

**Chairman:** Thomas Lutzow  
**Vice-Chairperson:** Maria Perez  
**Secretary:** Vacant  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD  
EXECUTIVE COMMITTEE  
SPECIAL MEETING**

**Monday, October 5, 2020 - 1:00 P.M.**  
**Teleconference Meeting**

**MINUTES**

**PRESENT:** Thomas Lutzow and Maria Perez  
**EXCUSED:** Duncan Shrout

**SCHEDULED ITEMS:**

1. **Welcome.**

Chairman Lutzow welcomed everyone to the October 5, 2020, Mental Health Board Executive Committee remote/virtual Special meeting.

2. **Report on the Fiscal Impact of the Systems Improvement Agreement (SIA) and Request for Funds from the Behavioral Health Division's Building Reserve for Hospital Compliance Remodel Project(s).**

Michael Lappen, Administrator, Behavioral Health Division

Mr. Lappen stated the Board previously approved funds related to SIA compliance. That part of the project did not include renovations to Psychiatric Crisis Services. Renovations are also needed related to space changes required for managing COVID-19 patients. Language has been included in the report regarding use of the building reserve fund and the amount of today's request.

He drew the Committee's attention to the penthouses fireproofing component. This issue dates back to the original building. If corrected, it will put extreme pressure on the reserves. The consultants will provide staff with alternatives to fireproofing the penthouses to avoid this task unless it is absolutely necessary. Instead, a mitigation and risk management plan will be put in place to keep people safe in the event of a fire. With a mitigation and risk management plan in place, the consultants indicated this project could be safely deferred. The amount for the fireproofing was left in even though it is not anticipated it will be needed. In the event it is, the funds will be there. The costs have been itemized by an engineer associated with the consultants. All renovations must be complete by March 30, 2021, to comply with the SIA.

Questions and comments ensued.

**SCHEDULED ITEMS (CONTINUED):**

	<p><b>MOTION BY:</b> (Perez) <i>*Approve the Funds Requested to Address Systematic Hospital Improvements as Described in the Corresponding Report. 2-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Lutzow)</p> <p><b>AYES:</b> Lutzow and Perez – 2</p> <p><b>NOES:</b> 0</p> <p><b>*NOTE:</b> This approval is provisional only and binding until the next regularly scheduled Board meeting at which time the Board must consider the Executive Committee’s action.</p>
3.	<p><b>Professional Services Contracts.</b></p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen explained the two adult services contracts are both temporary nursing staffing organizations and will support measures to maintain hospital staffing through the closure. Staff are beginning to leave for other opportunities. The contracts need to be in place as soon as possible to avoid a staffing crunch, which would impact patient care. The contracts are essential and timely because once they are in place, the staffing organizations will forward candidates. The candidates will have to be vetted by BHD teams, must meet BHD standards, be trained, and oriented.</p> <p>The third contract is for fiscal agent services related to CARES Act funding. The funding is for smaller community organizations to provide services to people in need during the pandemic. The funding must be expended by the end of 2020. Without the fiscal agent in place, the funding won’t be spent on the services for which it was intended.</p> <p>Questions and comments ensued.</p> <p><b>MOTION BY:</b> (Perez) <i>*Approve the 2020 Professional Services Contracts Delineated in the Corresponding Report. 2-0</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Lutzow)</p> <p><b>AYES:</b> Lutzow and Perez – 2</p> <p><b>NOES:</b> 0</p> <p><b>*NOTE:</b> This approval is provisional only and binding until the next regularly scheduled Board meeting at which time the Board must consider the Executive Committee’s action.</p>
4.	<p><b>Adjournment.</b></p> <p>Chairman Lutzow ordered the meeting adjourned.</p>

**SCHEDULED ITEMS (CONTINUED):**

This meeting was recorded. The official copy of these minutes, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 1:04 p.m. to 1:23 p.m.

Adjourned,

*Jodi Mapp*

**Jodi Mapp**

Senior Executive Assistant  
Milwaukee County Mental Health Board

**The next regular meeting for the  
Milwaukee County Mental Health Board Executive Committee  
Will be on Tuesday, December 1, 2020, at 9:00 a.m.**

**Visit the Milwaukee County Mental Health Board Web Page at:  
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**

The October 5, 2020, meeting minutes of the Milwaukee County Mental Health Board Executive Committee have been reviewed and are hereby approved.



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Thomas Lutzow, Chairman  
Milwaukee County Mental Health Board