

Chairperson: Kathie Eilers
Senior Executive Assistant: Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
GOVERNANCE AD HOC COMMITTEE**

Wednesday, June 23, 2021 – 2:00 P.M.
Teleconference Meeting

MINUTES

PARTICIPANTS: Kathie Eilers, Walter Lanier, Thomas Lutzow, Mary Neubauer, and Maria Perez

SCHEDULED ITEMS:

1. Welcome.

Chairwoman Eilers welcomed everyone to the June 23, 2021, Mental Health Board Governance Ad Hoc Committee remote/virtual meeting.

2. Policy and Procedure for Mental Health Board Sanctioned Participation in Mental Health or Substance Use Treatment External Efforts.

Chairwoman Eilers stated she met with Corporation Counsel regarding this procedure, and they concluded it should be written as a Board policy and not be made part of the Board's bylaws. Language for the policy has been drafted and will be disseminated to the Committee. The process will consist of three steps, which include nominations, Governance Committee and County Executive review and approval, and Mental Health Board approval.

Questions and comments ensued.

Mr. Lappen stated the only real challenge faced with the selection of the members for the Joint Venture Board was the timing.

Committee Member Lutzow wants to ensure nominations have County Executive approval.

3. Mental Health Board Self-Assessment Report and Analysis.

Chairwoman Eilers explained in reviewing the self-assessment results, there were eight questions with relevance to the work of the Governance Committee. The questions were discussed in detail along with next steps. Committee Members agreed there should be a document which spells out the responsibilities and liabilities of the Board to be used to in-service new members.

Mr. Lappen explained there were several assessments of the Board done for which there is a record. They were done by Blue Rock WI and the Legislative Audit Bureau. The Blue Rock

SCHEDULED ITEMS (CONTINUED):

WI report came with recommendations, which seem to have fallen off of the Board's radar. He recommended the document be revisited to assist with direction.

Chairwoman Eilers directed both reports be recirculated to the Committee.

Discussion was held at length surrounding obtaining private legal counsel to assist with defining the Board's responsibilities and obligations. Chairwoman Eilers recommended a document with approximately ten bullet points explaining the Board's responsibilities be drafted.

Other major areas reviewed include education programming, new member orientation, and mandatory annual trainings. Information put together by past Corporation Counsel regarding Board orientation will be distributed.

Mr. Lappen was directed to find out if there is a requirement for Board training in the Medicaid contract.

Questions and comments ensued.

This item was informational.

**The next meeting of the
Milwaukee County Mental Health Board
Governance Committee
Will be scheduled at the Call of the Chair**

**Visit the Milwaukee County Mental Health Board Web Page at:
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**