

Chairman: Kimberly Walker
Vice-Chairman: Peter Carlson
Secretary: Robert Chayer
Board Clerk: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, July 17, 2014 - 8:00 A.M.
Milwaukee County Mental Health Complex Auditorium

MINUTES

PRESENT: Peter Carlson, Robert Chayer, Ronald Diamond, Thomas Lutzow, Lyn Malofsky, Mary Neubauer, Maria Perez, Duncan Shrout, Kimberly Walker, Brenda Wesley, and Nathan Zeiger

EXCUSED: Jon Lehrmann and Jeffrey Miller

SCHEDULED ITEMS:

1. Welcome and Introductions: County Executive Chris Abele, Representative Joe Sanfelippo, State Senator Leah Vukmir.

APPEARANCES:

County Executive Chris Able
Senator Leah Vukmir, 5th Senate District
Representative Joe Sanfelippo, 15th Assembly District

County Executive Able, Senator Vukmir, and Representative Sanfelippo provided opening remarks expressing their gratitude and thanks to the Board for their willingness to serve in such an important capacity. Also discussed was the challenging road taken to get to this point, and the charge and focus of this new Board, which is to improve the lives of citizens with mental illness that the Milwaukee County Behavioral Health Division serves.

The Board took no action regarding this item.

2. Introduction of Members and Staff.

APPEARANCES:

Hector Colon, Director, Department of Health and Human Services (DHHS)
Patricia Schroeder, Administrator Designee, Behavioral Health Division (BHD), DHHS
Kathie Eilers, Transitional Liaison Designee, BHD, DHHS
John Schneider, Executive Medical Director, BHD, DHHS
Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, BHD, DHHS
Jim Kubicek, Deputy Administrator, BHD, DHHS
Paul Bargren, Corporation Counsel

SCHEDULED ITEMS (CONTINUED):

	<p>Behavioral Health Division staff and Mr. Bargren introduced themselves, summarized their background and experience, and stated what their respective roles are in conjunction with the Mental Health Board.</p> <p>Board Members introduced themselves and briefly summarized their background and experience.</p> <p><i>The Board took no action regarding this item.</i></p>
3.	<p>Vision for the Mental Health System.</p> <p>APPEARANCES: County Executive Chris Able Hector Colon, Director, Department of Health and Human Services (DHHS)</p> <p>Mr. Colon stated that he is looking forward to working with the Mental Health Board on moving toward a service delivery model that is more person centered and recovery oriented. He shared the progress that has been made over the last several years highlighting reductions in clients utilizing the observation unit, in-patient admissions, and emergency room visits; with an increase in people accessing community based services, Wraparound services, and the access clinic. Mr. Colon indicated the vision, ultimately, is to close the long-term care units, which will allow people to be truly integrated into society in the community of their choice with the proper support needed to be successful. It is also the goal to become Joint Commission Accredited.</p> <p>County Executive Able stated that he has encouraged and supported collaboration with other areas within Milwaukee County, such as the Criminal Justice System, where there is an overlap in the population being served.</p> <p><i>The Board took no action regarding this item.</i></p>
4.	<p>Overview of BHD Branches.</p> <p>APPEARANCES: Patricia Schroeder, Administrator Designee, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) John Schneider, Executive Medical Director, BHD, DHHS Jim Kubicek, Deputy Administrator, BHD, DHHS Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, BHD, DHHS</p> <p>Behavioral Health Division (BHD) management presented the Board with a PowerPoint presentation describing the overall operations of the Division.</p> <p>Ms. Schroeder began by stating BHD's mission and vision and reviewed the core values.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>She concluded with BHD's commitment to excellence, continuous improvement, and the future direction of BHD.</p> <p>Dr. Schneider discussed the population being served (Chapter 51.50-dangerous and unwilling to accept treatment, indigent-uninsured patients, and voluntary patients) and the stigmas and stereotypes associated with mental health.</p> <p>Mr. Kubicek discussed the Recovery Oriented System of Care, Acute Inpatient/Child and Adolescent Treatment Unit, and all other specialty units and their admission statistics. He provided information on the various rehabilitation centers and the quality improvement of the centers, Crisis Services, Psychiatric Crisis Services (PCS) admissions and emergency detentions, efforts to decrease emergency detentions, Access Clinic and Mental Health Outpatient Program (MHOP) improvements, the Community Linkages and Stabilization Program (CLASP), and the Community Consultation Team (CCT).</p> <p>Ms. Gadacz discussed Wraparound Milwaukee, Community Access to Recovery services, Milwaukee Co-occurring Competency Cadre (MC3), Mental Health Redesign, and the Office of Consumer Affairs.</p> <p>Ms. Schroeder indicated the PowerPoint presentation used will be provided to Board members.</p> <p>Ms. Neubauer requested the Board be provided with information regarding BHD's workforce for a public versus private comparison.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this item.</i></p> <p><i>The Board took a break at 10:12 a.m. and reconvened at approximately 10:25 a.m. The roll was taken and all Board Members were present.</i></p>
5.	<p>Differentiating governance from management.</p> <p>APPEARANCE: Katie Pritchard, PhD, IMPACT Planning Council</p> <p>Ms. Pritchard presented a PowerPoint presentation to the Board on Traditional Board Responsibilities and Roles. She discussed how boards govern and staff manages; the board/management relationship and their various roles; provided tips on how to address confusion, tension, and difference of opinions; and reviewed seven characteristics of an effective board.</p> <p><i>The Board took no action regarding this item.</i></p>

SCHEDULED ITEMS (CONTINUED):

6.	<p>Review of Wisconsin Act 203.</p> <p>APPEARANCES: Paul Bargen, Corporation Counsel Colleen Foley, Deputy, Corporation Counsel Hector Colon, Director, Department of Health and Human Services (DHHS) Eric Peterson, Government Affairs Liaison, Office of the County Executive John Schneider, Executive Medical Director, Behavioral Health Division, DHHS</p> <p>Ms. Foley described the Office of Corporation Counsel's role as it relates to the Behavioral Health Division (BHD), which includes probable cause hearings, emergency detentions, and final commitment and extension hearings.</p> <p>Mr. Bargren provided the Board with a detailed explanation of Act 203. He reviewed mental health policy and function, jurisdiction over BHD and community programs and services, the Board's duties and powers, BHD personnel, BHD's budget, the Board's approval authority for BHD contracts and disbursements, and reporting requirements.</p> <p>Bernestine Jeffers, Women's Alcohol and Other Drug Abuse (AODA) Treatment State Coordinator, Division of Mental Health and Substance Abuse Services, Bureau of Prevention Treatment and Recovery, State of Wisconsin Department of Health Services, appeared and spoke regarding this item.</p> <p>Ms. Neubauer requested that the Board be provided with more information regarding the open meetings and open records laws.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this item.</i></p> <p>The Board broke for lunch at 11:58 a.m. and reconvened at approximately 12:10 p.m. The roll was taken and all Board Members were present.</p>
7.	<p>Review of draft by-laws.</p> <p>APPEARANCES: Kathie Eilers, Transitional Liaison Designee, Behavioral Health Division, Department of Health and Human Services (DHHS) Eric Peterson, Government Affairs Liaison, Office of the County Executive Hector Colon, Director, DHHS</p> <p>Ms. Eilers reviewed each Article of the By-laws of the Milwaukee County Mental Health Board.</p> <p>Mr. Peterson provided additional information on how the Board will address procurement</p>

SCHEDULED ITEMS (CONTINUED):

	<p>issues, lobbying and lobbyists, and economic interests. Questions and comments ensued.</p> <p>MOTION BY:(Neubauer) Lay Item #7 over to the August meeting. MOTION 2ND BY: (Malofsky) Ms. Neubauer later withdrew her motion to lay this item over, therefore no vote was taken.</p> <p>MOTION BY: (Shrout) Amend and Approve the By-Laws, Article X, by changing it to read as follows: “An amendment of these By-Laws may be adopted by a two-thirds majority vote at any regular meeting of the Board providing the amendment has been submitted in writing at the previous regular meeting seven (7) calendar days prior to the next regular meeting.” 8-0</p> <p>MOTION 2ND BY: (Diamond) AYES: Carlson, Chayer, Lutzow, Perez, Shrout, Walker, Wesley, and Zeiger - 8 NOES: Neubauer - 1 ABSTENTIONS: Malofsky - 1</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
8.	<p>Review of BHD 2015 Budget.</p> <p>APPEARANCES: Hector Colon, Director, Department of Health and Human Services (DHHS) Randy Oleszak, Fiscal Administrator, Behavioral Health Division (BHD), DHHS Jim Kubicek, Deputy Administrator, BHD, DHHS Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, BHD, DHHS</p> <p>Mr. Colon stated the newly enacted law dictates that the Behavioral Health Division must be kept at a tax levy between \$53 million and \$65 million. The total overall budget for the Behavioral Health Division (BHD) that is being presented to the Board has a \$62 million tax levy. The total overall budget for BHD is approximately \$183 million. There are other sources of revenue that come from areas such as patients and the state and federal government that combined with the tax levy, amounts to the overall total budget of \$183 million. This total is up slightly from last year’s budget, which was approximately \$179 million.</p> <p>Mr. Colon went on to discuss decreases in staff, the implementation of performance based budgeting, investing in evidenced-based programs, maximizing revenue, the expansion of quality assurance initiatives, the reduction of overhead due to downsizing and closure efforts, BHD relocation efforts, and the challenges that come along with this budget. He stated the budget continues to move toward a more person-centered, recovery-oriented, trauma informed, and sensitive approach in the delivery model; with the ultimate goal of</p>

SCHEDULED ITEMS (CONTINUED):

less reliance on institutions, psychiatric inpatient admissions, and emergency room visits. It is also a priority to make sure the hospital is being operated consistent with Joint Commission Accreditation standards.

Questions and comments ensued.

The Chair indicated that at the next scheduled meeting, the Board will vote on adoption of the budget.

The Board took no action regarding this item.

9. Election of Board Officers.

APPEARANCE:
Eric Peterson, Government Affairs Liaison, Office of the County Executive

Mr. Shrout nominated Kimberly Walker for Chairman of the Milwaukee County Mental Health Board.

Ms. Walker accepted that nomination.

No other nominations for Chairman were made.

MOTION BY: (Shrout) *Vote Kimberly Walker for Chairman of the Milwaukee County Mental Health Board by acclimation and unanimous consent. 10-0*

MOTION 2ND BY: (Neubauer)

AYES: Carlson, Chayer, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, Wesley, and Zeiger - 10

NOES: 0

ABSTENTIONS: 0

A voice vote was taken on this office.

Immediately following the election of the Chair, Ms. Walker assumed her role as Chairman and facilitated the balance of the meeting.

Ms. Wesley nominated Mary Neubauer for Vice-Chairman of the Milwaukee County Mental Health Board.

Ms. Malofsky nominated Peter Carlson for Vice-Chairman of the Milwaukee County Mental Health Board.

Considering there were two nominations for the office of Vice-Chairman, the Chair, whose discretion the decision falls under, decided that a ballot vote would be appropriate. Ballots were distributed to the voting members of the Board and returned to the Chair once

SCHEDULED ITEMS (CONTINUED):

	<p>completed.</p> <p>Mr. Peterson indicated that because there were ten (10) voting members present, it would take six (6) votes to elect.</p> <p>The Chair read each ballot aloud with Mr. Peterson and the Board Clerk tallying the votes. Mr. Carlson received seven (7) votes to Ms. Neubauer's three (3) votes. The Chair announced that the Vice-Chairman of the Milwaukee County Mental Health Board is Peter Carlson.</p> <p style="text-align: center;">An anonymous ballot vote was taken on this office.</p> <p>Mr. Shrout nominated Robert Chayer for Secretary of the Milwaukee County Mental Health Board.</p> <p>Dr. Chayer accepted that nomination. No other nominations for Secretary were made.</p> <p>MOTION BY: <i>(Shrout) Vote Robert Chayer for Secretary of the Milwaukee County Mental Health Board by acclimation and unanimous consent. 10-0</i></p> <p>AYES: Carlson, Chayer, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, Wesley, and Zeiger - 10</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p style="text-align: center;">A voice vote was taken on this office.</p>
10.	<p>Approval of Member Expectations.</p> <p>The Chair explained that the Board has before them, as it relates to member expectations, a document that provides the framework or a starting point for the Board to operate. If the Board adopts the member expectations at this point, the expectations can always be amended to what the Board ultimately decides those expectations should be.</p> <p>Questions and comments ensued.</p> <p>Mr. Zeiger requested that the Board be provided with the policies that relate to this item for review prior to the next meeting.</p> <p>MOTION BY: <i>(Neubauer) Lay over adoption of the member expectations document to the next scheduled meeting. 10-0</i></p> <p>MOTION 2ND BY: <i>(Shrout)</i></p> <p>AYES: Carlson, Chayer, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, Wesley, and Zeiger - 10</p> <p>NOES: 0</p>

SCHEDULED ITEMS (CONTINUED):

	<p>ABSTENTIONS: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
11.	<p>Approval of appointments.</p> <p>APPEARANCES: Hector Colon, Director, Department of Health and Human Services (DHHS) Jim Kubicek, Deputy Administrator, Behavioral Health Division (BHD), DHHS Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, BHD, DHHS</p> <p>Mr. Colon formally introduced both Ms. Schroeder and Ms. Eilers to the Board who each provided experience and background information on themselves.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Shrout) Approve the appointment of Ms. Schroeder. 10-0 MOTION 2ND BY: (Perez) AYES: Carlson, Chayer, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, Wesley, and Zeiger - 10 NOES: 0 ABSTENTIONS: 0</p> <p style="text-align: center;">A voice vote was taken on this appointment.</p> <p>MOTION BY: (Lutzow) Approve the appointment of Ms. Eilers. 10-0 MOTION 2ND BY: (Shrout) AYES: Carlson, Chayer, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, Wesley, and Zeiger - 10 NOES: 0 ABSTENTIONS: 0</p> <p style="text-align: center;">A voice vote was taken on this appointment.</p>
12.	<p>Prioritization of information update/future agenda items</p> <p>APPEARANCES: Kathie Eilers, Transitional Liaison, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) John Schneider, Executive Medical Director, BHD, DHHS Patricia Schroeder, Administrator, BHD, DHHS Jim Kubicek, Deputy Administrator, BHD, DHHS</p> <p>Ms. Eilers took the time to itemize the requests the Board made for information during the course of the meeting, which included WiSer Choice; the State audit; and workforce in</p>

SCHEDULED ITEMS (CONTINUED):

	<p>terms of wage scale, disparity, recruitment strategy, and turnover. There will be contractual items that need to be approved and the budget will need to be adopted.</p> <p>A number of requests for information were made by Board Members.</p> <p>The Chair suggested this item be scheduled again for the August meeting to establish what reports the Board will be interested in receiving and at what meeting cycle they will be addressed. BHD will provide the Board with a list of what would be considered standard reports.</p> <p>The Chair directed all Board Members to create a separate email account related solely to the Mental Health Board and provide that email information to the Clerk, who then will create a contact list for distribution.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this item.</i></p>
13.	<p>Set dates and times for future meetings.</p> <p>APPEARANCES: Kathie Eilers, Transitional Liaison, Behavioral Health Division, Department of Health and Human Services (DHHS) Hector Colon, Director, DHHS Eric Peterson, Government Affairs Liaison, Office of the County Executive</p> <p>Ms. Eilers explained that August 28, 2014, would be the next regular scheduled meeting. The schedule is set up so that the meetings fall on the fourth Thursday of the month, except for December, every other month.</p> <p>Questions and comments ensued.</p> <p>Mr. Zeiger suggested that at some point, the Board discuss convening meetings at various locations throughout the community.</p> <p>MOTION BY: (Shrout) <i>Approve the tentative schedule of Board meeting dates.</i> 10-0</p> <p>MOTION 2ND BY: (Lutzow)</p> <p>AYES: Carlson, Chayer, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, Wesley, and Zeiger - 10</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>A voice vote was taken on this item.</p> <p>Later during the course of the meeting, the following motion was made to reconsider this</p>

SCHEDULED ITEMS (CONTINUED):

	<p>item.</p> <p>MOTION BY: (Neubauer) Reconsider Item #13.</p> <p>After continued discussion, no further action was taken on this item.</p>
14.	<p>Opportunity for tours of selected inpatient and community programs.</p> <p>APPEARANCES: Patricia Schroeder, Administrator, Behavioral Health Division, Department of Health and Human Services</p> <p>Ms. Schroeder indicated that tours will be scheduled in the near future for Board Members and will be done in small groups.</p> <p>Questions and comments ensued.</p> <p>The Board took no action regarding this item.</p>
15.	<p>Other items as approved for discussion by the Board; possible action on administrative or ministerial matters.</p> <p>The Board took no action regarding this item.</p>
16.	<p>State/County MOU.</p> <p>APPEARANCE: Susan Moeser, Fiscal Services Director, Behavioral Health Division, Department of Health and Human Services</p> <p>See Board handout or posted documents for a full description of this item.</p> <p>MOTION BY: (Lutzow) Approve the State/County Memorandum of Agreement. 10-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Carlson, Chayer, Lutzow, Malofsky, Perez, Shrout, Walker, Wesley, and Zeiger - 9</p> <p>NOES: 0</p> <p>ABSTENTIONS: Neubauer - 1</p> <p>A voice vote was taken on this item.</p>
17.	<p>Adjournment</p> <p>MOTION BY: (Neubauer) Adjourn. 10-0</p> <p>MOTION 2ND BY: (Perez)</p>

SCHEDULED ITEMS (CONTINUED):

AYES:	Carlson, Chayer, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, Wesley, and Zeiger - 10
NOES:	0
ABSTENTIONS:	0

A voice vote was taken on this item.

The aforementioned agenda items were not necessarily considered in agenda order.

STAFF PRESENT:

Hector Colon, Director, Department of Health and Human Services (DHHS)
Patricia Schroeder, Administrator, Behavioral Health Division (BHD), DHHS
Kathie Eilers, Transitional Liaison, BHD DHHS
John Schneider, Executive Medical Director, BHD, DHHS
Susan Gadacz, Deputy Administrator, Community Access to Recovery Services Division, BHD, DHHS
Jim Kubicek, Deputy Administrator, BHD, DHHS
Paul Bargren, Corporation Counsel
Colleen Foley, Deputy, Corporation Counsel
Eric Peterson, Government Affairs Liaison, Office of the County Executive
Randy Oleszak, Fiscal Administrator, BHD, DHHS
Susan Moeser, Fiscal Services Director, BHD, DHHS

Length of meeting: 8:10 a.m. to 2:50 p.m.

Adjourned,

Jodi Mapp

Board Clerk
Milwaukee County Mental Health Board

**DEADLINE FOR THE MILWAUKEE COUNTY MENTAL HEALTH BOARD:
The next regular meeting for the Milwaukee County Mental Health Board is
Thursday, August 28, 2014 @ 8:00 a.m.**

All items for the agenda must be in the Board Clerk's possession by the end
of the business day on **Thursday, August 14, 2014.**

The July 17, 2014, meeting minutes of the Milwaukee County Mental Health Board are hereby approved.

SCHEDULED ITEMS (CONTINUED):

Dr. Robert Chayer, Secretary
Milwaukee County Mental Health Board