

Chairperson: Kimberly Walker
Vice-Chairman: Peter Carlson
Secretary: Dr. Robert Chayer
Senior Executive Assistant: Jodi Mapp, 257-5202

**SPECIAL MEETING
MILWAUKEE COUNTY MENTAL HEALTH BOARD**

Wednesday, November 19, 2014 - 10:00 A.M.
Milwaukee Public Schools Central Services
Administration Building Auditorium
5225 West Vliet Street

MINUTES

PRESENT: Peter Carlson, Robert Chayer, Jon Lehrmann, Thomas Lutzow, Lyn Malofsky, Jeffrey Miller, *Mary Neubauer, Maria Perez, Duncan Shrout, Kimberly Walker, Brenda Wesley, and Nathan Zeiger
EXCUSED: Ronald Diamond

*Board Member Neubauer was not present at the time the roll was called but appeared shortly thereafter.

SCHEDULED ITEMS:

1. Approval of the minutes from the October 23, 2014, Milwaukee County Mental Health Board meeting.

The minutes from the October 23, 2014, meeting were reviewed.

MOTION BY: *(Shrout) Approve the minutes from the October 23, 2014, Milwaukee County Mental Health Board meeting. 10-0*

MOTION 2ND BY: *(Miller)*

AYES: Carlson, Chayer, Lutzow, Malofsky, Miller, Perez, Shrout, Walker, Wesley, and Zeiger - 10

NOES: 0

ABSTENTIONS: 0

A voice vote was taken on this item.

2. Priority topics for Milwaukee County Mental Health Board focus:

APPEARANCES:

Paul Bargren, Corporation Counsel
Hector Colon, Director, Department of Health and Human Services

SCHEDULED ITEMS (CONTINUED):

Madame Chair explained the intent of this meeting is to address items for discussion in which Board Members expressed an interest. Board Member Zeiger indicated he submitted all agenda items reflected in an attempt to ensure the Board receives requested information regularly.

a. Outcomes, Data, and Reports

Board Member Zeiger stated he would be interested in receiving psychiatric, financial, and arrest record information. He also stated a report on Comprehensive Community Services would be helpful along with Request for Proposals process information and what happens to program savings dollars.

Board Member Lehrmann stated he would like to be provided with staffing level reports for both physicians and nurses inclusive of salary and benefits, in-patient numbers and bed capacity, the downsizing of long-term care units and reflective numbers, Joint Commission accreditation efforts, and a portfolio of out-patient programs and contracts.

Board Member Miller requested quality measurements for clients transitioned from a Community Support Program to private services, which should include readmission rates.

Vice-Chairman Carlson expressed an interest in utilization data by program with an understanding of the capacity of the program. He also indicated the Board needs a strategic plan in place by using current performance metrics.

Board Member Wesley stated she would like to see a feasibility study on a Northside Access Clinic and information regarding Crisis Intervention Team (CIT) Officers wait-time in the circular drive and the substance abuse delivery system.

Board Member Lutzow would like information on what the performance obligations are for which the Board is contractually bound and responsible.

Board Member Neubauer expressed community safety concerns due to the reduction of in-patient beds and would like more information. She also would like information regarding client/staff safety/injuries and dashboards by which quality of vendors is being measured.

Madame Chair indicated that for the December Board meeting, the Administration will provide the Mental Health Board with BHD's current strategic plan for review and to discuss metrics tracking and frequency.

b. 2015 Budget Process

Board Member Zeiger stated this item is to spark discussions around putting a process in place in preparation for BHD's 2016 Budget submission.

SCHEDULED ITEMS (CONTINUED):

Board Member Neubauer commented on the scrutiny the Mental Health Board (MHB) received regarding its handling of the budget process and the BHD employee fringe benefit contingency fund amendment approved by the County Board.

Madame Chair explained the Mental Health Board (MHB) was established in its entirety and convened during a time where the budget process for Milwaukee County had been well underway. There were time constraints relative to MHB's approval of the Budget without an ample opportunity to follow a labor intensive process. It was, however, discussed at two MHB meetings. Due to the time constraints, public comment was limited to written form. The format used for reviewing the 2015 Budget was in no way an indication of how future budgets would be handled.

Board Member Lehrmann suggested the Finance Sub-Committee be established now to further review the 2015 Budget for a better understanding in preparation for the 2016 Budget process.

Madame Chair indicated that the Finance Sub-Committee will be in place prior to the Board's December meeting.

Vice-Chairman Carlson suggested that a Quality Sub-Committee also be established to do credentialing reviews, look at patient satisfaction, quality metrics, and risk management issues.

Board Member Chayer suggested employee satisfaction be added to the list of reviewable issues for the Quality Sub-Committee.

Mr. Bargren summarized actions taken on BHD's budget outside of the MHB's approval of such.

Mr. Colon indicated that there are some optimistic surplus projections that are being looked into for next year due to some cost savings. Because of those cost savings, adjustments to offset employee fringe benefits can be made internally. This option would not need Board approval.

Madame Chair requested the Administration address employee fringe benefits and any adjustments made for the December Board meeting.

c. Mental Health Redesign Goals

Madame Chair indicated this is going to be an agenda item for the December Board meeting and could be discussed at that time.

SCHEDULED ITEMS (CONTINUED):

d. Community Initiatives

Madame Chair stated this topic was discussed in Item 2a among the list of requests from Board Members.

Mr. Zeiger suggested this item, in the future, would require some input from community partners.

e. Reports from Committees

Madame Chair stated once the sub-committees have been established, which will be prior to the December meeting, reporting frequency can be fully discussed.

Board Member Neubauer requested the resignation of the Transitional Liaison be scheduled for discussion in December.

The following people registered and spoke regarding Item 2 as a whole:

Eddie Sadowsky, Community Mental Health

David Eisner, District Council 48

Dave Somerschaes, SEIU Local 1

Joseph Volk, Wisconsin Advocacy Project

Barbara Beckert, Disability Rights Wisconsin

Joel Garry

Jeff Weber, Wisconsin Federation of Nurses and Health Professionals

Jon Gudeman

Shawn Green, Faith Partnership

Rochelle Landingham, Cultural Intelligence Community West Care Wisconsin

Peter Hoeffel, National Alliance for Mental Illness of Greater Milwaukee (NAMI)

Serge Blasberg, NAMI

Dr. Andrew Calhoun, Grace Fellowship Church Pastors United

The Board took no action regarding this informational item.

3. Setting the Agenda for Regular Milwaukee County Mental Health Board Meetings:

- a. Role of Board Members
- b. Role of Behavioral Health Division Staff
- c. Timelines

Sub-sections a, b, and c of Item 3 were addressed together. Discussions were held regarding the official charge of the Board, how often the Board as a whole should meet and where, and the possibility of allowing public comment at every meeting.

The Board took no action regarding this informational item.

SCHEDULED ITEMS (CONTINUED):

4. Adjournment.

MOTION BY: (Neubauer) Adjourn. 11-0

MOTION 2ND BY: (Malofsky)

There being no objections, Madame Chair ordered the meeting adjourned.

STAFF APPEARANCES:

Paul Bargren, Corporation Counsel

Hector Colon, Director, Department of Health and Human Services

This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 10:05 a.m. to 12:20 p.m.

Adjourned,

Jodi Mapp

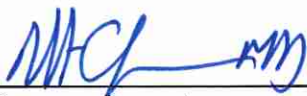
Senior Executive Assistant

Milwaukee County Mental Health Board

DEADLINE FOR THE MILWAUKEE COUNTY MENTAL HEALTH BOARD:
The next regular meeting for the Milwaukee County Mental Health Board is
Thursday, December 18, 2014, @ 8:00 a.m.

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.

The November 19, 2014, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled meeting of the Milwaukee County Mental Health Board.



Dr. Robert Chayer, Secretary
Milwaukee County Mental Health Board