

Chairperson: Kimberly Walker
Vice-Chairman: Peter Carlson
Secretary: Dr. Robert Chayer
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, February 26, 2015 - 8:00 A.M.
Milwaukee County Mental Health Complex Auditorium

MINUTES

PRESENT: Peter Carlson, *Robert Chayer, Rochelle Landingham, Jon Lehrmann, Thomas Lutzow, Lyn Malofsky, Jeffrey Miller, Mary Neubauer, *Maria Perez, Duncan Shrout, Kimberly Walker, and Brenda Wesley

EXCUSED: Ronald Diamond

*Board Members Chayer and Perez were not present at the time the roll was called but appeared shortly thereafter.

SCHEDULED ITEMS:

1. Approval of the Minutes from the December 18, 2014, Milwaukee County Mental Health Board Meeting.

The minutes from the December 18, 2014, meeting were reviewed.

MOTION BY: *(Shrout) Approve the minutes from the December 18, 2014, Milwaukee County Mental Health Board meeting. 9-0*

MOTION 2ND BY: *(Miller)*

AYES: Carlson, Landingham, Lutzow, Malofsky, Miller, Neubauer, Shrout, Walker, and Wesley - 9

NOES: 0

ABSTENTIONS: 0

EXCUSED: Chayer and Perez - 2

A voice vote was taken on this item.

2. Introduction of New Board Member Rochelle Landingham.

APPEARANCE:

John Zapfel, Deputy Chief of Staff, Office of the County Executive

Mr. Zapfel introduced Ms. Landingham as the Board's newest member detailing her background and experience as it relates to the area of mental health.

Board Member Landingham provided brief comments.

SCHEDULED ITEMS (CONTINUED):

	<p><i>The Board took no action regarding this informational item.</i></p>
3.	<p>Discussion Regarding the State Audit.</p> <p>APPEARANCE: Hector Colon, Director, Department of Health and Human Services</p> <p>Madame Chair spoke to the attempts made to coordinate the State's representation at this meeting for an overview of the State Audit.</p> <p>Mr. Colon stated the State Department of Health Services is currently going through a transition period, and the State indicated it would be more inclined to appear at the April meeting.</p> <p>Board Member Neubauer suggested, if possible, to hold a special meeting in March for the State to present the audit.</p> <p><i>The Board took no action regarding this informational item.</i></p>
4.	<p>Election of Officers – Chairman, Vice-Chairman, and Secretary.</p> <p>APPEARANCE: Paul Bargren, Corporation Counsel</p> <p>Discussion was held among Board Members regarding the election process and a possible vote to continue with the current officers in their current positions. Board Members also questioned the timing of this election.</p> <p>Corporation Counsel explained the bylaws state an election of officers is to take place at every first meeting of the new term. He also confirmed that a vote of status quo was an option.</p> <p>MOTION BY: (Carlson) Approve to keep the current officers in place as follows: Kimberly Walker – Chairwoman, Pete Carlson – Vice-Chairman, and Robert Chayer - Secretary for the 2015 term. 11-0</p> <p>MOTION 2ND BY: (Shrout)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p>A voice vote was taken on this item.</p>

SCHEDULED ITEMS (CONTINUED):

5.	<p>Administrative Update.</p> <p>APPEARANCES: Patricia Schroeder, Administrator, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Dr. John Schneider, Executive Medical Director, BHD, DHHS Hector Colon, Director, DHHS</p> <p>Ms. Schroeder provided highlights of key activities and/or issues related to Behavioral Health Division (BHD) operations. She discussed the new organizational leadership structure, temporary in-patient bed hold, registered nurse and certified nursing assistant recruitment, safety on Acute Care Units, Long-Term Care transitions, and strategic planning. Ms. Schroeder indicated the strategic plan will be brought forward to the Board at the June meeting.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
6.	<p>New Behavioral Health Division Facility Administrative Committee Update and Facility Architecture Contract.</p> <p>APPEARANCES: Patricia Schroeder, Administrator, Behavioral Health Division, Department of Health and Human Services Teig Whaley-Smith, Director, Department of Administrative Services Michael Parker, CBRE Dave Stroik, Zimmerman Architectural Studios Frank Pitts, Architecture +</p> <p>Mr. Whaley-Smith discussed the work of the Facility Committee by explaining the work of the consultants in developing the fiscal analysis and space programming for the future BHD</p> <p>Consultants from CBRE, Zimmerman Architectural Studios, and Architecture +, including Mr. Parker, Mr. Stroik, and Mr. Pitts, all detailed their experience and roles in implementing this project.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Shrout) Approve the Facility Architecture Contract. 11-0 MOTION 2ND BY: (Lutzow) AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11 NOES: 0 ABSTENTIONS: 0</p>

SCHEDULED ITEMS (CONTINUED):

	<p>EXCUSED: 0</p>
7.	<p>Electronic Medical Records Professional Services Contract Amendment.</p> <p>APPEARANCES: Patricia Schroeder, Administrator, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Laurie Panella, Chief Information Officer, Information Management Services Division, Department of Administrative Services Dr. John Schneider, Executive Medical Director, BHD, DHHS</p> <p>Ms. Schroeder began by explaining how complex and critically important the use of electronic medical record systems are to any health organization. She provided background on the implementation of this project (Avatar) as it relates to the Behavioral Health Division.</p> <p>Ms. Panella discussed the contract extension with the Joxel Group, which covers several areas. One is to complete the community-based services implementation, as well as to facilitate pharmacy implementation, and to look at optimization and support. There is also a request to extend another contract for the continued support of the old system, CMHC, which is used for billing and admissions, with a sunset date for the end of this year.</p> <p>Questions and comments ensued.</p> <p>Board Member Landingham requested, for future contract reports, to be provided with a breakdown of how the money will be used.</p> <p>Board Member Perez requested the Board be provided with sample screen shots of the Avatar system.</p> <p>MOTION BY: (Lutzow) <i>Approve the Electronic Medical Records Professional Services Contract Amendments with the Joxel Group. 10-1-0</i></p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Perez, ShROUT, Walker, and Wesley - 10</p> <p>NOES: Neubauer - 1</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p> <p style="text-align: center;">The Board took a break after Item 7 at 9:50 a.m. and reconvened at approximately 10:03 a.m. The roll was taken and all Board Members were present.</p>

SCHEDULED ITEMS (CONTINUED):

8.	<p>2015 Wisconsin Community Services, Inc., Purchase of Service Contract Amendment.</p> <p>APPEARANCE: Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, Behavioral Health Division, Department of Health and Human Services</p> <p>Ms. Gadacz stated this amendment requires retroactive contract approval for Wisconsin Community Services, Inc., (WCS) for the provision of their Central Intake Unit services. The Central Intake Unit is the front door for the Wiser Choice system, which is the adult substance use disorder system in Milwaukee County. The contract is being retroactively requested due to an error made in the calculation that was submitted in December.</p> <p>The money will be used to add one staff member to ensure the functions of the Central Intake Unit are at full capacity, ensure there is a provision of local screen capacity within the community, and to address the need for intake number assessments and screenings WCS is doing on behalf of Milwaukee County.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: <i>(Shrout) Approve the 2015 Wisconsin Community Services, Inc., Purchase of Service Contract Amendment. 11-0</i></p> <p>MOTION 2ND BY: <i>(Miller)</i></p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
9.	<p>2015 Alternatives in Psychological Consultation, Inc., and Bell Therapy Purchase of Service Contract Amendments.</p> <p>APPEARANCES: Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Dr. John Schneider, Executive Medical Director, BHD, DHHS Hector Colon, Director, DHHS</p> <p>Ms. Gadacz stated Community Support Programs (CSPs) were outsourced as an initiative. With the beginning of outsourcing of the Southside CSP, a high number of individuals were identified that were receiving services there that could transition to a lower level of care. This entails moving an individual into a Targeted Case Management (TCM) slot. The named agencies offer TCM Level 1 services, have the capacity, and are willing to accept additional clients.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Questions and comments ensued.</p> <p>MOTION BY: (Lutzow) <i>Approve the Contract Amendments with Alternatives in Psychological Consultation, Inc., and Bell Therapy. 10-0-1</i></p> <p>MOTION 2ND BY: (Chayer)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Perez, Shrout, Walker, and Wesley - 10</p> <p>NOES: 0</p> <p>ABSTENTIONS: Neubauer - 1</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
10.	<p>2015 Community Advocates Purchase of Service Contract Amendment.</p> <p>APPEARANCE: Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, Behavioral Health Division, Department of Health and Human Services</p> <p>Ms. Gadacz explained that Milwaukee County received a grant to address prescription drug misuse and abuse for youth between the ages of twelve and fifteen. Community Advocates is the administrator of the Milwaukee County Substance Abuse Prevention Coalition and delivers these services.</p> <p>MOTION BY: (Miller) <i>Approve the 2015 Purchase of Service Contract Amendment with Community Advocates. 9-0-2</i></p> <p>MOTION 2ND BY: (Lutzow)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Shrout, and Wesley - 9</p> <p>NOES: 0</p> <p>ABSTENTIONS: Perez and Walker - 2</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
11.	<p>2015 – 2016 Professional Services Contract with Hochstatter, McCarthy, Rivas and Runde.</p> <p>APPEARANCE: Dr. John Schneider, Executive Medical Director, Behavioral Health Division (BHD), Department of Health and Human Services</p> <p>Dr. Schneider stated the Medical Staff Organization employs and hires a number Visa-eligible physicians, which is necessary to combat recruitment challenges impacted by the national shortage of general and child psychiatrists. BHD contracts with Hochstatter,</p>

SCHEDULED ITEMS (CONTINUED):

	<p>McCarthy, Rivas and Runde for submission of immigration paperwork relating to these psychiatrists.</p> <p>MOTION BY: (Carlson) Approve the Professional Services Contract with Hochstatter, McCarthy, Rivas and Runde. 11-0</p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
12.	<p>2015 Pharmacy Contract.</p> <p>APPEARANCES: Dr. John Schneider, Executive Medical Director, Behavioral Health Division, Department of Health and Human Services Paul Bargren, Corporation Counsel</p> <p>Dr. Schneider discussed the Request for Proposals (RFP) for pharmacy services issued on November 7, 2014. Proposals were received from five interested vendors. Panelists individually scored each proposal on general qualifications, experience, approach, and quality. Pharmacy Systems, Inc., was the vendor selected. Subsequently, an appeal was filed by one of the candidate vendors. The appeal process was followed, and the appeal evaluators, with consultation from Corporation Counsel, denied the appeal.</p> <p>Mr. Bargren explained the appeal process in detail.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Miller) Approve the 2015 Pharmacy Contract w/Pharmacy Systems, Inc. 6-0-5</p> <p>MOTION 2ND BY: (Shrout)</p> <p>AYES: Carlson, Chayer, Lutzow, Miller, Perez, and Shrout - 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: Landingham, Malofsky, Neubauer, Walker, and Wesley - 5</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
13.	<p>CareFusion Contract.</p> <p>APPEARANCE: Dr. John Schneider, Executive Medical Director, Behavioral Health Division (BHD),</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Department of Health and Human Services</p> <p>Dr. Schneider indicated that BHD currently has antiquated Pyxis machines, which are automated medication dispensing machines. These machines are leased and need to be replaced with up-to-date versions to take full advantage of electronic prescribing, safety, medication administration, and integration with the electronic health record.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Miller) <i>Approve the Lease Agreement with CareFusion. 11-0</i> MOTION 2ND BY: (Carlson) AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11 NOES: 0 ABSTENTIONS: 0 EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
14.	<p>Update on the Countywide Implementation Plan for Comprehensive Community Services, Department of Health Services 36 Medicaid Psychosocial Rehabilitation Benefit.</p> <p>APPEARANCES: Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division (CARS), Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Jennifer Alfredson, Integrated Services Coordinator, CARS, BHD, DHHS</p> <p>Ms. Gadacz stated Milwaukee County applied for and was given approval, through the Division of Quality Assurance, to be a Comprehensive Community Services (CCS) county in September of 2014. CCS is a psychosocial rehabilitation benefit that is available through Medicaid that only counties can administer. The benefit is a genuine recovery benefit in which an individual has not only an individual-based recovery plan but also a care coordinator to assist them through an advocacy role. The care coordinator helps to navigate the system, which is very complex, and also assists with the selection of individualized elements on the service array. This creates a plan that will actually move an individual toward their maximum level of independence and a pathway toward genuine recovery.</p> <p>CARS acts as a lead entity with other divisions within the Department of Health and Human Services (Disabilities Services Division, Housing Division, Delinquency and Court Services Division, etc.). The benefit is available to any Medicaid recipient that has a mental health or substance use disorder and includes the provision of services for family members, as well as to support the individual.</p> <p>Branch certifications are needed, through the Division of Quality Assurance, for all Care</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Coordination Agencies. Currently, there are five agencies that have received branch certification. Wraparound Milwaukee is currently in the implementation phase of providing this benefit.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
15.	<p>Quality Report.</p> <p>APPEARANCES: Dr. John Schneider, Executive Medical Director, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Jennifer Bergersen, Chief Clinical Officer, BHD, DHHS</p> <p>Dr. Schneider stated at the Quality Committee meeting held on February 2, 2015, revisions to the Dashboard were discussed. It will be discussed further at the next Quality Committee meeting on July 6, 2015, and revisions will be implemented. The new updated version will be submitted to the Board.</p> <p>Ms. Bergersen stated at the Quality Committee meeting, Committee members looked at the quality scope and identified the need to incorporate dashboards that are across the continuum, with a heavy emphasis on community services. Mandated reporting items were identified as State publicly reported measures as wells as Centers for Medicare and Medicaid Services; activity data such as census and volume, outcomes, and patient satisfaction.</p> <p>It was concluded that a process needs to be developed to track big initiatives being undertaken such as the Hilltop, Central, and Community Support Programs transition to assure people are getting the quality care and services needed.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
16.	<p>2015 Environment of Care Management Plans for the Behavioral Health Division.</p> <p>APPEARANCE: Dr. John Schneider, Executive Medical Director, Behavioral Health Division, Department of Health and Human Services</p> <p>Dr. Schneider stated this is a requirement of the Joint Commission and establishes a structure within which a safe environment of care is developed, maintained, and improved. The effectiveness of the Environment of Care program will be reviewed and evaluated annually to determine if goals have been met through ongoing improvement.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
17.	<p>Financial Report.</p> <p>APPEARANCES: Randy Oleszak, Fiscal Administrator, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, BHD, DHHS</p> <p>Mr. Oleszak detailed the key fiscal items outlined in the report, which include adult inpatient bed reduction, WIMCR revenue, other various revenues, and Community Recovery Services and Comprehensive Community Services billing implementation. He reviewed the P&L, revenue and expenditure summaries, and identified 2015 projected budget surplus/deficit items and risk/opportunities.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
<p><i>Pursuant to Wisconsin Statutes Section 19.85(1)(c), the Board may adjourn into Closed Session for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as they relate to the following matter(s):</i></p>	
18.	<p>Medical Executive Report and Credentialing and Privileging recommendations.</p> <p>APPEARANCES: Dr. Clarence Chou, President, Medical Staff Organization, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Dr. John Schneider, Executive Medical Director, BHD, DHHS</p> <p>MOTION BY: <i>(Carlson) Adjourn into closed session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as they relate to Item #18. At the conclusion of the Closed Session, the Board may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid item. 11-0</i></p> <p>MOTION 2ND BY: <i>(Shrout)</i></p>

SCHEDULED ITEMS (CONTINUED):

	<p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p> <p>The Committee convened into Closed Session at 11:58 a.m. and reconvened back into open session at approximately 12:35 p.m. The roll call was taken and all Board Members were present with the exception of Lehrmann, who was excused.</p> <p>MOTION BY: <i>(Neubauer) Approve the Medical Staff Credentialing Report and Executive Committee Recommendations. 11-0</i></p> <p>MOTION 2ND BY: <i>(Lutzow)</i></p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
19.	<p>Board Communication.</p> <p>Board Member Shrout indicated that if a Board Member has a concern related to the underlying operations and services provided by the Behavioral Health Division, communication should be initiated with either Patricia Schroeder or her designee. Since Ms. Schroeder is the Board approved Administrator, if there is a concern, it should be addressed with Ms. Schroeder as a matter of respect.</p> <p>Board Member Neubauer expressed her concern regarding the public's lack of access to the Board and feels there needs to be some sort of remedy. She indicated she is receiving a lot of feedback from the community regarding this issue.</p> <p>Madame Chair stated that Ms. Eilers was that conduit to the Board. With Ms. Eilers departure, Ms. Schroeder and Mr. Colon together have formed that vehicle mechanism to communicate with the Board.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>

SCHEDULED ITEMS (CONTINUED):

20. Adjournment.

MOTION BY: (Shrout) Adjourn. 11-0
MOTION 2ND BY: (Miller)
AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Miller, Neubauer, Perez, Shrout, Walker, and Wesley - 11
NOES: 0
ABSTENTIONS: 0
EXCUSED: 0

STAFF PRESENT:

John Zapfel, Deputy Chief of Staff, Office of the County Executive
Hector Colon, Director, Department of Health and Human Services (DHHS)
Paul Bargren, Corporation Counsel
Patricia Schroeder, Administrator, Behavioral Health Division (BHD), DHHS
Dr. John Schneider, Executive Medical Director, BHD, DHHS
Teig Whaley-Smith, Director, Department of Administrative Services
Laurie Panella, Chief Information Officer, Information Management Services Division, Department of Administrative Services
Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division (CARS), BHD, DHHS
Jennifer Alfredson, Integrated Services Coordinator, CARS, BHD, DHHS
Jennifer Bergersen, Chief Clinical Officer, BHD, DHHS
Randy Oleszak, Fiscal Administrator, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS)
Dr. Clarence Chou, President, Medical Staff Organization, BHD, DHHS

This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:07 a.m. to 2:21 p.m.

Adjourned,

Jodi Mapp

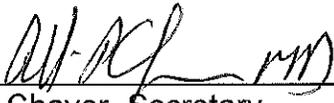
Senior Executive Assistant
Milwaukee County Mental Health Board

SCHEDULED ITEMS (CONTINUED):

**The next regular meeting for the Milwaukee County Mental Health Board is
Thursday, April 23, 2015 @ 8:00 a.m.**

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with
Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.*

The February 26, 2015, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled meeting of the Milwaukee County Mental Health Board.



Dr. Robert Chayer, Secretary
Milwaukee County Mental Health Board