

Chairman: Thomas Lutzow
Vice-Chairperson: Maria Perez
Secretary: Michael Davis
Senior Executive Assistant: Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE**

Friday, August 16, 2019 - 3:30 P.M.
Milwaukee County Mental Health Complex
Conference Room 1045

MINUTES

PRESENT: Thomas Lutzow, Maria Perez, Michael Davis, and Duncan Shrout

SCHEDULED ITEMS:

1. Welcome.

Chairman Lutzow greeted Committee Members and welcomed everyone to the August 16, 2019, Mental Health Board Executive Committee meeting.

2. Milwaukee County Mental Health Board Amendment Process.

Chairman Lutzow stated on several occasions, Board Members have sponsored budget amendments with potential or perceived conflicts of interest. The current process of submitting amendments related to workflow and amendment sponsors/authors should be further examined, and a request should be extended to the County's Ethics Department to opine on the subject.

Chairman Lutzow recommended a process that would take away Board Members' ability to sponsor budget amendments and place sponsorship responsibility with the Finance Committee, therefore avoiding the appearance of Board Members submitting self-serving amendments.

Discussion ensued at length regarding various process options, including a potential change to the Board's Bylaws.

As it relates to a referral to the County's Ethics Department for best practice guidance, the Committee was informed the Mental Health Board is governed by the Behavioral Health Division's (BHD) Ethics Committee.

After further discussion, the Executive Committee directed the BHD Administrator to draft a new policy requiring a team, made up of BHD staff and a Board Member from the Finance Committee, to consider factors such as financial feasibility and sustainability, along with identifying how the proposal fits with BHD's current continuum of care.

SCHEDULED ITEMS (CONTINUED):

	<p>BHD staff expressed the importance of having a deliberative process that also avoids potential Administration conflicts of interest and being perceived as making opinion-based decisions. BHD Administration has to remain independent.</p> <p>Chairman Lutzow indicated an amendment proposed would still have the opportunity to be presented by the sponsor and heard at the Finance Committee level regardless of the “team’s” recommendation.</p> <p>The BHD Administrator was directed by the Committee to outline criteria an amendment must contain to be considered. Criteria should include alignment with the organization’s mission, consistency with achieving statutory responsibilities, and assuring it is additive to the existing continuum of care. With the development of a new process, new timelines and due dates would need to be established.</p>
3.	<p>Active Shooter Risk Mitigation Plan for the De-Institutionalization and Stigmatization of Persons with Mental Health Conditions.</p> <p>Chairman Lutzow stated in light of recent events around the country, a plan to mitigate risk is needed to ensure the Behavioral Health Division (BHD) is meeting its duty to care for patients without perpetuating stigma and misunderstanding. There are discussions of institutionalization at the federal level at a time when Milwaukee County’s focus has been the expansion of community-based programming and services. Although safeguards must be identified and put in place, the solution has to also satisfy BHD’s statutory responsibility. Recent comments in the media related to mental illness are not based on facts and cause tremendous damage. Practicality is needed when risk assessing. There is a very limited link between people with mental illness and people involved with committing crimes of this nature.</p> <p>Community and provider education on what the data reflects is imperative.</p> <p>The Executive Committee agreed this topic needs to go before the full Board. Mr. Lappen will present a verbal update at the August Board meeting via the Administrator’s report and provide a written report at the October Board meeting.</p>
4.	<p>Psychiatric Crisis Services Transition Process Related to a Negotiating and Advisory Structure.</p> <p>Chairman Lutzow indicated he envisions a structure being put in place similar to the structure used for the consideration of the Universal Health Services contract, which proved to be relatively successful. This would require the creation of advisory and negotiating teams. The Mental Health Board Chair and Vice-Chair would sit on the advisory team along with a variety of resources from the community, as well as Behavioral Health Division and State staff to assist in the review/evaluation/due diligence process. The negotiating team would be made up of County and BHD leadership. Approval to create the teams will be requested at the August 22, 2019, Board meeting immediately following the Wipfli presentation.</p>

SCHEDULED ITEMS (CONTINUED):

5.	<p>Enabling an Integrated System Changes Model for a Broader Range of Community-Based Crisis Resources.</p> <p>Chairman Lutzow stated this item is about an integration of crisis community resources, including Federally Qualified Health Centers, Crisis Resource Centers, etc. This is the centerpiece of the larger flow of what is to be an integrated model.</p> <p>Mr. Lappen stated the Behavioral Health Division is moving forward based on the Human Services Research Institute (HSRI) recommendations. A diagram included in the recommendations is representative of all the services in the continuum of care. Acute services reflects a very narrow portion. The extensive array of services offered on the prevention and aftercare side make it possible to manage the small population of people in crisis. The great majority of people served are people in those other levels of care, which makes investing in the prevention and aftercare services and collaborating with community partners so important. The commitment is to fulfill the HSRI recommendations and deliver crisis services closer to the people being served and in a more preventative way.</p>
6.	<p>Adjournment.</p> <p>Chairman Lutzow ordered the meeting adjourned.</p>
<p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 3:49 p.m. to 5:22 p.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i></p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p>	

SCHEDULED ITEMS (CONTINUED):

**Scheduling of the next
Milwaukee County Mental Health Board Executive Committee
Is at the Call of the Chair**

Visit the Milwaukee County Mental Health Board Web Page at:

<https://county.milwaukee.gov/EN/DHHS/About/Governance>

The August 16, 2019, meeting minutes of the Milwaukee County Mental Health Board Executive Committee have been reviewed and are hereby approved.



Michael Davis, Secretary
Milwaukee County Mental Health Board