explained MC3's core values.</p> <p>Questions and comments ensued.</p> <p><b><i>The Board took no action regarding this informational item.</i></b></p>
12.	<p>Distribution of Medications Under the New Pharmaceutical Contract.</p> <p><b>APPEARANCE:</b> Dr. John Schneider, Chief Medical Officer, Behavioral Health Division (BHD), Department of Health and Human Services</p> <p>Dr. Schneider provided the Board with the history behind BHD's pharmacy. He explained today, discounts are given to health systems to get medications cheaper, which allows money to be spent more wisely. There are, however, limitations. BHD does not give medications to patients at the point of discharge unless they are indigent. If they have insurance, they will go to their local pharmacy.</p> <p>Questions and comments ensued.</p> <p><b><i>The Board took no action regarding this informational item.</i></b></p>

**SCHEDULED ITEMS (CONTINUED):**

***Pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as they relate to the following matter(s):***

13. Medical Executive Report and Credentialing and Privileging Recommendations.

**APPEARANCE:**

Dr. Clarence Chou, President, Medical Staff Organization, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS)

**MOTION BY:** *(Carlson) Adjourn into closed session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item #13. At the conclusion of the Closed Session, the Board may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid item. 10-0*

**MOTION 2<sup>ND</sup> BY:** *(Chayer)*

**AYES:** Carlson, Chayer, Landingham, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 10

**NOES:** 0

**ABSTENTIONS:** 0

**EXCUSED:** Lutzow - 1

**A voice vote was taken on this item.**

The Committee convened into Closed Session at 12:17 p.m. and reconvened back into open session at approximately 12:35 p.m. The roll was taken, and all Board Members were present except for Board Member Lutzow, who was excused.

**MOTION BY:** *(Neubauer) Approve the Medical Staff Credentialing Report and Executive Committee Recommendations. 10-0*

**MOTION 2<sup>ND</sup> BY:** *(Miller)*

**AYES:** Carlson, Chayer, Landingham, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 10

**NOES:** 0

**ABSTENTIONS:** 0

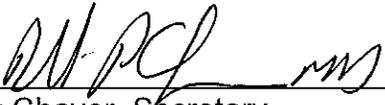
**EXCUSED:** Lutzow - 1

**A voice vote was taken on this item.**

**SCHEDULED ITEMS (CONTINUED):**

14.	<p>Adjournment.</p> <p><b>MOTION BY:</b> (Neubauer) Adjourn. 10-0 <b>MOTION 2<sup>ND</sup> BY:</b> (Chayer) <b>AYES:</b> Carlson, Chayer, Landingham, Malofsky, Miller, Neubauer, Perez, ShROUT, Walker, and Wesley - 10 <b>NOES:</b> 0 <b>ABSTENTIONS:</b> 0 <b>EXCUSED:</b> Lutzow - 1</p> <p style="text-align: center;"><b>A voice vote was taken on this item.</b></p>
<p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 8:05 a.m. to 12:42 p.m.</p> <p>Adjourned,</p>  <p><b>Jodi Mapp</b> Senior Executive Assistant Milwaukee County Mental Health Board</p>	
<p><b>The next meeting for the Milwaukee County Mental Health Board will be on Thursday, October 22, 2015, @ 8:00 a.m.</b></p>	

The August 27, 2015, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled meeting of the Milwaukee County Mental Health Board.

  
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Dr. Robert Chayer, Secretary  
Milwaukee County Mental Health Board