

Status

Scheduled

PolicyStat ID

12200410



MILWAUKEE COUNTY  
DEPARTMENT OF HEALTH  
& HUMAN SERVICES  
**BEHAVIORAL  
HEALTH SERVICES**

Date Issued 4/25/2001

Last 8/23/2022

Approved

Date

Effective 9/1/2022

Last Revised 8/23/2022

Date

Next Review 12/31/2024

Owner Dana James

Policy Area Wraparound  
(Wrap, REACH,  
youth CCS)-Care  
Cord.

## #023- High Risk Youth Review (Community Safety and Resource Development)

### I. POLICY

It is the policy of Children's Community Mental Health Services and Wraparound Milwaukee (hereby referenced as Wraparound Milwaukee) that all youth who have been identified as being High Risk be reviewed through the High Risk Review process with the identified administrative clinical staff/consultant. The aim is to promote best practice approaches and utilization of community resources to effectively prevent harm and promote healthy relationships. High Risk designation (whether Category 1 and/or Category 2- see *below for details*) is determined at the point of screening, but may be amended during enrollment, if the need for such becomes apparent. (For further information, see *High Risk Protocol*, under Care Coordination Frequently Used Forms). **All reviews are mandatory.**

*NOTE: This policy utilizes the term "Care Coordinator", which also applies to Wraparound, REACH, and CCS Care Coordinators. The term "Youth" is used in this policy and applies to the enrollee in the program, whether a child, adolescent, or young adult.*

Those youth identified as High Risk may evidence the following:

- A substantiated history of sexual aggression (adjudicated or non-adjudicated) (Category 1)
- Youth who have been sexually exploited/involved in sex trade/trafficking (Category 1)
- Recently identified victims of sexual assault (Category 1)
- Youth with fire setting history (Category 1)

- Youth who exhibit chronic runaway behaviors (Category 1)
- Youth who express homicidal tendencies (Category 2)
- Youth who express suicidal ideation or self-harm (Category 2)

## II. PROCEDURE

### 1. High Risk Review Consultation

#### a. **At the time of screening:**

During the enrollment screening process, youth may be identified as “High Risk” if any of the above noted issues are evident. Options Counselors will schedule a High Risk Review in which a high risk determination will be confirmed. Any recommendations from the review that require immediate attention will be followed up on by the assigned Optional Counselor and/or communicated to the assigned Care Coordination Agency.

#### b. **At the time of enrollment:**

When a youth identified as being high risk is being assigned to a Care Coordination agency, the Enrollment Manager will e-mail the agency informing them of the youth’s high-risk status. Wraparound Milwaukee staff who processes the enrollment will schedule a High Risk Review upon enrolling the youth into the program. The scheduled Review date/time will be entered in Synthesis (IT software program) under the Scheduling Tab in the youths Synthesis file by the same staff member. **Meeting Immediate Safety Needs** - Within the Care Coordinator’s initial meeting with the youth/family/caregivers, a basic supervision/safety plan is to be drafted. The aim is to ensure that the youth is not left unsupervised in situations that might place him/her and/or others at risk. The Children’s Mobile Crisis Team can serve as a resource in establishing and implementing a viable, initial safety/crisis plan until additional resources can be brought on to the team. Initial crisis/safety plans is to be entered into Synthesis within one business day of the initial meeting. Resources required to implement the crisis/safety plan should be sought immediately. Information regarding safety planning should be brought to the initial High Risk Review.

#### c. **Ongoing and/or periodic High Risk Reviews:**

Ongoing and/or periodic High Risk Reviews may be required based on the youth’s needs. The High Risk Review consultant may indicate the need to schedule these ongoing /periodic meetings and/or a review may be requested at any time by a Care Coordinator. Agency-based reviews will occur on a monthly basis.

2. High Risk Reviews are held within Wraparound Milwaukee Administration offices or at the Care Coordination Agency location. Agency Supervisors must assure that Care Coordinators attend the High Risk Review as scheduled.
3. Critical Incident’s that may occur during a youth’s enrollment may necessitate a High Risk Review. Care Coordinators must pay close attention to and follow through on ALL recommendations made by the Wraparound Milwaukee Critical Incident reviewer.
4. Care Coordinators who may have a youth identified as high risk transferred to them are

required to schedule a High Risk Review within two (2) weeks of the transfer.

5. **SCHEDULING INITIAL HIGH RISK REVIEWS:** Arrangements to schedule or reschedule High Risk Reviews are made by calling 414-257-7610. Youth identified as High Risk before their Wraparound Milwaukee enrollment should be pre-scheduled at the Mental Health Clinic. A High Risk consultation must be scheduled if the youth is categorized as High Risk anytime during their enrollment period. Care Coordinators are encouraged to invite members of the Child & Family Team to attend this meeting, if possible.

## Approval Signatures

Step Description	Approver	Date
	Michael Lappen: BHD Administrator	8/23/2022
	Brian McBride: ExDir2 – Program Administrator	8/23/2022
	Dana James: Integrated Services Manager- Quality Assurance	8/18/2022
	Dana James: Integrated Services Manager- Quality Assurance	8/18/2022