

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: March 9, 2020

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Michael Lappen, Administrator, Behavioral Health Division
Submitted by Jennifer Bergersen, Chief of Operations, Behavioral Health Division

SUBJECT: Report from the Behavioral Health Division Administrator, Requesting Authorization to Draw from the Behavioral Health Division Building Reserve Fund for Expenses Related to the Systems Improvement Agreement

Issue

The condition of the physical plant and the overall hospital environment of care must be developed and maintained in such a manner that the safety and well-being of patients, staff and visitors are assured. The hospital must meet all applicable codes as to ensure life safety from fire, also including but not limited to, the assurance that facilities, supplies and equipment are maintained to meet an acceptable level of both safety and quality. State and Federal regulations require hospitals to now achieve a ligature resistant environment in all psychiatric units of acute care hospitals, including locked emergency departments. The presence of an unmitigated ligature risk in a psychiatric hospital is a significant health and safety violation and if left unmitigated, may jeopardize patient safety and continued participation and funding from the Centers for Medicare and Medicaid Program.

Background

Upon assessment and review, the hospital's current physical environment of care does not meet standards as required. The hospital is currently participating in a System Improvement Agreement to address all deficiencies with a targeted completion date September 2020. Immediate approval from the governing body is being requested to obtaining funding, to pursue contracted work, obtain permits for physical changes and or obtain products, supplies and labor to correct deficiencies and ensure timely completion of corrective actions.

BHD has a Building Reserve Fund, with a current balance of \$5.1 million.

46.18 (13) BUILDING RESERVE FUND. The Except in Milwaukee County, the county board shall maintain as a segregated cash reserve an annual charge of 2% of the original cost of new construction or purchase or of the appraised value of existing infirmity structures and equipment. In Milwaukee County, the Milwaukee County mental health board, for mental health infirmity structures and equipment, shall ensure the maintenance, as a segregated cash reserve, of an annual charge of 2 percent of the original cost of new construction or purchase or of the

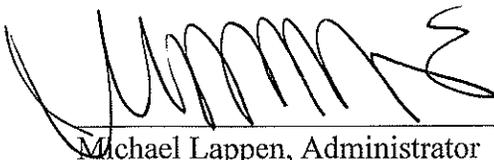
appraised value of existing mental health infirmary structures and equipment. If the infirmary or any of its equipment is replaced, any net cost of replacement in excess of the original cost is subject to an annual charge of 2%. No contributions to the cash reserve in excess of the amount required under this subsection may be included in the calculation under s. 49.726 (1). The county board, except the Milwaukee County board, may from time to time appropriate from such reserve sums to be expended solely for the enlargement, modernization or replacement of such infirmary and its equipment. In Milwaukee County, the Milwaukee County mental health board may require to be appropriated from reserve sums for mental health infirmaries to be expended for the enlargement, modernization, or replacement of a mental health infirmary and its equipment.

Recommendation

BHD administration respectfully requests the Executive Committee of the Mental Health Board to approve an amount not to exceed \$3,000,000.00 to be drawn from the Building Reserve Fund, as it will not be possible to meet the deadlines imposed under the Systems Improvement Agreement if each required contract must be approved by the Mental Health Board in advance of the work beginning. BHD Administration will bring any contracts related to the SIA to the Finance Committee and full Board at the next scheduled meeting April 23, 2020, and will seek approval from the full Board at that time to extend this temporary measure.

Fiscal Summary

Please see **Attachment A**.



Michael Lappen, Administrator
Behavioral Health Division

cc: Maria Perez, Chairperson
Mental Health Board Finance Committee

Attachment A

2020 BHD SIA - ESTIMATED CAPITAL COSTS as of March 2020

		Cost Estimate
	All Patient Units	
DOORS		
Locks, hardware, hinges etc.	\$	150,475
FLOORING	\$	300,000
LIGHTING	\$	452,482
CEILINGS (Tiles/Grid)	\$	144,000
TOILETS	\$	746,400
SHOWERS		
Shower & Bathroom doors	\$	126,720
FURNITURE		
Beds	\$	163,200
Dining / Day Room		Unknown
Nurses Stations	\$	120,000
"LIGATURE RESISTANT PROJECT - 5 UNITS"		
Doors, Shower Doors, Hinges etc.	\$	154,800
	Children's Unit	
FURNITURE		
Nurse Call	\$	75,000
Med Room	\$	30,000
ANTI-LIGATURE (53B ONLY)		
Sprinklers/Desks / Wardrobes	\$	24,870
	MISCELLANEOUS	
High Security Carts	\$	7,420
Pick Proof Caulk		Unknown
Outlets		Unknown
Glass		Unknown
Corner Guards		Unknown
Hand Rails		Unknown
Cameras / Camera License	\$	6,000
Data Wiring		Unknown
Phone Wiring		Unknown
Courtyards / Screening		Unknown
Clock Domes	\$	1,862
UNIDENTIFIED COSTS IN ABOVE DETAIL	\$	500,000
Total	\$	3,003,229

**COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication**

DATE: March 10, 2020

TO: The Mental Health Board Executive Committee

FROM: Thomas Lutzow, Chairman
Mental Health Board

SUBJECT: State Department of Health Services Recognized Third Party Fiscal Agents

Issue

The Mental Health Board approved a staff position in the 2018 Budget to support the Board, which is yet to be filled. The position will be contracted and require oversight by a non-County entity to be the “employer of record.”

Background

A meeting was held with the Milwaukee County Comptroller to discuss his office providing staff support to the Mental Health Board as it does for the County Board of Supervisors. The Comptroller indicated its inability to provide the services of a support person is due to how the related legislation is written. The Department of Human Resources has provided a job evaluation questionnaire to use as a guide when drafting the job description for the full-time position.

Recommendation

Perform due diligence on the following agencies for viability:

Consumer Direct for Wisconsin, LLC
744 Ryan Dr., Ste, 201
Hudson, WI 54016
(877) 785-9991

Equality Payee Services of Wisconsin, Inc.
12605 W. North Ave.
Brookfield, WI 53005
(414) 375-4760

Fiscal Assistance, Inc.
4646 S. Baltimore Ln.
Madison, WI 53718
(855) 201-4230

Milwaukee Center for Independence, Inc.
3333 S. Howell Ave.
Milwaukee, WI 53207
(414) 431-5422

Northwoods Inc. of Wisconsin
N6510 US Hwy 51
Portage, WI 53901
(608) 742-7114

QHO Financial Services
7425 Harwood Ave.
Wauwatosa, WI 53213
(414) 257-4377

Societys Assets, Inc.
5200 Washington Ave., Ste 225
Mount Pleasant, WI 53406
(262) 637-9128

Fiscal Summary

Monies to support the position was included in the 2018 Budget.



Thomas Lutzow, Chairman
Milwaukee County Mental Health Board