

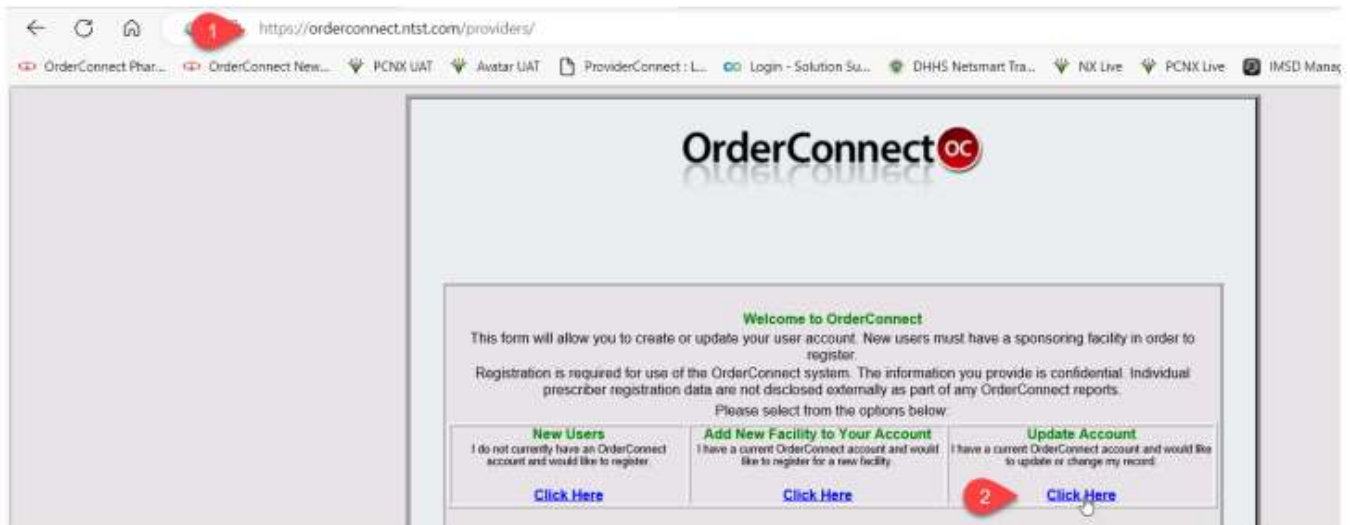
Resetting an OrderConnect Password

For users who do not know their password, contact netsmartsupport@milwaukeecountywi.gov to get in touch with the Netsmart Training and Support Team who can assist.

For users who do know their password and would like to change it, follow the steps below.

1. Visit <https://orderconnect.ntst.com/providers/>
2. Click "Update Account"
3. Enter credentials & click "Submit"
 - a. User Name is 1262 + your Avatar NX User Name. For example if your AvatarNX User Name is JSmith, your OrderConnect User Name is 1262JSmith
 - b. Password is the original password given to you by the Netsmart Training and Support Team
4. Click "Initiate Password Reset" – this will generate an email with instructions for you to follow and complete. At this time you can close out of the OrderConnect webpage.

Any time you update your OrderConnect Password you will also need to update it in AvatarNX by using the form "OrderConnect User Password Update". If you miss this final step, you will not be able to access the Order Entry console without an error message.



Welcome to OrderConnect

This form will allow you to create or update your user account. New users must have a sponsoring facility in order to register.

Registration is required for use of the OrderConnect system. The information you provide is confidential. Individual prescriber registration data are not disclosed externally as part of any OrderConnect reports.

Please select from the options below:

New Users

I do not currently have an OrderConnect account and would like to register.

[Click Here](#)

Add New Facility to Your Account

I have a current OrderConnect account and would like to register for a new facility.

[Click Here](#)

Update Account

I have a current OrderConnect account and would like to update or change my record.

[Click Here](#)

User Name:

Password:

[Submit](#)

[Reset](#)

Provider Demographics

Prefix:

*First Name:

*Last Name:

Suffix:

Please specify your primary address for all OrderConnect related correspondence:

*Street Address:

*City:

*State:

*Work Phone:

*Fax:

Cell:

UTS Registration is required for EPCS two-factor authentication functionality.

[Initiate UTS Registration](#)

Email 1: used for application generated alerts (i.e., pharmacy fax did not go through):

*E-mail 1:

Email 2: used for co:

*E-mail 2:

*Gender:

Ethnicity:

*Provider Type:

NPI:

Year of First Licensure:

Username:

[Initiate Password Reset](#)

[Rx Note To Pharmacist Library](#)

[Close](#)

[Save & Close](#)

[Save & Next](#)

Close web page after Step 4 and follow instructions in email to complete reset.

ORDERCONNECT USER PASSWORD UPDATE

OrderConnect User Password Update

User Description *

Nicole Babich

infoOrder Facility ID *

1382

infoOrder User ID *

1382NicoleBabich

infoOrder Password *

infoOrder Password (Re-enter to Confirm) *

[Check Password](#)

New Password must be entered into myAvatar NX for user to proceed with Order Entry work.