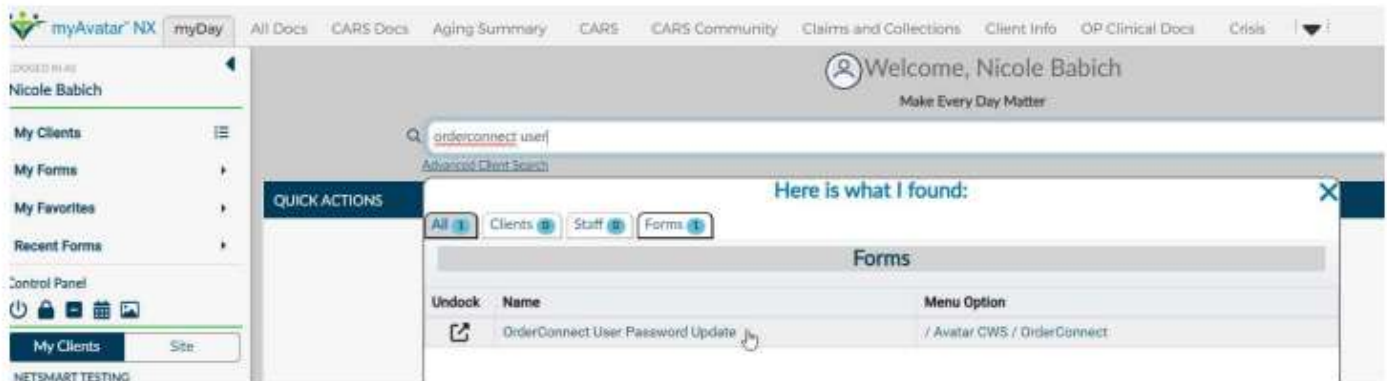



Password Form for Order Entry Users

First time users will need to complete this before accessing the Order Entry Console. Users will also need to complete this form anytime their OrderConnect Password is updated (often occurs when MDs/NPs are set up to prescribe controlled substances).

From the *What can I help you find menu?* type and search for **Orderconnect User Password Update**. Click on the form name.



On the subsequent page, enter your password in both boxes, click **Check Password**, then click **Submit**.



The screenshot shows the 'ORDERCONNECT USER PASSWORD UPDATE' form. The form title is 'ORDERCONNECT USER PASSWORD UPDATE' and there is a 'Submit' button in the top right corner. The form contains several fields: 'User Description *' (Nicole Babich), 'InfoScriber Facility ID *' (1262), 'InfoScriber User ID *' (1262NicoleBabich), 'InfoScriber Password *', and 'InfoScriber Password (Re-enter To Confirm) *'. A 'Check Password' button is located at the bottom right. Three red callout boxes with numbers 1, 2, and 3 are present: callout 1 points to the 'InfoScriber Password' field, callout 2 points to the 'Check Password' button, and callout 3 points to the 'Submit' button.