

Chairperson: Peter Carlson
Senior Executive Assistant: Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
FINANCE COMMITTEE**

Thursday, December 3, 2015 - 1:30 P.M.
Milwaukee Mental Health Complex
Conference Room 1045

MINUTES

SCHEDULED ITEMS:

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| 1. | <p>Chief Financial Officer Administrative Update.</p> <p>Highlights were provided on key financial activities and issues related to Behavioral Health Division (BHD) operations. Topics presented include financial projections, the Wisconsin Medicaid Cost Report (WIMCR) Audit, fringe surplus, capital improvements central services allocations, ICD10 Diagnosis Codes, Community Recovery Services billing, Comprehensive Community Services billing, provider payment, and emergency detention grant funding.</p> |
| 2. | <p>Contract Process Overview.</p> <p>The existing contract process requires significant revision to be performance-based and value-based purchasing oriented. Internal discussions culminated in a decision to overhaul/redesign the entire process, including creating a contract report card for all providers. The contract report card will include compliance requirements and a menu of key performance measures/indicators; some of which are process, some are structure, and some are outcomes based. Planning is underway regarding how to integrate quality, patient experience, and grievance information into contracts to build a robust system of data that can be evaluated on an on-going basis. The redesign also includes internal restructuring that dedicates staff strictly to reviewing and monitoring contracts, including announced and unannounced visits. The intent is to ensure accountability, quality services are being provided, and fiscal viability.</p> |
| 3. | <p>2016 Purchase of Service Contracts.</p> <p>An overview was provided detailing the various program contracts for Adult Mental Health and Alcohol and Other Drug Abuse (AODA); Community Based Crisis Services, which included the Community Linkages and Stabilization Program (CLASP), Access Clinic – South, the Crisis Mobile Team, Crisis Stabilization, the Crisis Resource Center (CRC), and the Community Consultation Team; Mental Health Services; and Substance Abuse Services.</p> |

SCHEDULED ITEMS (CONTINUED):

	<p>Wraparound Milwaukee contract allocations for 2016 vary slightly from 2015. Contracts for care coordination and other services that support the operation of the Wraparound Milwaukee Program; Reaching, Engaging, and Assisting Children and Families (REACH); Family Intervention and Support Services (FISS); Project O-YEAH (Young Emerging Adult Heroes); and the Mobile Urgent Treatment Team (MUTT). All remaining services are purchased on a fee-for-service basis through agencies participating in the Wraparound Milwaukee Provider Network.</p> <p>Contract performance data are tracked by conducting agency reviews twice a year, with financial incentives and disincentives built in and agency improvement plans required. This information is included with Requests for Proposals to ensure the evaluating committee can make the proper decision as to which agencies' contracts will be renewed. Contracted agencies have gone from eight to six due to performance indicators and for better quality control.</p> <p>The Finance Committee unanimously agreed to recommend approval to the full Board.</p>
4.	<p>2016 Professional Services Contracts.</p> <p>Professional services contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. Background information was provided on services the contracted agencies provide, which include cleaning, laboratory, and pharmacy.</p> <p>The Finance Committee unanimously agreed to recommend approval to the full Board.</p>
5.	<p>2016 Social Services Contract.</p> <p>2016 contracts with the State Department of Health and Human Services and Children and Families with the State are mandated by state law. Authorization is needed to receive Community Aids Basic County allocation reimbursement that is included in the Behavioral Health Division (BHD) Budget. The funding identified pertains only to revenues associated with services within BHD.</p> <p>The Finance Committee unanimously agreed to recommend approval to the full Board.</p>
6.	<p>2015-2016 Housing Homelessness Initiative Contract.</p> <p>In April, the Mental Health Board approved money to fund the ending chronic homelessness initiative in the Housing Division of the Department of Health and Human Services. The funds have yet to be transferred. Discussions with the Comptroller resulted in a more structured process around initiating fund transfers. Per the Comptroller, Corporation Counsel developed a Memorandum of Understanding (MOU) between the Housing Division and the Behavioral Health Division. The MOU will provide the dollar amount of funds to be transferred, as well as the scope of work the funds will support.</p>

SCHEDULED ITEMS (CONTINUED):

7.	<p>2015 Information Management Services Division Funds.</p> <p>There have been previous discussions around the issues with information technology and the lack of internal staff for the electronic medical record system at the Behavioral Health Division (BHD). Currently, those services are being outsourced. Estimations have been made as to the amount of internal support needed to implement a number of modules that will support care coordination and treatment plans across the system and eventually having a community-based impact. Work has begun with IMSD and consulting staff to create a structure to be available on-site, dedicated solely to BHD. When issues are encountered with the system, the problem can be addressed immediately by instituting a help desk, which will be a mechanism to support the many web-based products that are used in-house.</p> <p>The Finance Committee unanimously agreed to recommend approval to the full Board.</p>
8.	<p>Adjournment.</p> <p>Chairman Carlson ordered the meeting adjourned.</p>
<p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 1:35 p.m. to 3:20 p.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i> Senior Executive Assistant Milwaukee County Mental Health Board</p>	
<p style="text-align: center;">The next meeting of the Milwaukee County Mental Health Board Finance Committee is Thursday, March 24, 2016, at 1:30 p.m.</p>	