

Chairperson: Thomas Lutzow
Vice-Chairperson: Maria Perez
Secretary: Michael Davis
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, December 13, 2018 - 8:00 A.M.
Zoofari Conference Center
9715 West Bluemound Road

MINUTES

PRESENT: Michael Davis, Kathie Eilers, Rachel Forman, Sheri Johnson, *Walter Lanier, Jon Lehrmann, Thomas Lutzow, Mary Neubauer, Maria Perez, and Brenda Wesley
EXCUSED: Duncan Shrout
ABSENT: Robert Curry

*Board Member Walter Lanier was not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Board.

1. **Welcome.**

Chairman Lutzow greeted Board Members and welcomed everyone to the December 13, 2018, Mental Health Board meeting.

2. **Approval of the Minutes from the Milwaukee County Mental Health Board October 25, 2018, Meeting.**

MOTION BY: (Eilers) Approve the Minutes from the October 25, 2018, Mental Health Board Meeting. 7-0

MOTION 2ND BY: (Perez)

AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, and Wesley – 7

NOES: 0

EXCUSED: Lanier – 1

3. **Psychiatric Crisis Redesign Presentation.**

Rob Henken, President, Wisconsin Policy Forum
Dr. David Hughes, President, Human Services Research Institute

Mr. Henken indicated today's presentation is a culmination of work done for Phase I of a multi-phased project. The redesign planning team for the project is made up of the

SCHEDULED ITEMS (CONTINUED):

	<p>Wisconsin Policy Forum, the Human Services Research Institute, the Technical Assistance Collaborative, and a public/private advisory committee. Presentation highlights include planning to date; key planning assumptions - one being the Behavioral Health Division's legal responsibility to provide crisis services; three possible models: 1) centralized, 2) decentralized, and 3) dispersed systems, with the planning team selecting a modified version of Model 3; care delivery philosophy; cross-cutting functions; a dedicated psychiatric emergency department; federally qualified health center partnerships; crisis resource centers; and next steps.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Eilers) Behavioral Health Division Staff is Directed to Move Forward Based on the Environmental Scan and Planning Summary with a Report Back to the Mental Health Board at the February Meeting. 8-0</p> <p>MOTION 2ND BY: (Wesley)</p> <p>AYES: Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p>
4.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He stated BHD received a grant for primary prevention for minority youth and provided an update on the award received to expand Medication Assisted Treatment into a 24/7 operation that will provide immediate assistance to individuals seeking to stop using opioids. The anticipated start date is February 1, 2019.</p> <p>Mr. Lappen also discussed merit increases given to employees in 2018, which ranged from 2% to 5% and were based on certain criteria and exclusions; and BHD's workforce development effort collaboration with MC3 and the provider network to create new internship opportunities. Board Member Forman will work together with Mr. Lappen to pursue State funding for workforce development.</p> <p>As a side note, Mr. Lappen shared a Journal Sentinel letter to the editor from a family member of a patient commending the service received at BHD and the continuum of care received post hospitalization.</p> <p>Questions and comments ensued.</p> <p style="text-align: center;">Item #s 5 and 6 were considered together.</p>

SCHEDULED ITEMS (CONTINUED):

5.	<p>Mental Health Board Finance Committee Professional Services Contracts Recommendation.</p> <p>Jennifer Bergersen, Chief of Operations, Behavioral Health Division</p> <ul style="list-style-type: none">• 2018 Contract Amendment<ul style="list-style-type: none">➤ Reinhart, Boerner Van Duran, S.C. <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. Ms. Bergersen provided a detailed description of the legal services the contracted agency provides. A recommendation to approve would be for a 2018 Contract Amendment.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2018 Professional Services Contract Amendment to the Board.</p> <p style="text-align: center;">SEE ITEM 6 FOR BOARD ACTION</p>
6.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <p>Brian McBride, Director, Children’s Community Services and Wraparound Milwaukee, Behavioral Health Division</p> <ul style="list-style-type: none">• 2018 Contract Amendment <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. Mr. McBride provided an overview detailing the educational advocacy services provided by the contracted agency. A recommendation to approve would be for a 2018 Contract Amendment.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2018 Purchase-of-Service Contract Amendment delineated in the corresponding report to the Board.</p> <p>MOTION BY: (Perez) Approve the 2018 Professional Services Contract Amendment and the 2018 Purchase-of-Service Contract Amendment as Delineated in the Corresponding Reports for Item #s 5 and 6. 8-0</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p>

SCHEDULED ITEMS (CONTINUED):

7.	<p>Retention and Severance Package.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen explained staff retention agreements are in the process of being finalized and reviewed by Corporation Counsel and Human Resources. The plan is to make a formal request for a funding allocation for the severance and retention initiatives for staff related to the closure and outsource of the hospital at the February Board meeting.</p> <p>The retention plan applies to key clinical staff and will provide staff with an incentive to remain employed with BHD until the acute hospital's closure, which is slated for approximately the middle of 2021. It will be a challenge to maintain staffing levels at the hospital unless there are incentives for staff, including providing assistance with a path for the future. An important piece the plan is a collaboration with Universal Health Systems to begin engagement with BHD staff for recruitment purposes. Mike discussed eligibility in detail.</p> <p>Questions and comments ensued.</p>
8.	<p>2018 Collective Bargaining Agreement with the Wisconsin Federation of Nurses and Health Professionals (WFNHP) Base Wage Negotiation.</p> <p>Margo Franklin, Employee Relations Director, Department of Human Resources Candace Owley, President, WFNHP</p> <p>Ms. Franklin indicated under Act 10, the WFNHP is only allowed to negotiate on base wage and only up to a maximum of the Consumer Price Index (CPI), which is 1%. It is an across-the-board increase effective as of June 17, 2018. Upon the Board's vote of approval, the increase would be immediately processed.</p> <p>Ms. Owley commented on cost of living adjustments and other non-negotiable items.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2018 WFNHP Contract to the Board.</p> <p>MOTION BY: (Davis) Approve the 2018 Collective Bargaining Agreement with the Wisconsin Federation of Nurses and Health Professionals. 8-0</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p>

SCHEDULED ITEMS (CONTINUED):

9.	<p>Corporation Counsel’s Legal Opinion on the Behavioral Health Division’s Abatement and the Mental Health Board’s Authority and Rights.</p> <p>David Farwell, Assistant, Corporation Counsel</p> <p>Mr. Farwell stated the County Executive does have the authority to change the Behavioral Health Division (BHD) Budget, including abatement and reserve drawn down as long as any changes being considered by the Executive are desirable or proper; the tax levy for BHD is not less than \$53 million or more than \$65 million; a \$10 million reserve is maintained; and any money drawn from the BHD reserve be used for a mental health function, program, or service.</p> <p>Questions and comments ensued.</p>
10.	<p>Mental Health Board Finance Committee Quarterly Update.</p> <p>Jeanne Dorff, Fiscal Administrator, Department of Health and Human Services</p> <p>Vice-Chairwoman Perez, Chairwoman of the Finance Committee, with the assistance of Ms. Dorff, reviewed topics addressed at the Finance Committee’s quarterly meeting. They discussed the September 2018 financial reporting package, crisis services financial snapshot, the 2018 third quarter dashboard, and fund transfers.</p> <p>Questions and comments ensued.</p>
11.	<p>Mental Health Board Quality Committee Quarterly Update.</p> <p>Jennifer Bergersen, Chief of Operations, Behavioral Health Division</p> <p>Board Member Neubauer, Chairwoman of the Quality Committee, reviewed topics addressed at the Quality Committee’s quarterly meeting. She discussed organizational accountability and developing core domains, analysis of the key performance indicator (KPI) dashboard and KPI inpatient metrics, zero suicide and the Access Clinic pilot, the report from the Institutional Review Board, the seclusion and restraint summary and survey update, the Milwaukee Regional Medical Complex emergency operations plan exercise, and the status of updated policies and procedures.</p> <p>Questions and comments ensued.</p> <p>Board Members expressed interest in hearing from the State’s team on homelessness.</p>
12.	<p>Medical Executive Report and Credentialing and Privileging Recommendations.</p> <p>Dr. Shane Moio, Medical Staff President, Behavioral Health Division</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Perez) <i>Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 12. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 8-0</i></p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>The Board convened into Closed Session at 9:51 a.m. to discuss Item 12 and reconvened back into Open Session at approximately 10:05 a.m. The roll was taken, and all Board Members were present.</p> <p>The Board was informed the Medical Staff Organization held its election, and Dr. Shane Moisio is the newly elected Medical Staff Organization President. Dr. Miriam Zincke was elected Medical Staff Organization Vice-President.</p> <p>MOTION BY: (Eilers) <i>Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 8-0</i></p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p>
13.	<p>Mental Health Board and Committee 2019 Meeting Schedule.</p> <p>Board Members were informed the calendar that is before them today is the Board’s finalized 2019 meeting schedule. The finalized version was slightly modified from the draft provided in October. Meeting calendar invitations have been forwarded and are accurate.</p>
14.	<p>Adjournment.</p> <p>MOTION BY: (Neubauer) <i>Adjourn. 8-0</i></p> <p>MOTION 2ND BY: (Forman)</p> <p>AYES: Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p>

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:00 a.m. to 10:44 a.m.

Adjourned,

Jodi Mapp

Senior Executive Assistant
Milwaukee County Mental Health Board

**The next meeting for the Milwaukee County Mental Health Board
will be a PUBLIC HEARING on
Thursday, January 24, 2019, @ 4:30 p.m. at the
Washington Park Senior Center
4420 West Vliet Street**

**PUBLIC COMMENT WILL BE HEARD ON
THE PSYCHIATRIC CRISIS REDESIGN AND ALL
BEHAVIORAL HEALTH DIVISION TOPICS/SERVICES**

Visit the Milwaukee County Mental Health Board Web Page at:

<https://county.milwaukee.gov/EN/DHHS/About/Governance#MCMHBrecords>

The December 13, 2018, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.



Michael Davis, Secretary
Milwaukee County Mental Health Board