

Chairperson: Thomas Lutzow
Vice-Chairperson: Maria Perez
Secretary: Vacant
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, August 27, 2020 - 9:00 A.M.
Teleconference Meeting

MINUTES

PRESENT: *Kathie Eilers, Rachel Forman, Sheri Johnson, Walter Lanier, Jon Lehrmann, Thomas Lutzow, Mary Neubauer, Maria Perez, Duncan Shrout, James Stevens, and Brenda Wesley

*Board Member Eilers was not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

1. **Welcome.**

Chairman Lutzow welcomed everyone to the Milwaukee County Mental Health Board's August 27, 2020, remote/virtual meeting.

2. **Approval of the Minutes from the June 18, 2020, and the July 9, 2020, Milwaukee County Mental Health Board Regular and Budget Meetings.**

MOTION BY: (Perez) Approve the June 18, 2020, and the July 9, 2020, Regular and Budget Meeting Minutes. 8-0

MOTION 2ND BY: (Lanier)

AYES: Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 8

NOES: 0

EXCUSED: Eilers – 1

3. **Mental Health Board Positions Update.**

Schinika Fitch, Director of Community Relations, Office of the County Executive (CEX)

Ms. Fitch indicated there were three Board Members scheduled for interviews with the County Executive for reappointment. Within the past week, the County Executive received a resignation communication from Board Member Michael Davis, a scheduled interviewee for reappointment. The CEX is working diligently to fill the two vacant seats. All recommendations are welcome.

This item was informational.

SCHEDULED ITEMS (CONTINUED):

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| 4. | <p>2020 Collective Bargaining Agreement with the Trades Union Base Wage Negotiation.</p> <p>Lisa Ruiz, Interim Director of Employee Relations, Department of Human Resources</p> <p>Under Act 10, the Milwaukee Building and Construction Trades Council is only allowed to negotiate on base wage and only up to a maximum of the Consumer Price Index (CPI), which is 1%. It is an across-the-board increase effective December 29, 2019. Upon the Board's vote of approval, the increase will be immediately processed and paid retroactively.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the wage increase delineated in the 2020 Collective Bargaining Agreement with the Milwaukee Building and Construction Trades Council.</p> <p>MOTION BY: (Shrout) Approve the 2020 Collective Bargaining Agreement's 1% Wage Increase for the Milwaukee Building and Construction Trades Council. 9-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> |
| 5. | <p>Corporation Counsel Crisis Services Update.</p> <p>Anne Kearney, Deputy, Corporation Counsel</p> <p>Attorney Kearney stated there haven't been any bad developments, and things are proceeding at pace. However, the pace appears to be going at a different timeline than originally hoped for. Given everything going on in the world, this pace is exactly where the project should be.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p> |
| 6. | <p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen provided an update on the Systems Improvement Agreement (SIA). The ligature abatement is scheduled to begin on September 8, 2020. The project will begin with unoccupied spaces. Once the spaces are updated and are deemed to meet modern safety guidelines, BHD will move forward with other spaces. As a protection against COVID-19 transmission, the contractors will perform the work by entering and exiting through separate entrances on the units. There will be no interaction between the contractors and BHD staff or patients.</p> <p>Mr. Lappen also discussed an unannounced complaint survey visit by the Wisconsin Department of Health Services, which the surveyors indicated no citations were expected to be</p> |

SCHEDULED ITEMS (CONTINUED):

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| | <p>recommended, Universal Health Services, and BHD’s continuous implementation of COVID-19 safeguards.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p> |
| 7. | <p>Lease Agreement with Sixteenth Street Community Center for the Community Health Center Project.</p> <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services (CARS), Behavioral Health Division (BHD)</p> <p>This project has been in process for quite some time and will house the city’s second Access Clinic. The first partnership was established with Outreach Community Health Center. However, the partnership with Sixteenth Street Community Center will be on a larger scale and provide a greater array of services. The clinic will be located at 1635 West National. BHD’s Team Connect and Care Coordination will occupy space at the location. It is a five-year term lease with an option to extend the lease an additional five years for the use of 5,483 square feet. Capital costs have been rolled into the lease amount.</p> <p>The Board was informed the Finance Committee unanimously, except for Chairwoman Perez who abstained from making a recommendation on this item, agreed to recommend approval of the Lease Agreement with Sixteenth Street Community Center as referenced in the corresponding report.</p> <p>MOTION BY: (Shrout) Approve the Lease Agreement with Sixteenth Street Community Center for Co-Location of an Access Clinic Related to the Community Health Center Project. 8-0-1</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Shrout, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>ABSTENTION: Perez – 1</p> |
| 8. | <p>Mental Health Board Finance Committee Professional Services Contracts Recommendations.</p> <ul style="list-style-type: none">• 2020 Contract Amendments<ul style="list-style-type: none">➤ University of Minnesota Center for Practice Transformation➤ University of Wisconsin - Milwaukee➤ CareFusion, Inc.➤ Netsmart Technologies, Inc.➤ Kane Communications Group |

SCHEDULED ITEMS (CONTINUED):

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| | <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services (CARS), Behavioral Health Division</p> <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. An overview was presented of all hospital/operations and youth services provided.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2020 Professional Services Contract Amendments delineated in the corresponding report.</p> <p>MOTION BY: (Perez) Approve the 2020 Professional Services Contract Amendments Delineated in the Corresponding Report. 9-0</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> |
| 9. | <p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <ul style="list-style-type: none">• 2020 Contract Amendments <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services (CARS), Behavioral Health Division (BHD)</p> <p>Brian McBride, Director, Children’s Community Services and Wraparound Milwaukee, BHD</p> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the various program contracts and amendments.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2020 Purchase-of-Service Contract Amendments delineated in the corresponding report.</p> <p>Board Member Wesley requested separate action be taken on Wisconsin Community Services, Inc., contracts.</p> <p>MOTION BY: (Shrout) Approve the TWO Wisconsin Community Services, Inc., Contracts Delineated in the Corresponding Report. 8-0-1</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Stevens – 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Wesley - 1</p> <p>Board Member Shrout requested Wisconsin Community Services present at the October meeting given the size of their involvement with BHD to fully inform the Board on the services they provide.</p> |

SCHEDULED ITEMS (CONTINUED):

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| | <p>MOTION BY: (Perez) Approve the Balance of 2020 Purchase-of-Service Contract Amendments Delineated in the Corresponding Report. 9-0</p> <p>MOTION 2ND BY: (Shrout)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> |
| 10. | <p>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</p> <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services (CARS), Behavioral Health Division</p> <p>Fee-for-Service Agreements are for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services. An overview was provided detailing the program agreements, which provide a broad range of support services for adults and children with serious emotional disturbances and their families.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2020 Fee-for-Service Agreement Amendment delineated in the corresponding report.</p> <p>MOTION BY: (Eilers) Approve the 2020 Fee-for-Service Agreement Amendment Delineated in the Corresponding Report. 9-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> |
| 11. | <p>Funding the Start-Up of a Milwaukee County Sheriff’s Office/Behavioral Health Division (BHD) Crisis Assessment and Response Team (CART) from BHD Reserves.</p> <p>Michael Lappen, Administrator, Behavioral Health Division Ted Chisholm, Chief of Staff, Office of the Sheriff</p> <p>BHD has sought a collaboration with the Sheriff’s Office on a CART team for quite some time. The previous Sheriff rescinded the agreement based on budget challenges and being on his way out of office. He did not want to make that commitment for the new Sheriff. In most recent discussions, the Sheriff’s Office committed to having five deputies making this a potentially 365/24-7 team with jurisdiction anywhere within Milwaukee County. This also is a big part of BHD’s future state of taking some of the burden off emergency room services and to be more proactive by providing an alternative for law enforcement taking people into custody under emergency detention. Data shows 80% of the time when CART teams respond to a situation, the result is something other than an emergency detention or arrest, which is proof this is a proactive and positive intervention.</p> |

SCHEDULED ITEMS (CONTINUED):

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| | <p>The request is to fund the initiative through reserves in order to get the project started, up, and running as soon as possible. It would include three Sheriff Deputies and two BHD CART clinicians. It is believed there is sustainability for this in the 2022 Budget because a certain number of dollars is projected to be available from the closure of the BHD hospital and Psychiatric Crisis Services (PCS). The intent was always to invest as much of those dollars as possible into the expansion of preventative upstream and community-based measures.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of funding the Start-Up of a Milwaukee County Sheriff's Office/BHD CART Team from BHD Reserves as referenced in the corresponding report.</p> <p>MOTION BY: (Perez) Approve Funding the Start-Up of a Milwaukee County Sheriff's Office/Behavioral Health Division (BHD) Crisis Assessment and Response Team from BHD Reserves. 9-0</p> <p>MOTION 2ND BY: (Shrout)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> |
| 12. | <p>County Board Resolution File No. 20-287 to modify the policy of the Department of Health and Human Services (DHHS) and other Departments to adopt the Wisconsin Caregiver Law for barrable offenses as part of the background check process for contract agency employees who provide direct care and services to youth, adhere to the State of Wisconsin Rehabilitation appeals review process, retain the County's policy to recognize Wisconsin Chapter 948 Crimes Against Children as a barrable offense (for those offenses not already barred by the State Caregiver Law) and urge the Milwaukee County Mental Health Board which oversees the DHHS-Behavioral Health Division to adopt this policy.</p> <p>MOTION BY: (Eilers) Approve County Board Resolution, File No. 20-287, as Policy for the Milwaukee County Behavioral Health Division.</p> <p>MOTION 2ND BY: (Shrout)</p> <p>Chairman Lutzow stated he expressed concern to Administrator Lappen regarding this policy. Certainly, caregiver backgrounds require important consideration related to ensuring safety of clients. There are several clients, however, who receive personal care supportive services, are self-directing their care from home, and have the right to choose who provides the service regardless of their criminal background, i.e. a relative. By in large, those cases are approved. In many instances, it is very difficult to persuade the client to accept services from an outsider. What needs to be discussed is if approval of this Resolution would invalidate second chance. It may come into play especially in the area of peer counseling resources.</p> <p>Questions and comments ensued at length.</p> |

SCHEDULED ITEMS (CONTINUED):

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| | <p>Board Member Lanier recommended laying over the resolution and as a matter of process, referring it to one of the Board’s Committees to be vetted with rigor and therefore, avoiding the Board imposing any unintended consequences that may have great implications.</p> <p>Board Member Eilers Withdrew her Motion to Approve.</p> <p>MOTION BY: (Eilers) Lay Over to the Board’s October Meeting Cycle and Refer to the Ad Hoc Committee on Governance for Discussion and Recommendation at their September 2, 2020, Meeting. 9-0</p> <p>MOTION 2ND BY: (Wesley)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> |
| 13. | <p>Mental Health Board Executive Committee Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division Matt Fortman, Fiscal Administrator, Department of Health and Human Services</p> <p>Chairman Lutzow informed the Board Jeff Roman, Acting Director of the Office of African American Affairs (OAAA), introduced himself at the meeting and provided a brief presentation on the direction he intends to take the organization in support of advancing the County Executive’s vision of achieving equity and becoming the healthiest County in Wisconsin. He stated the Committee heard from David Muhammad, Deputy Director of the Department of Health and Human Services (DHHS), on reforming the Request for Proposals (RFP) and contracting process, which the primary goal is to assess DHHS’ contract procurement strategy and develop additional tactics to address structural barriers to expand the provider network and ensure its diversity is representative of those served.</p> <p>Questions and comments ensued at length.</p> <p>The Board expressed great concern over ensuring the reform moves forward and produces data/results.</p> <p>Chairman Lutzow recommended forming a committee on racial equality, and task the committee with analyzing both mental health procurement and contracting processes from top to bottom. Mr. Lappen stated he would be reluctant at this time to bring in outside consultants due to the department-wide effort currently underway to review all policies and procedures and the growing relationship with the OAAA.</p> <p>Mr. Lappen recommended the Board consider joining DHHS’ and the County’s efforts. If there are areas observed specific to BHD and where there is a particular behavioral health concern, maybe some specialty work might be needed in that regard. It is his sense BHD is well aligned through diversity work being done by line and management staff who have led this charge. His advice is to maximize the current internal resources and result to an outside agent if needed.</p> |

SCHEDULED ITEMS (CONTINUED):

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| | <p>Board Member Forman indicated considering her experience in this area with her own organization, she would be interested in working with BHD on this very important project. She will connect with David Muhammad.</p> <p>Chairman Lutzow stated the Board should review data and metrics on this topic to show the needle is being moved on racial equality.</p> <p>Mr. Lappen stated an evaluation can be produced related to where BHD is today versus two or three years ago to demonstrate the Division’s diversifying efforts related to staff. Mr. Lappen will provide a presentation to establish a baseline for future improvements.</p> <p>Board Member Neubauer reminded the Board they currently have two vacant seats, which is an opportunity to act within their own collective.</p> <p>Mr. Fortman stated since the Finance Committee sees so many contracts and has great responsibility for contract oversight, a report could be brought to the Finance Committee on the demographic makeup of the provider partners’ leadership teams for a quarterly Finance Committee meeting, as well as an update on some of the items Mr. Muhammad spoke to at the Executive Committee meeting to provide progress against the goals and also hear from Board Members on whether or not this is the right track or if there are other areas that need exploring to prove racial equity focus in the contracting process. Chairman Lutzow would like the information to include whether the composition reflects the patients served.</p> <p>Board Member Wesley suggested a questionnaire be sent to providers to obtain the structure’s demographic information.</p> <p>Board Member Lehrmann recommended the RFP and contracting reform item be made a high priority and a standing item to keep the Board updated on progress made.</p> <p>Chairman Lutzow continued the Executive Committee update with information on the third-party fiscal agent. The RFP has closed. There was one applicant submission, which was incomplete and ruled out. In order to keep the momentum, BHD’s existing fiscal agents were solicited for rates on providing this service. One response has been received thus far with a reasonable rate. BHD will be prepared to move forward with a sole source contract due to the results of the RFP. Once established, the fiscal agent will be the employer of record.</p> <p>This item was informational.</p> |
| 14. | <p>Mental Health Board Quality Committee Update.</p> <p>Board Member Neubauer, Chairwoman of the Quality Committee, reviewed topics addressed at the Quality Committee’s quarterly meeting. She discussed Wraparound Milwaukee’s Plan of Care, the NIATx project, value in healthcare, Community Access to Recovery Services (CARS) mid cycle report, a quality update on A Place for Miracles Living Center, the inpatient dashboard, the Sentinel Event Committee’s annual report, and a hospital contracted services provider update.</p> |

SCHEDULED ITEMS (CONTINUED):

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| | <p>Questions and comments ensued.</p> <p>This item was informational.</p> |
| 15. | <p>Behavioral Health Division Medical Staff Organization Bylaws - Required Two Year Review and Proposed Amendments.</p> <p>Dr. Shane Moisio, Medical Director, Behavioral Health Division</p> <p>State statutes list the duties of the medical staff as it relates to having written rules and bylaws for governance of themselves. The Medical Staff Organization amended and adopted the bylaws, which ensures compliance. Dr. Moisio described the amendments proposed in detail.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Shrout) Approve the Behavioral Health Division Medical Staff Organization Bylaws as Amended. 8-0</p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Lanier – 1</p> |
| <p><i>Pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all the information discussed may also be subject to confidentiality under Section 146.38, Stats. as they relate to the following matter(s):</i></p> | |
| 16. | <p>Medical Executive Report Appointment and Privileging Recommendations.</p> <p>Dr. Shane Moisio, Medical Staff President, Behavioral Health Division</p> <p>MOTION BY: (Perez) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 16. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 8-0</p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Lanier - 1</p> |

SCHEDULED ITEMS (CONTINUED):

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| | <p>The Board convened into Closed Session at 11:35 a.m. to discuss Item 16 and reconvened back into Open Session at approximately 11:43 a.m. The roll was taken, and all Board Members were present except for Eilers, Johnson, and Lanier.</p> <p>MOTION BY: (Perez) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 7-0</p> <p>MOTION 2ND BY: (Shrout)</p> <p>AYES: Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 7</p> <p>NOES: 0</p> <p>EXCUSED: Eilers and Lanier – 2</p> |
| 17. | <p>Adjournment.</p> <p>MOTION BY: (Shrout) Adjourn. 7-0</p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 7</p> <p>NOES: 0</p> <p>EXCUSED: Eilers and Lanier - 2</p> |
| <p>This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 9:05 a.m. to 11:47 a.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i></p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p> | |
| <p>The next meeting for the Milwaukee County Mental Health Board will be a Public Hearing On Thursday, September 24, 2020, @ 4:30 p.m. TOPIC: Behavioral Health Division Topics/Services</p> <p>Visit the Milwaukee County Mental Health Board Web Page at: https://county.milwaukee.gov/EN/DHHS/About/Governance for Comment Submission Information</p> | |

SCHEDULED ITEMS (CONTINUED):

The August 27, 2020, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.



Chairman Thomas Lutzow
Milwaukee County Mental Health Board