

**Chairperson:** Maria Perez  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD  
FINANCE COMMITTEE**

**Thursday, September 13, 2018 - 1:30 P.M.**  
**Milwaukee County Mental Health Complex**  
**9455 West Watertown Plank Road**  
**Conference Room 1045**

**MINUTES**

**PRESENT:** Maria Perez, Jon Lehrmann, Michael Davis, and Kathleen Eilers

**ABSENT:** Duncan Shroust

**SCHEDULED ITEMS:**

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| 1. | <p><b>Welcome.</b></p> <p>Chairwoman Perez welcomed everyone to the September 13, 2018, Mental Health Board Finance Committee meeting.</p>  |
| 2. | <p><b>Reserve Analysis Overview.</b></p> <p>An update was provided on the overall state of Behavioral Health Division Reserves. Year-End 2017 Reserve balances include \$21,300 million in Operating, \$4,700 million in Capital, and \$8,300 million in Wraparound. Wraparound Reserves can only be used to serve children. With Reserve numbers in mind, a review was done of the current projects/initiatives that have been committed to, future commitments, and risk exposure. All of which is funded through Reserves.</p>   |
| 3. | <p><b>Reserve Fund Policy.</b></p> <p>A provision of Act 203 requires at year end, any unexpended or unencumbered mental health budget funds be held by the Milwaukee County Treasurer in a mental health reserve fund. Once the fund reaches a \$10 million balance, any surplus amounts may be used for “any mental health function, program, or service in Milwaukee County.” It also shifted authority for the building reserve fund to the Mental Health Board (MHB).</p> <p>The policy outlines the procedure for accessing the funds. The Behavioral Health Division (BHD) Administrator will submit a memorandum to the MHB’s Finance Committee requesting the release of funds. In the memo, BHD will outline the project(s) being funded,</p> |

**SCHEDULED ITEMS (CONTINUED):**

	<p>the amount being requested, justification as to why the project(s) are appropriate for reserve funds, and the anticipated impact on reserve funds.</p> <p>The Finance Committee will review the request and make a recommendation to the Board. If approved by the Board, BHD will submit a fund transfer to the Department of Administrative Services requesting an amendment to the current year budget.</p> <p>Questions and comments ensued.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Reserve Fund Policy to the Board.</p>
4.	<p><b>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</b></p> <ul style="list-style-type: none"><li>• 2019 Contracts</li></ul> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the various program contracts. A recommendation to approve would be for 2019 Contracts.</p> <p>Questions and comments ensued.</p> <p>Finance Committee Member Eilers abstained from recommending the Grand Avenue Club and the Milwaukee Center for Independence contracts for approval.</p> <p>Remaining Committee Members unanimously agreed to recommend approval of the Grand Avenue Club and the Milwaukee Center for Independence contracts to the Board.</p> <p>Finance Committee Chairwoman Maria Perez abstained from recommending the United Community Center contract for approval.</p> <p>Remaining Committee Members unanimously agreed to recommend approval of the United Community Center contract to the Board.</p> <p>The Finance Committee, as a whole, unanimously agreed to recommend approval of the balance of 2019 Purchase-of-Service Contracts delineated in the corresponding report to the Board.</p>

**SCHEDULED ITEMS (CONTINUED):**

<p>5.</p>	<p><b>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</b></p> <p>Fee-for-Service Agreements for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the various program agreements, which provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.</p> <p>The Finance Committee unanimously agreed to recommend approval of Amendments to the 2018 Fee-for-Service Agreements delineated in the corresponding report to the Board.</p>
<p>6.</p>	<p><b>2018 Financial Reporting Package.</b></p> <p>The anticipated deficit for 2018 is \$400,000. Data projections included patient revenue generated from adult inpatient and Child/Adolescent Inpatient Services (CAIS). The Emergency Room (ER)/Observation Unit (OBS) is under budget. A surplus is expected for management, operations, and fiscal due to vacant positions. Both hospital and community services revenue and expenses were identified as either over or under budget.</p> <p>Questions and comments ensued.</p>
<p>7.</p>	<p><b>Veteran Health Support Program.</b></p> <p>At the June 28, 2018, Finance Committee Budget meeting, Board Member Curry put forth an amendment related to legal services for veterans who were less than honorably discharged. The status prohibits enrollment in the Department of Veterans Affairs (VA) healthcare system. Behavioral Health Division (BHD) staff reached out to Milwaukee County Veteran Services Director Jim Duff, who provided a written opinion on their position in this matter.</p> <p>According to the opinion, Milwaukee County Veteran Services already provides this assistance, and Milwaukee County funding a similar legal option would be redundant. Veteran Services are able to keep up with the current demand for these services and have a successful track record getting the status overturned.</p> <p>A preliminary analysis was done related to the number of veterans served by BHD in the last eighteen months. A better understanding is needed as to why (less than honorable discharge issue or needs not being met) these individuals are not accessing VA services. Included in the analysis will be to assess the comparable services the VA offers.</p> <p>Questions and comments ensued.</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>The Finance Committee indicated it would not recommend funding the program at this time. The Committee did request to be provided with data by Board Member Curry reflecting the number of veterans who need and are not receiving these particular legal services with a report back to the Committee in a year.</p> <p>BHD staff will follow-up with Board Member Curry.</p>
8.	<p><b>Adjournment.</b></p> <p>Chairwoman Perez ordered the meeting adjourned.</p>
<p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 1:34 p.m. to 3:03 p.m.</p> <p>Adjourned,</p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p>	
<p style="text-align: center;"><b>The next regular meeting of the Milwaukee County Mental Health Board Finance Committee is Thursday, October 25, 2018, at 7:00 a.m. at the Zoofari Conference Center</b></p> <p style="text-align: center;"><b>Visit the Milwaukee County Mental Health Board Web Page at:</b></p> <p style="text-align: center;"><a href="https://county.milwaukee.gov/EN/DHHS/About/Governance#MCMHBrecords">https://county.milwaukee.gov/EN/DHHS/About/Governance#MCMHBrecords</a></p>	