

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: May 25, 2018

TO: Tom Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Mike Lappen, Administrator, Behavioral Health Division

**SUBJECT: Report from the Director, Department of Health and Human Services,
Requesting Authorization to Execute 2018 Professional Services Contracts
for Information Technology Services**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2018.

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Professional Services Contracts

Netsmart Technologies, Inc. - \$252,824

BHD is requesting \$252,824 for Netsmart related to the Electronic Medical Records Optimization of MyAvatar. The amount requested is an increase of the original contract amount of \$3,125,334 which was approved in April of 2017. The total contract amount is now \$3,762,158. Retroactive approval of funds for services rendered in 2017 is requested in addition to the funds being requested for 2018.

Netsmart Technologies, Inc. - \$35,070

BHD is requesting \$9,500 for Netsmart related to the Licensing Programs, Software Hosting Services, and Support Services provided by Netsmart. This allows for an interface to our quality system, reducing staff data entry, and improving data integrity. Additionally, BHD is requesting another \$25,570 for the licenses needed for the scanning of medication for use as part of the closed loop medication administration best practice process and also a new Avatar Training Environment. The amount requested is an increase of the original contract amount of \$3,122,815

which was approved in April of 2017. The total contract amount is now \$3,157,885. The funds that are being requested are from the IMSD Central Spend. The funds are being requested for 2018, 2019, and 2020.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2017 Amount	2018 Amount	2019 Amount	2020 Amount	Contract Amount
Netsmart Technologies, Inc.	Amendment	\$93,000	\$159,624			\$3,762,158
Netsmart Technologies, Inc.	Amendment		\$17,880	\$8,595	\$8,595	\$3,157,885
Total		\$93,000	\$177,504	\$8,8595	\$8,595	\$6,920,043

Mary Jo Meyers, Director
Department of Health and Human Services

cc: Maria Perez, Chairperson, Finance Committee

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: May 25, 2018

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyer, Director, Department of Health and Human Services
Approved by Mike Lappen, Administrator, Behavioral Health Division

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2018 Purchase-of-Service Contract Amendments with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2018.

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Purchase-of-Service Contracts

Bell Therapy, Inc. - \$84,857.70

Bell Therapy, Inc. operates a Community Support Services program, which is a community based service for those with severe and persistent mental illness designed to allow individuals to maintain as much independence in the community as possible. In 2018, Some of Bell CSP's caseload was shifted from Bell to other CSP providers. This transition took longer than anticipated. BHD is requesting an increase of \$84,857.70 in Bell CSP's contract amount to compensate Bell for higher than anticipated volumes during the first half of 2018. The total contract amount is \$2,168,243.70, including anticipated Medicaid revenue. The funds are being requested for 2018.

Wisconsin Community Services, Inc. - \$27,941

An additional peer specialist is being requested for the Office of Consumer Affairs operated by Wisconsin Community Services. This position will support services provided under the recently awarded STR II grant for clients in need of AODA services. The total contract amount is increased to \$251,465. The funds are being requested for 2018.

Wisconsin Community Services, Inc. - \$85,000

The agency will provide contracted staff for the Wraparound Milwaukee program. They will provide a Coordinator position. This position was previously provided by La Causa, Inc. The total contract amount will be \$463,140. The funds are being requested for 2018.

St. Charles Youth & Family Services - \$185,000

The agency will provide contracted staff for the Wraparound Milwaukee program. They will provide two Screening positions. These positions were previously provided by La Causa, Inc. The total contract amount will be \$4,576,143. The funds are being requested for 2018.

Milwaukee Center for Independence, Inc. dba Whole Health Clinical Group - \$805,000

The Milwaukee Center for Independence operates two Crisis Resource Centers. These centers serve adults with mental illness as an alternative to hospitalization. The funds being requested are for Medicaid revenue. Medicaid claims are submitted to BHD, who then submits the claims to Medicaid using the Milwaukee County NPI number. The payment to the provider will be equal to the Medicaid revenue received for the services provided by the agency, minus a 5% administrative fee. This is an increase over the \$386,000 originally approved due to higher than anticipated utilization and reimbursement.

Milwaukee Center for Independence, Inc. - \$1,710,000

MCFI operates a community support program. This is a community based service for those with severe and persistent mental illness designed to allow individuals to maintain independence. The funds being requested are funds for Medicaid revenue. Medicaid claims are submitted to BHD, who then submits the claims to Medicaid using the Milwaukee County NPI number. The payment to the provider will be equal to the Medicaid revenue received for the services provided by the agency, minus a 5% administrative fee. The funds are being requested for 2018. This is an increase over the \$1,326,928 originally approved due to higher than anticipated utilization and reimbursement.

Outreach Community Health Centers - \$730,000

OCHC operates a community support program. This is a community based service for those with severe and persistent mental illness designed to allow individuals to maintain independence. The funds being requested are funds for Medicaid revenue. Medicaid claims are submitted to BHD, who then submits the claims to Medicaid using the Milwaukee County NPI number. The payment to the provider will be equal to the Medicaid revenue received for the services provided by the agency, minus a 5% administrative fee. The funds are being requested for 2018. This is an increase over the \$474,856 originally approved due to higher than anticipated utilization and reimbursement.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2018 Increase	2018 Amount
Bell Therapy, Inc.	Amendment	\$84,857.70	\$2,168,243.70
Wisconsin Community Services, Inc.	Amendment	\$27,465.00	\$251,465.00
Wisconsin Community Services, Inc.	Amendment	\$85,000.00	\$463,140
St. Charles Youth & Family Services	Amendment	\$185,000.00	\$4,576,143.00
Milwaukee Center for Independence, Inc. (CRC)	Amendment	\$386,000.00	\$805,000.00
Milwaukee Center for Independence, Inc. (CSP)	Amendment	\$1,326,928.00	\$1,710,000.00
Outreach Community Health Centers	Amendment	\$474,856.00	\$730,000.00
Total		\$2,570,106.70	\$10,703,991.70

Mary Jo Meyers, Director
Department of Health and Human Services

**COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication**

DATE: May 25, 2018

TO: Tom Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Mike Lappen, Administrator, Behavioral Health Division

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2018 Fee-for-Service Agreements with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2018.

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Fee-for-Service Agreements

Adkins Counseling Services, LLC - \$20,000

This agency provides Behavioral Health and/or Social Services for the Wraparound Milwaukee Program serving children/youth and their families within comprehensive community services program. The total contract amount will be \$253,018. These funds are being requested for 2018.

Moe's Transitional Living Center - \$150,000

This agency provides group home services to children and youth enrolled in Wraparound Milwaukee. The total contract amount will be \$222,182. These funds are being requested for 2018.

Summit Wellness, Inc. - \$402,252

This agency provides health and wellness services to CARS consumers in the comprehensive community services program. This was previously a non-profit agreement under Ascent for Life, Inc., but after restructuring and a name change it is now a for profit agency. The total contract amount will be \$402,252. The funds are being requested for 2018.

Integrity Residential Services, Inc. - \$165,906

This agency provides residential services for Adults in the CARS program, serving consumers with mental health and/or substance abuse disorders. The total contract amount will be \$165,906. The funds are being requested for 2018.

Brotoloc South, Inc. - \$105,307.35

This agency provides residential services for Adults in the CARS program, serving consumers with mental health and/or substance abuse disorders. The total contract amount will be \$105,307.35. The funds are being requested for 2018.

Our Safe Place, Inc. - \$81,836

This agency provides residential services for Adults in the CARS program, serving consumers with mental health and/or substance abuse disorders. The agency is taking over the program and services that were previously provided by Wisconsin Nazarene Compassionate Center (WNCC) who closed their operations as of May 31, 2018. Our Safe Place, Inc. purchased the location from WNCC. The total contract amount will be \$226,800. The funds are being requested for 2018.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2018 Increase	2018 Amount
Adkins Counseling Services, LLC	Amendment	\$20,000	\$253,018
Moe's Transitional Living Center	Amendment	\$150,000	\$222,281
Summit Wellness, Inc.	Amendment	\$402,252	\$402,252
Integrity Residential Services, Inc.	Amendment	\$165,906	\$165,906
Brotoloc South, Inc.	Amendment	\$105,307.35	\$105,307.35
Our Safe Place, Inc.	Amendment	\$81,836	\$226,800
Total		\$925,301.35	\$1,375,56435

A handwritten signature in blue ink, appearing to read "Mary Jo Meyers", with a long horizontal flourish extending to the right.

Mary Jo Meyers, Director
Department of Health and Human Services

Cc: Maria Perez, Chairperson, Finance Committee

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: May 24, 2018

TO: Thomas Lutzow, Chairperson, Milwaukee County Mental Health Board

FROM: Michael Lappen, BHD Administrator
Submitted by John Schneider, MD, FAPA, BHD Chief Medical Officer

SUBJECT: Report from the Behavioral Health Division Administrator, Requesting Approval to Implement Practitioner “Employment Agreements” As Established Under BHD Personnel Policy for Specific Classified, Unclassified and Exempt Physician and Advanced Practice Nurse County Employees

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health with a value of at least \$100,000. The contract shall take effect only if the Milwaukee County Mental Health Board votes to approve, or does not vote to reject, the contract within 28 days after the contract is signed or countersigned by the County Executive.

Per the above Statute, the BHD Administrator is requesting authorization to establish two (2) “Employment Agreements” with one current and one prospective Psychiatric/Mental Health Advanced Practice Nurse employees. The salary specified within each agreement exceeds \$100,000 annually.

It has been determined that these “Employment Agreements” fall under BOTH personnel policy AND contract requirements.

Discussion

Due to the significant time, effort and expense associated with recruiting and retaining qualified psychiatric licensed independent practitioners, the Behavioral Health Division, in collaboration with the Department of Human Resources and Corporation Counsel, has established a personnel policy that requires employment agreements for specific classified, unclassified and exempt physician and advanced practice nurse classifications within Milwaukee County employ. The purpose of these agreements is to stipulate total compensation including fringe benefits, recruitment/retention incentives and to establish a reasonable and fair “minimum resignation notice” requirement, which does not exist under Civil Service rules.

We submit the table below, which lists the two (2) personnel transactions that BHD will be requesting the Milwaukee County Chief Human Resources Officer to implement, in connection with Employment Agreement execution.

ITEM ID	HIGH/ LOW ORG	CURRENT	NEW	NO. POSITIONS	CURRENT		RECOMMENDED*		INFORMATIONAL: Market equitable alignment based on overall job duties/responsibilities, industry competition, competencies and education/experience requirements.	EFFECTIVE DATE			
		JOB CODE / POSITION #	JOB CODE / POSITION #		PAY RANGE	ANNUAL PAY RATE	PAY RANGE	ANNUAL PAY RATE					
EA2018-6A	6300/ 6446	21016001000007	21016003000001 (Reclassified)	1	P016	Min	81,570	P020	Min	110,975	X	Immediate Recruitment Need.	7/1/18
						Mid	99,923		Mid	135,945	X	Retention	
						Max	118,277		Max	160,914	X	Industry shortage / high competition for profession	
						\$118,000			\$130,000		X	Other: Experience and/or exceptional Performance	
EA2018-6B	6300/ 6474	21016001000008	21016003000003 (Reclassified)	1	P016	Min	81,570	P020	Min	110,975	X	Immediate Recruitment Need.	On or after 7/1/18
						Mid	99,923		Mid	135,945	X	Retention	
						Max	118,277		Max	160,914	X	Industry shortage / high competition for profession	
						N/A			\$130,000			Other:	

*Recommended annual salary is in conjunction with reclassification of position(s) effective 7/1/2018, as approved by DHR on 5/17/2018, in efforts to compete with market demands.

The individual practitioners entering into these agreements shall maintain current status as a benefit-eligible COUNTY EMPLOYEE, or if newly hired shall be established as a benefit-eligible COUNTY EMPLOYEE, including ERS enrollment, and subject to all applicable County and BHD personnel policies and Civil Service rules, where applicable.

Incumbents of above positions shall be eligible for recruitment/retention bonus. All bonuses shall be subject to conditions. Amount of bonus shall not exceed \$10,000 annually. In all cases, any funds identified through the Employment Agreement as a retention or other bonus shall not be considered eligible earnings under the Milwaukee County Pension Plan. Therefore, a retention or other bonus shall not affect in any manner any pension benefit under the Employee Retirement System (ERS), including, but not limited to, earnable compensation, final average salary, service credit, eligibility for a benefit or timing of a benefit.

Recommendation

It is recommended that the Milwaukee County Mental Health Board approve entering into "Employment Agreements" (contracts) with the incumbent of each of the above positions for the recommended total compensation amounts.

References

Wis. Stats. 46.19(4): the salaries of any superintendent of a mental health institution and the salaries of any visiting physician and necessary additional officers and employees whose duties are related to mental health shall be fixed by the county executive.

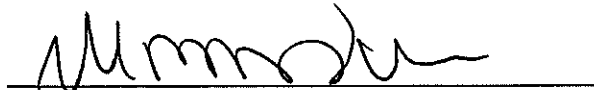
Wis. Stats. 51.41(10): MENTAL HEALTH CONTRACTS. Any contract related to mental health with a value of at least \$100,000, to which Milwaukee County is a party may take effect only if the Milwaukee County mental health board votes to approve, or does not vote to reject, the contract within 28 days after the contract is signed or countersigned by the county executive.

Wis. Stats. 51.42(6m)(i): Establish salaries and personnel policies of the programs of the county department of community programs subject to approval of the county executive or county administrator and county board of supervisors, except in Milwaukee County, or the Milwaukee County mental health board in Milwaukee County unless the county board of supervisors or the Milwaukee County mental health board elects not to review the salaries and personnel policies.

Fiscal Effect

The recommended compensation contained in this report is supported by currently funded and authorized positions within the Behavioral Health Division's 2018 operating budget. There is no tax levy associated with this request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Michael Lappen', is written over a horizontal line.

Michael Lappen, Administrator
Behavioral Health Division

cc Maria Perez, Chairperson, Milwaukee County Mental Health Board Finance Committee
Mary Jo Meyers, Acting Director, Department of Health and Human Services
John Schneider, MD, BHD Chief Medical Officer
Jeanne Dorff, DHHS Fiscal Administrator
Dean Legler, Milwaukee County Compensation Director
Lora Dooley, BHD Director of Medical Staff Services
Jodi Mapp, BHD Senior Executive Assistant