

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: June 5, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2019 Purchase-of-Service Contract Amendments with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2019.

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Purchase-of-Service Contracts

IMPACT Alcohol & Other Drug Abuse Services, Inc. - \$254,706

The Vendor provides Access Point Services. The Access Point (AP) program is designed to provide individuals and families a welcoming and comprehensive approach to the universal screening and assessment of needs and aligning those needs with the available services throughout Milwaukee County. BHD is requesting an additional \$254,706 for 2019. The total contract amount will be \$509,412 for 2019.

M&S Clinical Services, Inc. - \$274,150

The Vendor provides Access Point Services. The Access Point (AP) program is designed to provide individuals and families a welcoming and comprehensive approach to the universal screening and assessment of needs and aligning those needs with the available services throughout Milwaukee County. BHD is requesting an additional \$274,150 for 2019. The total contract amount will be \$548,000 for 2019.

Our Space, Inc. - \$15,000

The Vendor provides Peer Run Respite (PRR) Services for CARS. Peer Run Respite (PRR) is intended to serve as a short-term, respite resource for individuals who are experiencing an increase in symptoms, or life needs, and who are in need of support and services to aid in their recovery and thereby avert crises and prevent hospitalization. BHD is asking for an additional \$15,000 for 2019 to cover start-up costs for the program that were not utilized in 2018. The total contract amount will be \$415,000.

Wisconsin Community Services - \$157,756

The Vendor provides Access Point Services. The Access Point (AP) program is designed to provide individuals and families a welcoming and comprehensive approach to the universal screening and assessment of needs and aligning those needs with the available services throughout Milwaukee County. BHD is requesting an additional \$157,756 for 2019. The total contract amount will be \$315,512 for 2019.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2019 Increase Amount	Total Contract Amount
IMPACT Alcohol & Other Drug Abuse Services, Inc.	Amendment	\$254,706	\$509,412
M&S Clinical Services, Inc.	Amendment	\$274,150	\$548,000
Our Space, Inc.	Amendment	\$15,000	\$415,000
Wisconsin Community Services, Inc.	Amendment	\$157,756	\$315,512
Total		\$701,612	\$1,787,924

*Denotes a Vendor whose funding is supported by a grant.



Mary Jo Meyers, Director
Department of Health and Human Services

Cc: Maria Perez, Finance Chairperson

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: June 5, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2019 Fee-for-Service Agreements with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2019.

Background

Approval of the recommended contract allocation **projections** will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Fee-for-Service Agreements

Genesis Behavioral Services, Inc. – 141,000

The Vendor plans to provide the Targeted Case Management (TCM) services that are currently provided by Horizon Healthcare, Inc. (Horizon) effective October 1, 2019 when the current Horizon agreement for TCM ends on 9/30/2019. TCM is a community-based service for those with severe and persistent mentally illness in the CARS network. These case management services are designed to allow individuals to maintain as much independence in the community as possible by providing assistance with psychiatric services, medical appointments, housing, family and social issues. BHD is requesting an additional \$141,000 for 2019. The total contract amount will be \$2,613,944 for 2019.

Mindstar Counseling, LLC - \$40,000

The Vendor provides Individual/Family Therapy, Individual/Family AODA counseling, Psychological Evaluation Services and Group counseling & Therapy for the Wraparound Milwaukee Program. BHD is requesting an additional \$40,000 for 2019 to add youth Comprehensive Community Services. The total contract amount will be \$330,035.00 for 2019.

Wisconsin Community Services - \$996,000

The Vendor provides Individual/Family Psychoeducation, Substance Abuse Treatment, In-Home AODA/Substance Abuse Counseling, and Psychoeducational Support Group-ART for the Wraparound Milwaukee Program. BHD is requesting an additional \$996,000 for 2019 to add Type II, State Licensed Residential Services and Multisystemic Therapy through Bakari House. Wraparound Milwaukee will pay the daily rate that is set by the State of Wisconsin for the Residential Services. The total contract amount will be \$1,224,000 for 2019.

The following Fee for Service Agreements are for Comprehensive Community Services (CCS) Medicaid increases**Access Recovery Mental Health Services – \$180,000**

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$180,000 for 2019. The total contract amount will be \$694,000 for 2019.

Alternatives Family Services, LLC - \$4,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$4,000 for 2019. The total contract amount will be \$159,000 for 2019.

Alternatives in Psychological Consultation, S.C. – \$327,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$327,000 for 2019. The total contract amount will be \$4,768,512.67 for 2019.

Bell Therapy, Inc. (Phoenix Care Systems, Inc.) – \$940,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$940,000 for 2019. The total contract amount will be \$13,944,725 for 2019.

Benedict Center, Inc. – \$36,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$36,000 for 2019. The total contract amount will be \$124,000 for 2019.

Column Rehab Services, Inc. – \$30,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$30,000 for 2019. The total contract amount will be \$110,000 for 2019.

Creative Counseling of Milwaukee, LLC – \$270,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$270,000 for 2019. The total contract amount will be \$368,000 for 2019.

Great Lakes Dryhootch, Inc. – \$280,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$280,000 for 2019. The total contract amount will be \$330,000 for 2019.

Easter Seals Southeast WI, Inc. – \$52,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$52,000 for 2019. The total contract amount will be \$708,000 for 2019.

Goodwill Industries of Southeastern Wisconsin – \$49,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$49,000 for 2019. The total contract amount will be \$686,236 for 2019.

Guest House of Milwaukee – \$510,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$510,000 for 2019. The total contract amount will be \$3,030,000 for 2019.

Jewish Family Services, Inc. – \$110,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$110,000 for 2019. The total contract amount will be \$370,000 for 2019.

Justice Point, Inc. – \$29,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$29,000 for 2019. The total contract amount will be \$4,837,551 for 2019.

Kajsiab Senior Center, Inc. – \$60,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$60,000 for 2019. The total contract amount will be \$170,000 for 2019.

Mental Health America of Wisconsin, Inc. – \$10,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$10,000 for 2019. The total contract amount will be \$160,000 for 2019.

Milwaukee Mental Health Associates, Inc. – \$488,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$488,000 for 2019. The total contract amount will be \$932,000 for 2019.

Our Space, Inc. – \$10,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$10,000 for 2019. The total contract amount will be \$195,393.90 for 2019.

Outreach Community Health Centers, Inc. – \$110,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$110,000 for 2019. The total contract amount will be \$1,145,619.93 for 2019.

Professional Services Group, Inc. – 440,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$440,000 for 2019. The total contract amount will be \$763,000 for 2019.

Project Access, Inc. – \$340,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$340,000 for 2019. The total contract amount will be \$1,212,000 for 2019.

Sebastian Family Psychology Practice, LLC – \$50,000

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$50,000 for 2019. The total contract amount will be \$725,000 for 2019.

Summit Wellness, Inc. – \$857,748

The Vendor provides Comprehensive Community Services (CCS), a voluntary, consumer driven, Medicaid benefit that offers a wide variety of supports based on a consumer's needs and requests. BHD is requesting an additional \$857,748 for 2019. The total contract amount will be \$2,022,000 for 2019.

The following Fee for Service Agreements are for Recovery Support Coordination (RSC). On March 1, 2019, Community Access to Recovery Services (CARS) released a Request for Proposal (RFP) to solicit Community interest in doing the RSC program for the CARS network. Based on the results of the RFP, CARS would like to award the following Vendors a contract

Justice Point, Inc. - \$920,000

The Vendor will provide Recovery Support Coordination (RSC) services, which are designed to provide individuals with substance use disorders and their families support in their recovery and help them live fulfilling lives in the community. The program can achieve this by helping to facilitate treatment, outreach, intervention, multi-system collaboration, and recovery support services that are gender and culturally responsive. RSCs offer services to various target populations including, but not limited to: pregnant women coping with a substance use disorder, families with minor children, IV drug users, and individuals receiving Medicated-Assisted Treatment (MAT). BHD is requesting an additional \$920,000 for 2019. The total contract amount will be \$5,728,551 for 2019.

La Causa, Inc. - \$540,000

The Vendor will provide Recovery Support Coordination (RSC) services, which are designed to provide individuals with substance use disorders and their families support in their recovery and help them live fulfilling lives in the community. The program can achieve this by helping to

facilitate treatment, outreach, intervention, multi-system collaboration, and recovery support services that are gender and culturally responsive. RSCs offer services to various target populations including, but not limited to: pregnant women coping with a substance use disorder, families with minor children, IV drug users, and individuals receiving Medicated-Assisted Treatment (MAT). BHD is requesting an additional \$540,000 for 2019. The total contract amount will be \$4,849,895 for 2019.

St. Charles Youth and Family Services, Inc. - \$440,000

The Vendor will provide Recovery Support Coordination (RSC) services, which are designed to provide individuals with substance use disorders and their families support in their recovery and help them live fulfilling lives in the community. The program can achieve this by helping to facilitate treatment, outreach, intervention, multi-system collaboration, and recovery support services that are gender and culturally responsive. RSCs offer services to various target populations including, but not limited to: pregnant women coping with a substance use disorder, families with minor children, IV drug users, and individuals receiving Medicated-Assisted Treatment (MAT). BHD is requesting an additional \$440,000 for 2019. The total contract amount will be \$600,000 for 2019.

United Community Center - \$490,000

The Vendor will provide Recovery Support Coordination (RSC) services, which are designed to provide individuals with substance use disorders and their families support in their recovery and help them live fulfilling lives in the community. The program can achieve this by helping to facilitate treatment, outreach, intervention, multi-system collaboration, and recovery support services that are gender and culturally responsive. RSCs offer services to various target populations including, but not limited to: pregnant women coping with a substance use disorder, families with minor children, IV drug users, and individuals receiving Medicated-Assisted Treatment (MAT). BHD is requesting an additional \$490,000 for 2019. The total contract amount will be \$2,332,446 for 2019.

Wisconsin Community Services, Inc. - \$460,000

The Vendor will provide Recovery Support Coordination (RSC) services, which are designed to provide individuals with substance use disorders and their families support in their recovery and help them live fulfilling lives in the community. The program can achieve this by helping to facilitate treatment, outreach, intervention, multi-system collaboration, and recovery support services that are gender and culturally responsive. RSCs offer services to various target populations including, but not limited to: pregnant women coping with a substance use disorder, families with minor children, IV drug users, and individuals receiving Medicated-Assisted Treatment (MAT). BHD is requesting an additional \$460,000 for 2019. The total contract amount will be \$3,195,848 for 2019.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2018 Contract Amount	2019 Contract Amount	2019 Request for Increase Amount	Total Contract Amount
Genesis Behavioral Services, Inc.	Amendment	\$851,472	\$770,000	\$141,000	\$3,465,416
Mindstar Counseling, LLC	Amendment	\$170,035.00	\$120,000	\$40,000	\$330,035.00
Wisconsin Community Services, Inc.	Amendment	\$152,000	\$76,000	\$996,000	\$1,224,000
Alternative Family Services, LLLC	Amendment	\$99,000	\$56,000	\$4,000	\$159,000
Alternatives in Psychological Consultation, SC	Amendment	\$2,228,512.67	\$2,213,000	\$327,000	\$4,468,512.67
Bell Therapy, Inc. (Phoenix Care Systems, Inc.)	Amendment	6,289,724.17	6,715,000	\$940,000	\$13,944,725
Benedict Center, Inc.	Amendment	\$44,000	\$44,000	\$36,000	\$124,000
Column Rehab Services, Inc.	Amendment	\$40,000	\$40,000	\$30,000	\$110,000
Great Lakes Dryhooch, Inc.	Amendment	\$20,00	\$30,000	\$280,000	\$330,000
Easter Seals Southeast WI, Inc.	Amendment	\$328,000	\$328,000	\$52,000	\$708,000
Goodwill Industries of Southeastern Wisconsin	Amendment	\$336,236	\$301,000	\$49,000	\$686,236
Guest House of Milwaukee	Amendment	\$1,260,000	\$1,260,000	\$510,000	\$3,030,000
Jewish Family Services, Inc.	Amendment	\$130,000	\$130,000	\$110,000	\$370,000
Justice Point, Inc.	Amendment	\$2,747,551	\$2,061,000	\$29,000	\$4,837,551
Kajsiab Senior Center, Inc.	Amendment	\$55,000	\$55,000	\$60,000	\$170,000

Vendor Name	New/Amendment	2018 Contract Amount	2019 Contract Amount	2019 Request for Increase Amount	Total Contract Amount
Mental Health America of Wisconsin, Inc.	Amendment	\$20,000	\$130,000	\$10,000	\$160,000
Milwaukee Mental Health Associates, Inc.	Amendment	\$222,000	\$222,000	\$488,000	\$932,000
Our Space, Inc.	Amendment	\$170,000	\$15,393.90	\$10,000	\$195,393.90
Outreach Community Health Centers, Inc.	Amendment	\$535,619.93	\$500,000	\$110,000	\$1,145,619.93
Professional Services Group, Inc.	Amendment	\$170,000	\$153,000	\$440,000	\$763,000
Project Access, Inc.	Amendment	\$440,000	\$432,000	\$340,000	\$1,212,000
Sebastian Family Psychology Practice, LLC	Amendment	\$350,000	\$325,000	\$50,000	\$725,000
Summit Wellness, Inc.	Amendment	\$402,252	\$762,000	\$857,748	\$2,022,000
Access Recovery Mental Health Services	Amendment	\$257,000	\$180,000	\$180,000	\$694,000
Creative Counseling of Milwaukee, LLC	Amendment	N/A	\$98,000	\$270,000	\$368,000
Justice Point, Inc.*	Amendment	\$2,747,551	\$2,061,000	\$920,000	\$5,728,551
La Causa, Inc.*	Amendment	\$2,521,895	\$1,788,000	\$540,000	\$4,849,895
St. Charles Youth and Family Services, Inc.*	Amendment	\$80,000	\$80,000	\$440,000	\$600,000
United Community Center*	Amendment	\$1,709,446	\$133,000	\$490,000	\$2,332,446
Wisconsin Community Services, Inc.*	Amendment	\$1,367,924	\$1,367,924	\$460,000	\$3,195,848

Vendor Name	New/Amendment	2018 Contract Amount	2019 Contract Amount	2019 Request for Increase Amount	Total Contract Amount
		\$25,725,219	\$21,078,394	\$9,209,748	\$58,881,230

*Denotes a Vendors whose funding is supported by a grant

Mary Jo Meyers, Director
Department of Health and Human Services

Cc: Maria Perez, Finance Chairperson

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: May 23, 2019

TO: Thomas Lutzow, Chairperson, Milwaukee County Mental Health Board

FROM: Michael Lappen, BHD Administrator
Submitted by John Schneider, MD, FAPA, BHD Chief Medical Officer

SUBJECT: **Report from the Behavioral Health Division Administrator, Requesting Approval to Implement an “Employment Agreement Amendment” As Established Under BHD Personnel Policy for Specific Classified, Unclassified and Exempt Physician County Employees**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health with a value of at least \$100,000. The contract shall take effect only if the Milwaukee County Mental Health Board votes to approve, or does not vote to reject, the contract within 28 days after the contract is signed or countersigned by the County Executive.

Per the above Statute, the BHD Administrator is requesting authorization to amend one (1) “Employment Agreement” with a current employee who has achieved BHD’s threshold for advancement from Junior Attending to Senior Attending status, based on post-residency experience. The salary specified within the agreement exceeds \$100,000 annually.

As it has been determined that “Employment Agreements” fall under BOTH personnel policy AND contract requirements, Board approval is being sought to advance this psychiatrist’s salary, in accordance with the October 2017 personnel action authorization that was approved by the DHHS Director and County Executive allowing for the following:

- Advancement of Psychiatrist Staff and Psychiatrist Staff-hourly from junior pay status to senior pay status upon achieving 10 years post-residency status and supervisor recommendation. Changes shall be implemented with written notification and request to DHR by the BHD Chief Medical Officer/designee.

Discussion

We submit the table below, which lists the one (1) personnel transaction that BHD will be requesting the Milwaukee County Chief Human Resources Officer to implement, in connection with an Employment Agreement amendment.

ITEM ID	HIGH/LOW ORG	CURRENT	NO. POSITIONS	CURRENT		RECOMMENDED		INFORMATIONAL: Market equitable alignment based on overall job duties/ responsibilities, industry competition, competencies and education/experience requirements.	EFFECTIVE DATE			
		JOB CODE / POSITION #		PAY RANGE	ANNUAL PAY RATE	PAY RANGE	ANNUAL PAY RATE					
EA2019-6A	6300/6443	21025000000011	1	P026	Min	163,059	P026	Min	163,059		06/30/2019	
					Mid	199,747		Mid	199,747	X		Retention
					Max	236,435		Max	236,435	X		Industry shortage / high competition for profession
					\$207,050			\$220,000		X		Other: Equity adjustment upon achieving Senior attending status
<p>The individual under this agreement amendment shall maintain current status as a benefit-eligible COUNTY EMPLOYEE, including ERS enrollment, and subject to all applicable County and BHD personnel policies and Civil Service rules, where applicable.</p> <p style="text-align: center;">All other terms of current Employment Agreement remain unchanged.</p>												

Recommendation

It is recommended that the Milwaukee County Mental Health Board approve amending the "Employment Agreement" (contract) with the incumbent of the above position for the equity increase recommended.

References

Wis. Stats. [46.19\(4\)](#): the salaries of any superintendent of a mental health institution and the salaries of any visiting physician and necessary additional officers and employees whose duties are related to mental health shall be fixed by the county executive.

Wis. Stats. [51.41\(10\)](#): MENTAL HEALTH CONTRACTS. Any contract related to mental health with a value of at least \$100,000, to which Milwaukee County is a party may take effect only if the Milwaukee County mental health board votes to approve, or does not vote to reject, the contract within 28 days after the contract is signed or countersigned by the county executive.

Wis. Stats. [51.42\(6m\)\(i\)](#): Establish salaries and personnel policies of the programs of the county department of community programs subject to approval of the county executive or county administrator and county board of supervisors, except in Milwaukee County, or the Milwaukee County mental health board in Milwaukee County unless the county board of supervisors or the Milwaukee County mental health board elects not to review the salaries and personnel policies.

Fiscal Effect

The recommended compensation contained in this report is supported by currently funded and authorized positions within the Behavioral Health Division's 2019 operating budget. There is no tax levy associated with this request.

Respectfully Submitted,



Michael Lappen, Administrator
Behavioral Health Division

cc Maria Perez, PhD, LCSW, Chairperson, Milwaukee County Mental Health Board Finance Committee
Mary Jo Meyers, Director, Department of Health and Human Services
John Schneider, MD, BHD Chief Medical Officer
Matt Fortman, Acting DHHS/BHD Chief Financial Officer
Dean Legler, Milwaukee County Director of Total Rewards
Lora Dooley, BHD Director of Medical Staff Services
Jodi Mapp, BHD Senior Executive Assistant

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

5

DATE: June 5, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **A report from the Director, Department of Health and Human Services, Notifying the Milwaukee County Mental Health Board of Fund Transfers Processed in the Previous Quarter**

Issue

Per the “BHD Fund Transfer Policy” adopted by the Mental Health Board, the BHD Fiscal Administrator will provide a quarterly informational report notifying the MHB as to any administrative fund transfers that have occurred during the previous quarter.

Background

Wisconsin Statutes 51.41 authorizes the Milwaukee County Mental Health Board (MHB) to propose an annual budget to the County Executive for the Behavioral Health Division (BHD). Once this budget is approved by the County Executive, the budget provides the total spending authority for BHD for one calendar year. This budget reflects total expenditures, revenues and property tax levy required for the operation of programs and services within BHD.

Throughout the course of the year, certain adjustments to the budget may be necessary to better reflect BHD’s actual experience. In most cases, these adjustments, or appropriation transfers, would increase or decrease BHD’s expenditures and revenues compared to its base budget while maintaining the same tax levy as established in the original budget.

Q1 2019 Fund Transfers

Title	Description	Total Funds Transferred
Misc. Account Corrections	This transfer realigns budgeted expenditures with actuals for the following two categories: The Outpatient Plus Program is being moved to a separate cost center to more accurately reflect this level of care. CSP expense accounts are transferred to an account used for fee-for-service agreements. CSP was transitioned from a purchase of service agreement to fee-for-service January 1st 2019.	\$14,621,755

Respectfully Submitted,



Mary Jo Meyers, Director
 Department of Health and Human Services

Attachment A

APPROPRIATION TRANSFER REQUEST

1699 R4E

MILWAUKEE COUNTY

FISCAL YEAR
2019

DEPT. NO.
6300

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DEPARTMENT NAME

Behavioral Health Division

Were Appropriations Requested Below Denied For The Current Budget?								No	No	
TO (Credit)	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	DAS Account Modification	
		Fund	Agency	Org. Unit	Revenue/O bject	Activity				Project
		77	630	6429	8134		CATL	\$ 500,000.00		
		77	630	6405	8131			\$ 14,121,755.00		
		77	630							

TO TOTALS (Credit) \$ 14,621,755.00 \$ -

FROM (Debit)	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	DAS Account Modification
		Fund	Agency	Org. Unit	Revenue/O bject	Activity			
		77	630	6422	8134		CATL	\$ 500,000.00	
		77	630	6405	8123			\$ 7,600,000.00	
		77	630	6405	8164			\$ 6,521,755.00	

FROM TOTALS (Debit) \$ 14,621,755.00 \$ -

EXPLANATION

BHD (agency 630) is requesting an appropriation fund transfer in the amount of \$14,621,755 for FY 2019. This transfer realigns budgeted expenditures with actuals for the following two categories: The Outpatient Plus Program is being moved to a separate cost center to more accurately reflect this level of care. CSP expense accounts are transferred to an account used for fee-for-service agreements. CSP was transitioned from a purchase of service agreement to fee-for-service January 1st 2019.

TYPE OF TRANSFER		TRANSFER NO.
AP	EB	RB

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				