

Chairperson: Thomas Lutzow
Vice-Chairperson: Maria Perez
Secretary: Michael Davis
Senior Executive Assistant: Jodi Mapp, 257-5202

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MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, August 22, 2019 - 9:00 A.M.
Sojourner Family Peace Education Center
619 West Walnut Street
Conference Room Inspirations North and South

MINUTES

PRESENT: Michael Davis, Kathie Eilers, Rachel Forman, Jon Lehmann, Thomas Lutzow, Mary Neubauer, Maria Perez, Duncan Shrout, James Stevens, and Brenda Wesley
EXCUSED: Sheri Johnson and Walter Lanier
ABSENT: Robert Curry

SCHEDULED ITEMS:

NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Board.

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| 1. | <p>Welcome.</p> <p>Chairman Lutzow greeted Board Members and welcomed everyone to the August 22, 2019, Mental Health Board meeting.</p> |
| 2. | <p>Approval of the Minutes from the June 20, 2019, and the July 11, 2019, Milwaukee County Mental Health Board Regular and Budget Meetings.</p> <p>MOTION BY: (Perez) Approve the Minutes from the June 20, 2019, and the July 11, 2019, Milwaukee County Mental Health Board Regular and Budget Meetings. 9-0</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> |
| 3. | <p>Mental Health Board Positions Update and Introduction of New Board Member Dr. James Stevens.</p> <p>Schinika Fitch, Community Relations Director, Office of the County Executive</p> <p>Ms. Fitch introduced Dr. Stevens as the Board’s newest member and presented an overview of his background and experience as it relates to providing children’s mental health services.</p> |

SCHEDULED ITEMS (CONTINUED):

	<p>Board Member Stevens spoke briefly. Board Members welcomed Dr. Stevens to the Milwaukee County Mental Health Board.</p>
4.	<p>Parachute House Presentation.</p> <p>Nora Hitchcock, Executive Director, Our Space</p> <p>Ms. Hitchcock explained the Parachute House is a 24/7 Peer Run Respite and is open 365 days-a-year. The focus is on individuals experiencing low-level crisis, with stays no longer than seven days. The facility is fully run and operated by Peer Support Specialists. The biggest obstacle encountered entailed learning the demographics and needs of Milwaukee County. The Request for Proposals was modeled after the State’s Guide to Financial Operations (GFO). Our Space meets quarterly with the State.</p> <p>Parachute House has served 82 individuals to date since opening February 12, 2019. A major part of the services being provided includes assisting with placement after the seven-day stay through referrals and directly connecting clients to other services.</p> <p>Questions and comments ensued.</p>
5.	<p>WIPFLi Crisis Redesign Presentation.</p> <p>Michael Lappen, Administrator, Behavioral Health Division Jane Jerzak, WIPFLi</p> <p>Mr. Lappen provided a Phase 1 high-level recap of the project. He explained the catalyst for the initiative; described the planning team, planning process, and desired outcome; and reviewed the key planning assumptions, the modified model, Human Services Research Institute’s (HSRI) recommendations, and BHD’s Psychiatric Emergency Detention (Psych ED) utilization. Mr. Lappen discussed BHD’s care delivery philosophy, changing utilization, cross-cutting functions, and Phase 2 of the project’s three components, which include fiscal analysis, detailed design, and plan implementation.</p> <p>Ms. Jerzak presented a financial model reflective of a dedicated Psych ED. She provided the scope of the fiscal analysis based on Phase 1 report conclusions. Both the centralized and decentralized models were examined with a fiscal analysis conclusion indicating the financial assessment supported Phase 1 recommendation to develop a Centralized Psych ED model of care as a key component to the Crisis Redesign Initiative in Milwaukee County.</p> <p>Discussion ensued at length.</p> <p>Chairman Lutzow recommended the Board create a structure similar to the one used for the consideration of the Universal Health Services contract. This model proved to be relatively successful. It would require the creation of advisory and negotiating teams. The Mental Health Board Chair and Vice-Chair would sit on the advisory team along with a</p>

SCHEDULED ITEMS (CONTINUED):

	<p>variety of resources from the community, as well as BHD and State staff to assist in the review/evaluation/due diligence process. The negotiating team would be made up of County and BHD leadership.</p> <p>Assembly of the advisory and negotiating teams were directed by Chairman Lutzow.</p>
6.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He provided updates on Crisis Resource Center expansion efforts; the MacArthur Foundation Safety and Justice Challenge phase three funding, which includes funding of a BHD Community Access to Recovery Services (CARS) staff person/liaison to the jail; and the cross discipline workgroup currently exploring the stigmatization of people with mental illness related to recent mass shootings. He also referenced the Kane Communications Update, which is attached to the report.</p> <p>Questions and comments ensued.</p>
7.	<p>Legal Opinion on the Milwaukee County Mental Health Board's Fiduciary Oversight Responsibility Related to the Interest Earned on the Behavioral Health Division's Reserve Account.</p> <p>Nelson Phillips, Assistant, Office of Corporation Counsel</p> <p>Attorney Phillips informed the Board they are not, in fact, a fiduciary subject to the state statutes definition. The Board, as a body, operates in the role of an appointed public official with duties consistent with ethical rules and bound by criminal law restrictions.</p> <p>Attorney Phillips indicated interest earned on the reserve account gets diverted back into mental health services.</p> <p>Questions and comments ensued.</p>
8.	<p>Mental Health Board Finance Committee Professional Services Contracts Recommendations.</p> <ul style="list-style-type: none">• 2019 Contract<ul style="list-style-type: none">➤ Evaluation Research Services, LLC• 2020 Contracts<ul style="list-style-type: none">➤ University Wisconsin – Milwaukee➤ Robert Half International, Inc./DBA Robert Half Technology➤ LocumTenems.com, LLC

SCHEDULED ITEMS (CONTINUED):

	<p>Jennifer Bergersen, Chief of Operations, Behavioral Health Division</p> <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. Ms. Bergersen provided a detailed description on all services provided.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2019 and 2020 Professional Services Contracts delineated in the corresponding report to the Board.</p> <p>MOTION BY: (Neubauer) <i>Approve the 2019 and 2020 Professional Services Contracts Delineated in the Corresponding Report. 9-0</i></p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p>
9.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <ul style="list-style-type: none">• 2019 and 2020 Contracts <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services (CARS), Behavioral Health Division (BHD) Brian McBride, Director, Children’s Community Services and Wraparound Milwaukee, BHD</p> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. Ms. Lorenz and Mr. McBride provided an overview detailing the various program contracts and their respective services as it relates to CARS and Wrap.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2020 Purchase-of-Service Contracts, with the exception of Board Member Eilers who abstained from recommending the 2020 Grand Avenue Club contract for approval.</p> <p>Board Member Wesley requested separate action be taken on the two Wisconsin Community Services, Inc., contracts.</p> <p>Board Member Eilers requested separate action be taken on the Grand Avenue Club, Inc., contract.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: <i>(Eilers) Approve the TWO Wisconsin Community Services, Inc., Contracts Delineated in the Corresponding Report. 8-0-1</i></p> <p>MOTION 2ND BY: <i>(Perez)</i></p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, and Stevens - 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Wesley - 1</p> <p>MOTION BY: <i>(Shrout) Approve the Grand Avenue Club, Inc., Contract Delineated in the Corresponding Report. 6-0-3</i></p> <p>MOTION 2ND BY: <i>(Perez)</i></p> <p>AYES: Davis, Lutzow, Perez, Shrout, Stevens, and Wesley - 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: Eilers, Forman, and Neubauer - 3</p> <p>MOTION BY: <i>(Eilers) Approve the Balance of Purchase-of-Service Contracts Delineated in the Corresponding Report. 9-0</i></p> <p>MOTION 2ND BY: <i>(Perez)</i></p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley - 9</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p>
<p>10.</p>	<p>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</p> <p>Amy Lorenz, Deputy Administrator, Community Access to Recovery Services (CARS), Behavioral Health Division (BHD) Brian McBride, Director, Children’s Community Services and Wraparound Milwaukee, BHD</p> <p>Fee-for-Service Agreements for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the program agreements, which provide a broad range of support services to adults and children with serious emotional disturbances.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the Fee-for-Service Agreements, with the exception of Chairwoman Perez who abstained from recommending the Psychological Assessment Services, LLC, Fee-for-Service Agreement for approval.</p> <p>Vice-Chairwoman Perez requested separate action be taken on the Psychological Assessment Services Agreement.</p> <p>Board Member Wesley requested separate action be taken on the two Wisconsin Community Services, Inc., contracts.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: <i>(Eilers) Approve the Psychological Assessment Services Fee-for-Service Agreement Delineated in the Corresponding Report. 8-0-1</i></p> <p>MOTION 2ND BY: <i>(Neubauer)</i></p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Shrout, Stevens, and Wesley - 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Perez - 1</p> <p>MOTION BY: <i>(Neubauer) Approve the TWO Wisconsin Community Services, Inc., Contracts Delineated in the Corresponding Report. 8-0-1</i></p> <p>MOTION 2ND BY: <i>(Forman)</i></p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, and Stevens - 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Wesley - 1</p> <p>MOTION BY: <i>(Perez) Approve the Balance of Fee-for-Service Agreements Delineated in the Corresponding Report. 9-0</i></p> <p>MOTION 2ND BY: <i>(Neubauer)</i></p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley - 9</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p>
11.	<p>Medical Executive Report Appointment and Privileging Recommendations.</p> <p>Dr. Shane Moisio, Medical Staff President, Behavioral Health Division</p> <p>MOTION BY: <i>(Perez) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 11. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 9-0</i></p> <p>MOTION 2ND BY: <i>(Neubauer)</i></p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p> <p>The Board convened into Closed Session at 10:38 a.m. to discuss Item 11 and reconvened back into Open Session at approximately 10:47 a.m. The roll was taken, and</p>

SCHEDULED ITEMS (CONTINUED):

	<p>all Board Members were present, except for Board Member Eilers who joined the meeting shortly thereafter.</p> <p>MOTION BY: (Perez) <i>Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 8-0-1</i></p> <p>MOTION 2ND BY: (Forman)</p> <p>AYES: Davis, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Eilers - 1</p>
12.	<p>Adjournment.</p> <p>MOTION BY: (Shrout) <i>Adjourn. 9-0</i></p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, Stevens, and Wesley – 9</p> <p>NOES: 0</p>
<p>This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 9:10 a.m. to 11:27 a.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i></p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p> <p>The next meeting for the Milwaukee County Mental Health Board will be a Public Hearing On Thursday, September 26, 2019, @ 4:30 p.m. at Washington Park Senior Center 4420 West Vliet Street</p> <p>TOPIC: Milwaukee County Crisis Redesign Initiative, in addition to all Behavioral Health Division Topics/Services</p> <p>Visit the Milwaukee County Mental Health Board Web Page at: https://county.milwaukee.gov/EN/DHHS/About/Governance</p>	

SCHEDULED ITEMS (CONTINUED):

The August 22, 2019, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.

A handwritten signature in black ink that reads "Michael G. Davis". The signature is written in a cursive style with a large, stylized 'G' and 'D'.

Michael Davis, Secretary
Milwaukee County Mental Health Board