

Chairperson: Thomas Lutzow
Vice-Chairperson: Maria Perez
Secretary: Michael Davis
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, April 26, 2018 - 8:00 A.M.
Zoofari Conference Center
9715 West Bluemound Road

MINUTES

PRESENT: Robert Chayer, Michael Davis, Kathie Eilers, Rachel Forman, Sheri Johnson, *Walter Lanier, Thomas Lutzow, Mary Neubauer, Maria Perez, Duncan Shrout, and Brenda Wesley

EXCUSED: Jon Lehrmann

ABSENT: Robert Curry

*Board Member Walter Lanier was not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Board.

1. **Welcome.**

Chairman Lutzow greeted Board Members, welcomed the audience to the April 26, 2018, Mental Health Board meeting, and asked audience members to introduce themselves.

Chairman Lutzow acknowledged this would be Dr. Chayer's last Board meeting. He thanked Dr. Chayer for his service on the Board since its inception and recognized the importance of Dr. Chayer's contribution to the Quality Committee.

Dr. Chayer thanked his colleagues, former and present, and support staff for all the hard work that goes into ensuring the Board functions efficiently. He shared several topics he hopes the Board and the Quality Committee will continue to focus on and monitor.

2. **Introduction of New Board Members.**

Chairman Lutzow announced the addition of the Board's two newest Members, Kathie Eilers and Sheri Johnson.

Both Board Members Eilers and Johnson provided their background and experience as it relates to the area of mental health. Board Member Eilers will be filling the seat of the

SCHEDULED ITEMS (CONTINUED):

	Mental Health Nurse and Board Member Johnson will fill the seat of the University of Wisconsin-Madison Higher Education representative.
3.	<p>Approval of the Minutes from the February 22, 2018, and March 22, 2018, Milwaukee County Mental Health Board Meetings.</p> <p>MOTION BY: (Shrout) Approve the Minutes from the February 22, 2018, and March 22, 2018, Milwaukee County Mental Health Board Meeting. 9-0</p> <p>MOTION 2ND BY: (Forman)</p> <p>AYES: Chayer, Davis, Eilers, Forman, Lutzow, Neubauer, Perez, Shrout, and Wesley – 9</p> <p>NOES: 0</p> <p>EXCUSED: Lanier - 1</p>
4.	<p>Behavioral Health Division Annual Risk Management Report and Presentation.</p> <p>Paul Schwegel, Safety Manager, Risk Management Division, Department of Administrative Services</p> <p>Mr. Schwegel explained the basic principles of risk management consist of identifying all organizational exposures, analyzing these risks, controlling liabilities through a risk management plan, and continually monitoring the plan for effectiveness.</p> <p>Mr. Schwegel presented a high-level five-year analysis, along with recommendations, for the Behavioral Health Division’s workers’ compensation claims. He reviewed claim frequency, the claim financial summary, claim severity, top claim accident types, monthly claim distribution by occurrence, the experience modification factor, loss control initiatives, and the transitional duty bank and its impact on Family Medical Leave (FML) usage. Overall, between 2013 and 2017, claim numbers reflect a significant reduction.</p> <p>Questions and comments ensued.</p>
5.	<p>Cultural Intelligence Training Outcomes Presentation.</p> <p>Shawn Green and Derek Kenner, Social Solutions, Inc.</p> <p>Ms. Green provided opening remarks and a brief introduction to the cultural intelligence training required for all Behavioral Health Division employees.</p> <p>Mr. Kenner explained culture is represented in a rich and wide variety of contexts. Cultural intelligence training provides a pathway to cultural fluency for personal development and is an opportunity to change behavior. It is important for employers to motivate employees to learn and adapt to new and diverse cultural settings. He discussed topics contained in the training workbook used and how to move from education to application of the training.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Mr. Kenner indicated feedback from employees has been positive.</p> <p>Questions and comments ensued. Discussion was held surrounding the possibility of Board Members taking the training. It was recommended the topic be referred to the Board's Strategic Planning Ad Hoc Committee for further discussion.</p>
6.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD), Department of Health and Human Services</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He provided updates on the Legislative Audit Bureau's Board of Trustees statutory requirement and recommendation, BHD's criminal justice collaborative related to the McArthur Foundation's Safety and Justice Challenge for the Criminal Justice Post Booking Stabilization Program, and the Transportation Subsidy Pilot Program. He addressed the recent developments surrounding the National Alliance on Mental Illness (NAMI) Greater Milwaukee's financial distress and referenced Attachment A, a letter from the Milwaukee Health Care Partnership regarding contract negotiations with Universal Health Services.</p> <p>Mr. Lappen provided an update on Substance Abuse and Mental Health Services Administration (SAMHSA) grant funding for a full fidelity Act Team. The grant, however, will not entirely cover costs of running the pilot. Administration will be coming forward to the Board with a recommendation for the additional funds at a future Board meeting.</p> <p>As a side note, Mr. Lappen discussed a phone call received from the State of Wisconsin Department of Health Services Secretary Linda Seemeyer commending the Milwaukee County Behavioral Health Division on the great work being done and the immense progress being made.</p> <p>Questions and comments ensued.</p> <p style="text-align: center;">Item #s 7, 8, and 9 were considered together.</p>
7.	<p>Mental Health Board Finance Committee Professional Services Contracts Recommendations.</p> <ul style="list-style-type: none">• 2018 Contract Amendments<ul style="list-style-type: none">➤ Pharmacy Systems, Inc.➤ New Resources Consulting d.b.a. Clinical Path Consulting, LLC <p style="text-align: center;">SEE ITEM #9 FOR BOARD ACTION</p>

SCHEDULED ITEMS (CONTINUED):

8.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <ul style="list-style-type: none">• 2018 Contracts <p style="text-align: center;">SEE ITEM #9 FOR BOARD ACTION</p>
9.	<p>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</p> <p>Brian McBride, Interim Director, Children’s Community Services and Wraparound Milwaukee, Behavioral Health Division, Department of Health and Human Services</p> <p>MOTION BY: (Davis) <i>Approve the 2018 Professional Services Contract Amendments, the 2018 Purchase-of-Services Contracts, and the Fee-for-Service Agreements as Delineated in the Corresponding Reports for Item #s 7, 8, and 9. 9-0</i></p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Chayer, Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Wesley – 9</p> <p>NOES: 0</p> <p>EXCUSED: Shrout - 1</p>
10.	<p>Mental Health Board Finance Committee Update.</p> <p>Chris Walker, Senior Budget Analyst, Behavioral Health Division (BHD), Department of Health and Human Services</p> <p>Ms. Walker stated 2017 financial results have been finalized and BHD realized a surplus of \$3.9 million. Obligations include \$1.2 million for the Capital Reserve, \$1.1 million for the Wrap Reserve, and \$1.6 million for the General Reserve. Inpatient Services suffered an \$8 million deficit, which was made up in Community Services. Inpatient numbers are due to revenue, a low census, and the current payor mix. Community Services’ numbers are generally due to low enrollment in some areas and initiatives that have yet to be implemented.</p> <p>The tax levy target for 2019 has been identified and reflects an approximate \$2.6 million reduction. 2019 Preliminary Budget Assumptions were detailed.</p> <p>Questions and comments ensued.</p>

SCHEDULED ITEMS (CONTINUED):

11.	<p>Mental Health Board Quality Committee Update.</p> <p>Board Member Neubauer, Chairwoman of the Quality Committee, reviewed topics addressed at the Quality Committee’s quarterly meeting. She discussed the analysis of the key performance indicator dashboard; the process for obtaining and addressing client concerns; rationale, procedure, and research design for a performance improvement project targeting medication adherence for youth receiving medication through the Wraparound Milwaukee Wellness Clinic; the hospital transfer waitlist; the seclusion and restraint year-end report; survey response rates extracted from customer satisfaction/client experience year-end data; and the status of updated policies and procedures.</p> <p>Questions and comments ensued.</p> <p style="text-align: center;">The Board did not convene into Closed Session for discussion of Item 12.</p>
12.	<p>Medical Executive Report and Credentialing and Privileging Recommendations.</p> <p>Dr. Clarence Chou, President, Medical Staff Organization, Behavioral Health Division, Department of Health and Human Services</p> <p>Dr. Chou provided a summary of the Medical Executive Committee recommendations related to medical staff credentialing.</p> <p>MOTION BY: (Eilers) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 10-0</p> <p>MOTION 2ND BY: (Lanier)</p> <p>AYES: Chayer, Davis, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 10</p> <p>NOES: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">The Board took a break after Item 12 at 9:31 a.m. and reconvened at approximately 9:45 a.m. The roll was taken, and all Board Members were present.</p>
13.	<p>Adjournment.</p> <p>MOTION BY: (Neubauer) Adjourn. 8-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Chayer, Davis, Eilers, Forman, Lutzow, Neubauer, Perez, and Wesley - 8</p> <p>NOES: 0</p> <p>EXCUSED: Lanier and Shrout - 2</p>

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:03 a.m. to 11:05 a.m.

Adjourned,

Jodi Mapp

Senior Executive Assistant
Milwaukee County Mental Health Board

**The next meeting for the Milwaukee County Mental Health Board will be on
Thursday, June 21, 2018, @ 8:00 a.m. at the
Zoofari Conference Center
9715 West Bluemound Road**

Visit the Milwaukee County Mental Health Board Web Page at:

<http://county.milwaukee.gov/BehavioralHealthDivi7762/Mental-Health-Board.htm>

The April 26, 2018, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.



Michael Davis, Secretary
Milwaukee County Mental Health Board