

Chairperson: Thomas Lutzow
Vice-Chairperson: Maria Perez
Secretary: Michael Davis
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, June 21, 2018 - 8:00 A.M.
Zoofari Conference Center
9715 West Bluemound Road

MINUTES

PRESENT: Robert Curry, *Kathie Eilers, Rachel Forman, Sheri Johnson, Walter Lanier, Jon Lehrmann, Thomas Lutzow, Mary Neubauer, Maria Perez, and Brenda Wesley
EXCUSED: Michael Davis and Duncan Shrout

*Board Member Kathie Eilers was not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Board.

1. **Welcome.**

Chairman Lutzow greeted Board Members and welcomed the audience to the June 21, 2018, Mental Health Board meeting.

2. **Approval of the Minutes from the April 26, 2018, Milwaukee County Mental Health Board Meeting.**

MOTION BY: (Forman) Approve the Minutes from the April 26, 2018, Milwaukee County Mental Health Board Meeting. 7-0

MOTION 2ND BY: (Lanier)

AYES: Curry, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 7

NOES: 0

EXCUSED: Eilers - 1

3. **Universal Health Services Contract for the Provision of Acute Psychiatric Services Update.**

Michael Lappen, Administrator, Behavioral Health Division

Mr. Lappen indicated the update related to this item is the result of work done by the negotiation team. The final contract was loosely targeted for consideration at this meeting.

SCHEDULED ITEMS (CONTINUED):

	<p>However, negotiations continue. Progress is being made moving the process closer to the submission of a final product. The challenging items are few but complicated given the list of requirements added based on feedback from the Mental Health Board’s Joint Task Force, the Mental Health Task Force, and the Milwaukee Health Care Partnership. This contract is proving to be much more complicated and inclusive, especially as it relates to the provision of care, statutory responsibilities, and funding source, than anything being done elsewhere. Mr. Lappen stated there are no issues with rates or the project as a whole. Both the Behavioral Health Division and Universal Health Services are having outstanding details reviewed by their respective legal teams. At this point, no further delays are anticipated. The projected transition will occur approximately the end of 2020/beginning of 2021.</p> <p>Questions and comments ensued.</p>
4.	<p>Housing Division Update.</p> <p>Jim Mathy, Director, Housing Division, Department of Health and Human Services (DHHS) Eric Collins-Dyke, Outreach Services Manager, Housing Division, DHHS</p> <p>Mr. Mathy explained Housing First is an initiative started in 2015 that addresses and focuses on breaking the cycle of chronic homelessness without prerequisites for treatment while offering treatment support and resources with the goal of placing individuals in housing as quickly as possible. Mr. Mathy went on to discuss the key principles of Housing First, its origination, and major themes of approach.</p> <p>Mr. Collins-Dyke provided information on outreach, including shelter outreach and tracking of that data; staffing; and the Residency Advisory Council.</p> <p>Mr. Mathy continued by discussing the housing navigation model, which is a big part of the program’s success; housing assistant payment subsidy; case management services; program evaluator case studies; the reduction of mental health crisis utilization, emergency room utilization, law enforcement exposure, and emergency shelter usage; and HMO Housing First usage.</p> <p>Questions and comments ensued.</p>
5.	<p>Mental Health Board Governance on Strategic Planning Summary of Findings.</p> <p>Brett Remington, Blue Rock WI</p> <p>Mr. Remington stated over the course of several months, he consolidated a list of observations and recommendations for consideration, discussion, and action by the Board. The recommendations, if implemented, will fortify the performance and the sustainability of the Mental Health Board. The Strategic Planning Committee has met to discuss and evaluate the findings and is in the process of developing an agenda for the proposed September Board retreat, which will be the first of its kind for this group. The Strategic</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Planning Committee will share the objectives and planned activities of the retreat in the upcoming weeks.</p>
6.	<p>Bylaws Amendments.</p> <p>Colleen Foley, Deputy, Corporation Counsel</p> <p>Ms. Foley explained the amendments being presented are in the same vein of continuous improvement and pruning. Further refinement of the Bylaws is an attempt to provide additional clarity. The first amendment relates to specific descriptions of Board Member terms. The second amendment changes Article 7, which refers to the Board's committees, to include new language creating a Chair Emeritus who would serve on the Board's Executive Committee. In recognition of value and knowledge, the position would be held by the immediate past Chairperson of the Board.</p> <p>MOTION BY: (Eilers) Approve the Mental Health Board's Bylaws AS AMENDED. 8-0</p> <p>MOTION 2ND BY: (Lanier)</p> <p>AYES: Curry, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: 0</p>
7.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He provided an update on two new grant awards from the State as part of the Federal initiative targeting opioids. Treatment services include residential treatment, recovery house/outpatient plus, day treatment, and individual and family counseling. Recovery support services will also be provided.</p> <p>Nurse recruitment efforts by Kane Communications, with the assistance of Human Resources and BHD's Chief Nursing Officer, have again proven successful as all positions are filled. Staffing is no longer in crisis, and mandating overtime has been reduced. Even though BHD is currently in a stable staffing pattern, recruitment continues due to the competitive nature of these positions. There will be continued focus on retention to ensure adequate staffing through closure.</p> <p>As a side note, Mr. Lappen announced that after discussions with the Sheriff's Department, the Sheriff has agreed to move forward with a collaboration with BHD and make a long-term commitment for a multi-jurisdictional Crisis Assessment and Response Team (CART). This collaboration will expand CART to six teams and include the Sheriff's Department for the first time. There is a position in place within the budget that aligns with this new effort. A Captain with mental health experience designated by the Sheriff will be assigned to the</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Team to assist with procedure and protocol. The new initiative is slated to move forward as quickly as July.</p> <p>Questions and comments ensued.</p> <p style="text-align: center;">Item #s 8, 9, and 10 were considered together.</p>
8.	<p>Mental Health Board Finance Committee Professional Services Contracts Recommendations.</p> <ul style="list-style-type: none">• 2017 and 2018 Contract Amendments<ul style="list-style-type: none">➤ Netsmart Technologies, Inc. <p>Jennifer Bergersen, Chief of Operations, Behavioral Health Division</p> <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. Background information was provided on the information technology services the contracted agency provides. Approvals would be for Amendments to 2017 and 2018 Contracts.</p> <p>Ms. Bergersen shared an update on Netsmart’s contract and progress with ongoing efforts related to Electronic Medical Record Optimization. Additional information regarding the request to retroactively approve funds for services rendered in 2017 was explained.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2017 and 2018 Contract Amendments delineated in the corresponding report to the Board.</p> <p style="text-align: center;">SEE ITEM 10 FOR BOARD ACTION</p>
9.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <ul style="list-style-type: none">• 2018 Contract Amendments <p>Brian McBride, Interim Director, Children’s Community Services and Wraparound Milwaukee, Behavioral Health Division (BHD) Amy Lorenz, Director, Community Access to Recovery Services, BHD</p> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. Mr. McBride and Ms. Lorenz provided an overview detailing the various program contracts. Approvals would be for 2018 Contract Amendments.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>The Finance Committee unanimously agreed to recommend approval of the 2018 Purchase-of-Service Contract Amendments delineated in the corresponding report to the Board.</p> <p style="text-align: center;">SEE ITEM 10 FOR BOARD ACTION</p>
10.	<p>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</p> <p>Brian McBride, Interim Director, Children’s Community Services and Wraparound Milwaukee, Behavioral Health Division (BHD) Amy Lorenz, Director, Community Access to Recovery Services, BHD</p> <p>Fee-for-Service Agreements for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. Mr. McBride and Ms. Lorenz provided an overview detailing the various program agreements, which provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.</p> <p>The Finance Committee unanimously agreed to recommend approval of Amendments to the 2018 Fee-for-Service Agreements delineated in the corresponding report to the Board.</p> <p>MOTION BY: <i>(Perez) Approve the 2017 and 2018 Professional Services Contract Amendments, the 2018 Purchase-of-Service Contract Amendments, and the 2018 Fee-for-Service Agreement Amendments as Delineated in the Corresponding Reports for Item #s 8, 9, and 10. 8-0</i></p> <p>MOTION 2ND BY: <i>(Eilers)</i></p> <p>AYES: Curry, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p>
11.	<p>Mental Health Board Quality Committee Update.</p> <p>Jennifer Bergersen, Chief of Operations, Behavioral Health Division</p> <p>Board Member Neubauer, Chairwoman of the Quality Committee, reviewed topics addressed at the Quality Committee’s quarterly meeting. She discussed the analysis of the key performance indicator dashboard and how formats have been changed to make dashboards more user friendly, the Sentinel Event Committee’s annual quality summary, the seclusion and restraint first quarter report, Wraparound Milwaukee’s annual report, the hospital transfer waitlist, the Environment of Care annual report and management plans, and the status of updated policies and procedures.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Ms. Bergersen informed the Board the Environment of Care annual report and management plans will be brought before the Board for consideration at the August meeting.</p> <p>Questions and comments ensued.</p>
12.	<p>Medical Executive Report and Credentialing and Privileging Recommendations.</p> <p>Dr. John Schneider, Chief Medical Officer, Behavioral Health Division</p> <p>Dr. Schneider provided a summary of the Medical Executive Committee recommendations related to medical staff credentialing.</p> <p>MOTION BY: <i>(Perez) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 12. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 7-0</i></p> <p>MOTION 2ND BY: <i>(Lanier)</i></p> <p>AYES: Curry, Eilers, Forman, Lanier, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>EXCUSED: Wesley - 1</p> <p>The Board convened into Closed Session at 9:39 a.m. to discuss Item 12 and reconvened back into Open Session at approximately 9:47 a.m. The roll was taken, and all Board Members were present.</p> <p>MOTION BY: <i>(Eilers) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 8-0</i></p> <p>MOTION 2ND BY: <i>(Neubauer)</i></p> <p>AYES: Curry, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: 0</p>
13.	<p>Employment Agreements.</p> <p>Dr. Schneider, Chief Medical Officer, Behavioral Health Division</p> <p>Dr. Schneider explained the corresponding employment agreements are for the newly created position of Advanced Nurse Prescriber-Psych and stipulate total compensation and</p>

SCHEDULED ITEMS (CONTINUED):

	<p>reasonable notice requirements. Due to the significant time, effort, and expense involved in recruiting psychiatric practitioners, the employment agreements serve as a means of enhancing retention for these professionals, which continue to be in high demand and short supply both locally and nationally.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Employment Agreements to the Board.</p> <p>MOTION BY: (Perez) Approve the Advanced Nurse Prescriber Psych Employment Agreements as Delineated in the Corresponding Report. 8-0</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Curry, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: 0</p>
14.	<p>Adjournment.</p> <p>Chairman Lutzow ordered the meeting adjourned.</p>
	<p>This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 8:01 a.m. to 10:36 a.m.</p> <p>Adjourned,</p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p>
	<p>The next meeting for the Milwaukee County Mental Health Board will be on Thursday, July 12, 2018, @ 8:00 a.m. at the Zoofari Conference Center 9715 West Bluemound Road</p> <p>TOPIC: 2019 Budget Presentation and Approval</p> <p>Visit the Milwaukee County Mental Health Board Web Page at:</p> <p>http://county.milwaukee.gov/BehavioralHealthDivi7762/Mental-Health-Board.htm</p>

SCHEDULED ITEMS (CONTINUED):

The June 21, 2018, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.

A handwritten signature in black ink, appearing to read "Thomas Lutzow". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chairman Thomas Lutzow for Michael Davis, Secretary
Milwaukee County Mental Health Board