

**Chairperson:** Thomas Lutzow  
**Vice-Chairperson:** Maria Perez  
**Secretary:** Michael Davis  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

## MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, February 28, 2019 - 8:00 A.M.  
Milwaukee County Zoo  
Peck Welcome Center Pavilion  
10001 West Bluemound Road

### MINUTES

**PRESENT:** Kathie Eilers, Rachel Forman, \*Sheri Johnson, \*Walter Lanier, Jon Lehrmann, Thomas Lutzow, Mary Neubauer, Maria Perez, Duncan Shrout, and Brenda Wesley

**EXCUSED:** Michael Davis

**ABSENT:** Robert Curry

\*Board Members Sheri Johnson and Walter Lanier were not present at the time the roll was called but joined the meeting shortly thereafter.

#### SCHEDULED ITEMS:

**NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Board.**

1. **Welcome.**

Chairman Lutzow greeted Board Members and welcomed everyone to the February 28, 2019, Mental Health Board meeting.

2. **Election of Board Officers – Chair, Vice-Chair, and Secretary.**

Board Members expressed concern regarding the lack of clarity related to the election process. Chairman Lutzow assured the Board it was not intentional. Documentation explaining the process was inadvertently omitted from the Board's materials and an assumption that Board Members were familiar with the process, which is done annually, was made.

After further discussion, Board Members were accepting of the oversight.

**SCHEDULED ITEMS (CONTINUED):**

	<p><b>MOTION BY:</b> <i>(Shrout) Keep the Current Officers in place as follows: Thomas Lutzow – Chairman, Maria Perez – Vice-Chairperson, and Michael Davis - Secretary for the 2019 Term. 7-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> <i>(Forman)</i></p> <p><b>AYES:</b> Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, and Wesley - 7</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p> <p><b>EXCUSED:</b> Lanier - 1</p> <p>Chairman Lutzow’s first order of business was to address the Board’s scheduled meeting times. It was announced that Finance Committee meetings currently held at 7:00 a.m. will move to an 8:00 a.m. start time. On meeting days where Finance Committee meetings are scheduled immediately prior to Board meetings, the Board meeting start time will be moved to 9:00 a.m. Revised calendar invitations will be forwarded to participants, the web page will be updated, and agendas will contain information noting meeting time changes.</p>
3.	<p><b>Approval of the Minutes from the December 13, 2018, and January 24, 2019, Milwaukee County Mental Health Board Meeting and Public Hearing.</b></p> <p><b>MOTION BY:</b> <i>(Shrout) Approve the Minutes from the December 13, 2018, Regular Meeting and the January 24, 2019, Public Hearing. 8-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> <i>(Eilers)</i></p> <p><b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p> <p><b>EXCUSED:</b> 0</p>
4.	<p><b>Crisis Assessment and Response Team (CART) Initiative Municipality Specific (West Allis) Update.</b></p> <p>Sergeant Cato, West Allis Police Department</p> <p>Sgt. Cato indicated a West Allis Police Officer was assigned to the CART Team in 2018. He stated the CART officer works closely with a clinician. The biggest function in this role is servicing Chapter 51 calls. Typical calls relate to medication and caregiver assistance. Mediation is most times achieved through the CART Officer, which mitigates arrest numbers and the number of people transported either downtown or to behavioral health. After servicing the call or having contact, follow-up is done to ensure the person suffering the episode has been connected to the appropriate services to help them get on their feet and the right path, which is a tremendous benefit. Communications with hospitals have improved related to handling Chapter 51 and Chapter 55 cases. The program appears to finally be in a place where everyone is on the same page.</p> <p>Questions and comments ensued.</p>

**SCHEDULED ITEMS (CONTINUED):**

5.	<p><b>Department of Administrative Services Quarterly Update on the State of Milwaukee County's Interests and Matters Related to the Behavioral Health Division.</b></p> <p>Joseph Lamers, Director, Office of Performance, Strategy, and Budget (PSB), Department of Administrative Services</p> <p>Mr. Lamers stated the PSB Office is projecting a budget gap for Fiscal Year 2020. The gap is part of an ongoing structural deficit. Growth in revenue is not sufficient to keep pace with inflationary operating cost growth. He elaborated on the specifics that contributed to the deficit and discussed the broad options for closing the 2020 Budget gap.</p> <p>Questions and comments ensued at length.</p> <p>The Board requested information related to the interest earned on BHD's reserve funds.</p>
6.	<p><b>2018 Collective Bargaining Agreement with the Trades Union Base Wage Negotiation.</b></p> <p>Margo Franklin, Employee Relations Director, Department of Human Resources</p> <p>Due to the non-appearance of Human Resources staff to present the agreement at the Finance Committee, the Rules were suspended in order to bring this item before the Board for consideration.</p> <p><b>MOTION BY:</b> (Eilers) <i>Suspend the Rules. 8-0</i> <b>MOTION 2<sup>ND</sup> BY:</b> (Shrout) <b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8 <b>NOES:</b> 0 <b>ABSTENTIONS:</b> 0</p> <p><b>MOTION BY:</b> (Neubauer) <i>Bring Item #6 Before the Board for Consideration. 8-0</i> <b>MOTION 2<sup>ND</sup> BY:</b> (Wesley) <b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8 <b>NOES:</b> 0 <b>ABSTENTIONS:</b> 0</p> <p>Ms. Franklin indicated under Act 10, the Milwaukee Building and Construction Trades Council is only allowed to negotiate on base wage and only up to a maximum of the Consumer Price Index (CPI), which is 1%. It is an across-the-board increase effective as of June 17, 2018. Upon the Board's vote of approval, the increase will be immediately processed and paid retroactively.</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p><b>MOTION BY:</b> <i>(Eilers) Approve the 2018 Collective Bargaining Agreement's 1% Wage Increase for the Milwaukee Building and Construction Trades Council. 8-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> <i>(Shrout)</i></p> <p><b>AYES:</b> Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p>
7.	<p><b>Proposed Employee Retention and Severance Agreements.</b></p> <p>Michael Lappen, Administrator, Behavioral Health Division</p> <p>Mr. Lappen stated with the execution of the Universal Health Services contract, employee retention and severance agreements are now the focus. Closure of the inpatient hospital is projected to be approximately mid 2021. After discussions with other County staff who assisted in crafting the agreements and comparisons in other markets, it was collectively decided the period of retention and severance would be two years. Monies paid out would be broken down into two payments. It is anticipated the agreements will be ready and disseminated to eligible staff for signature in June.</p> <p>The agreements are what is before the Committee for a recommendation to the Board. The Fiscal Team projected the maximum cost of the packages. A breakdown of those costs are included in the corresponding report. The funds associated with the cost of the packages are not being sought at this particular time. However, the Committee is being asked to acknowledge \$5.1 million of the Behavioral Health Division's Reserves has been identified as a future expense to fund the packages.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the Proposed Employee Retention and Severance Agreements.</p> <p><b>MOTION BY:</b> <i>(Perez) Approve the Employee Retention and Severance Agreements While Acknowledging \$5.1 Million of the Behavioral Health Division's Reserves has been Identified and is Heretofore Designated as a Future Expense to Fund the Said Packages. 8-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> <i>(Eilers)</i></p> <p><b>AYES:</b> Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p>

**SCHEDULED ITEMS (CONTINUED):**

8.	<p><b>Administrative Update.</b></p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He provided updates on Psychiatric Crisis Redesign efforts, the Universal Health Services contract, the acute hospital transition, and BHD’s undertaking of major projects in an attempt to organize and effectively allocate available resources to the transition. He also discussed the grant awarded to the Milwaukee County Community Justice Council and because of BHD’s involvement, will fund two new BHD positions.</p> <p>Mr. Lappen referenced the Kane Communications Update and the Parachute House (Peer Run Respite) Grand Opening flyer both of which are attached to the corresponding report.</p> <p>Questions and comments ensued.</p>
9.	<p><b>The Behavioral Health Division’s Funding Allocations and Program Efficiencies Report for Mental Health Programs in Compliance with Chapter 51 of Wisconsin Statutes.</b></p> <p>Michael Lappen, Administrator, Behavioral Health Division</p> <p>Mr. Lappen explained the Funding Allocations and Program Efficiencies for Mental Health Programs report, in compliance with Chapter 51 of Wisconsin Statutes, is a statutory obligation and required on an annual basis. It includes a description of the funding allocations for mental health functions; services; and programs; as well as describes improvements and efficiencies in these areas, and is an overall summary of 2018 activities.</p> <p>The report will be forwarded to the County Board, the County Executive, and the State Department of Health and Human Services.</p> <p>Questions and comments ensued.</p>
10.	<p><b>Mental Health Board Finance Committee Professional Services Contracts Recommendation.</b></p> <p>Jennifer Bergersen, Chief of Operations, Behavioral Health Division</p> <ul style="list-style-type: none"><li>• 2018 Contract Amendment<ul style="list-style-type: none"><li>➤ Netsmart Technologies, Inc.</li></ul></li> <li>• 2019 Contracts<ul style="list-style-type: none"><li>➤ Netsmart Technologies, Inc.</li><li>➤ University of Milwaukee Wisconsin (UWM)</li><li>➤ WIPFLi, LLP</li></ul></li></ul>

**SCHEDULED ITEMS (CONTINUED):**

	<p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. Ms. Bergersen provided a detailed description on all services Netsmart and UWM provide.</p> <p>There was additional discussion of the WIPFLi contract due to its support of a joint effort between the Behavioral Health Division, the Milwaukee Health Care Partnership, and other key stakeholders to explore new and innovative options related to the Psychiatric Crisis Redesign Service delivery model. Some reimbursement from the other organizations involved is expected. Clarification was provided in reference to the contract being a sole source contract, which is based on BHD's most recent relationship with WIPFLi, and not a competitive bid. To continue services with WIPFLi rather than duplicating efforts that would include soliciting companies to start anew was taken into consideration and deemed prudent. The corresponding report will be revised to reflect this information.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2018 Professional Services Contract Amendment and 2019 Contracts to the Board.</p> <p><b>MOTION BY:</b> (Perez) <i>Approve the 2018 Professional Services Contract Amendment and 2019 Contracts Delineated in the Corresponding Report. 8-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Shrout)</p> <p><b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p> <p style="text-align: center;"><b>Item #s 11 and 12 were considered together.</b></p>
11.	<p><b>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</b></p> <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services, Behavioral Health Division (BHD) Brian McBride, Director, Children's Community Services and Wraparound Milwaukee, BHD</p> <ul style="list-style-type: none"><li>• 2018 and 2019 Contract Amendments</li><li>• 2019 Contract</li></ul> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. Ms. Lorenz and Mr. McBride provided an overview detailing the various program contracts and their respective services.</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2018 and 2019 Purchase-of-Service Contract Amendments and the 2019 Contract delineated in the corresponding report to the Board.</p> <p style="text-align: center;"><b>SEE ITEM 12 FOR BOARD ACTION</b></p>
12.	<p><b>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</b></p> <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services, Behavioral Health Division (BHD) Brian McBride, Director, Children’s Community Services and Wraparound Milwaukee, BHD</p> <p>Fee-for-Service Agreements for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the various program agreements, which provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of 2018 Agreement Amendments and 2019 Agreements as delineated in the corresponding report.</p> <p>Board Member Wesley requested separate action be taken on the Wisconsin Community Services, Inc. contract.</p> <p><b>MOTION BY:</b> (Perez) Approve the Wisconsin Community Services, Inc., Contracts Delineated in the Reports Corresponding to Items 11 and 12. 7-0-1</p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Shrout)</p> <p><b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Shrout - 7</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> Wesley - 1</p> <p><b>MOTION BY:</b> (Perez) Approve the Balance of Purchase-of-Service Contracts and Fee-for-Service Agreements Delineated in the Reports Corresponding to Items 11 and 12. 8-0</p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Shrout)</p> <p><b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout and Wesley - 8</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p>

**SCHEDULED ITEMS (CONTINUED):**

13.	<p><b>State of Wisconsin Contracts for Social Services and Community Programs Recommendation.</b></p> <p>Matt Fortman, Fiscal Services, Behavioral Health Division</p> <ul style="list-style-type: none"><li>• 2019 Contracts</li></ul> <p>State Contracts for Social Services and Community Programs, also referred to as Community Aids, provide State and Federal funding for County services to persons with mental illness, disabilities, and substance abuse problems and to juvenile delinquents and their families as mandated by State and/or Federal law.</p> <p>The Board was informed the Finance Committee unanimously recommended approval of the 2019 Social Services and Community Programs contracts delineated in the corresponding report.</p> <p><b>MOTION BY:</b> (Perez) Approve the Social Services and Community Programs 2019 Contracts Delineated in the Corresponding Report. 8-0</p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Forman)</p> <p><b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout and Wesley - 8</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p> <p style="text-align: center;"><b>The Board did not go into Closed Session for Item 14</b></p>
14.	<p><b>Medical Executive Credentialing and Privileging Recommendations Report.</b></p> <p>Dr. M. Zincke, Medical Staff Vice-President, Behavioral Health Division</p> <p><b>MOTION BY:</b> (Neubauer) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 8-0</p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Eilers)</p> <p><b>AYES:</b> Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8</p> <p><b>NOES:</b> 0</p> <p><b>ABSTENTIONS:</b> 0</p>



**SCHEDULED ITEMS (CONTINUED):**

**15. Medical Staff Organization Governing Body's Proposed Rules and Regulations Changes.**

Dr. M. Zincke, Medical Staff Vice-President, Behavioral Health Division

**MOTION BY:** (Shrout) Approve the Medical Staff Governing Body's Proposed Rules and Regulations Changes. 8-0

**MOTION 2<sup>ND</sup> BY:** (Neubauer)

**AYES:** Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8

**NOES:** 0

**ABSTENTIONS:** 0

**16. Adjournment.**

**MOTION BY:** (Eilers) Adjourn. 8-0

**MOTION 2<sup>ND</sup> BY:** (Perez)

**AYES:** Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8

**NOES:** 0

**ABSTENTIONS:** 0

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:08 a.m. to 10:53 a.m.

Adjourned,

**Jodi Mapp**

Senior Executive Assistant  
Milwaukee County Mental Health Board

**SCHEDULED ITEMS (CONTINUED):**

**The next meeting for the Milwaukee County Mental Health Board will be a Public Hearing on Thursday, March 21, 2019, @ 4:30 p.m. at a Washington Park Senior Center 4420 West Vliet Street**

**PUBLIC COMMENT WILL BE HEARD ON  
THE 2020 BUDGET**

**Visit the Milwaukee County Mental Health Board Web Page at:**

**<https://county.milwaukee.gov/EN/DHHS/About/Governance>**

The February 28, 2019, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.



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Chairman Thomas Lutzow for Michael Davis, Secretary  
Milwaukee County Mental Health Board