

**Chairperson:** Maria Perez  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD  
FINANCE COMMITTEE**

**Thursday, March 28, 2019 - 1:30 P.M.**  
**Mental Health Complex**  
**9455 West Watertown Plank Road**  
**Conference Room 1045**

**MINUTES**

**PRESENT:** Maria Perez, Jon Lehrmann, Duncan Shrout, and Michael Davis  
**EXCUSED:** Kathie Eilers

**SCHEDULED ITEMS:**

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| 1. | <p><b>Welcome.</b></p> <p>Chairwoman Perez welcomed everyone to the March 28, 2019, Mental Health Board Finance Committee meeting.</p>   |
| 2. | <p><b>2018 Financial Results and Dashboard.</b></p> <p>An overview was provided of the 2018 Year-End fiscal report detailing combined reporting, inpatient hospital annual projections, and 2018 year-to-date revenues and expenses. Program Dashboards for acute adult inpatient, child and adolescent inpatient (CAIS), Psychiatric Crisis Services (PCS), Alcohol and Other Drug Abuse (AODA), Wraparound, Targeted Case Management (TCM), Comprehensive Community Services (CCS), and Community Support Programs (CSP) were all reviewed. Year-end financial highlights included information on inpatient census, patient receivable accounts, Crisis Mobile Team expansion, state institutions, final County fringe settlement, CCS growth, and AODA costs.</p> <p>Questions and comments ensued.</p> |
| 3. | <p><b>2020 Preliminary Behavioral Health Division Budget Assumptions.</b></p> <p>2020 Budget Assumptions are based on an expected reduction in tax levy, an abatement, and does not include policy/funding changes from the Governor's Recommended State Budget. It includes adult inpatient bed capacity and write-off percentage, CAIS census; assumes the payor mix reflected in the corresponding report; maintains community based residential current capacity, a CCS increase, AODA expansion, CSPs, TCM, and Federally Qualified Health Center (FQHC) partnerships.</p>  |

**SCHEDULED ITEMS (CONTINUED):**

4.	<p><b>2020 Budget Timeline.</b></p> <p>A timeline was provided on the sequence of events that will guide the Behavioral Health Division's (BHD) budget process. As indicated in the timeline, the process includes three opportunities for public input and allows the time necessary for a complete and thorough review.</p> <p>Following a discussion by the Finance Committee, it was decided public input would be more informed if the public had a budget document to react to. In review of the 2020 Budget timeline for Finance Committee dates and deliverables, the Public Hearing originally scheduled for Thursday, June 6, 2019, is being rescheduled to <b><u>Tuesday, June 18, 2019</u></b>. BHD's Fiscal Administrator will still present BHD's Preliminary 2020 Budget on June 6, 2019, with a time and location to be determined. The Budget narrative will be posted as planned on Friday, June 14, 2019. This change will allow the public time to review the Budget narrative and prepare prior to recommendations being submitted by Mental Health Board Members to the Finance Chair.</p>
5.	<p><b>Wisconsin Medicaid Cost Reporting (WIMCR).</b></p> <p>WIMCR relates to Medicaid programs reimbursed by federal dollars. This is a process of reporting all costs for the administration of programs. If costs are over what was billed, cost data is compared to encounter data. With the extra public expenditure being reported reflecting costs are more and over what was billed, additional dollars can be drawn from federal funds.</p> <p>WIMCR payments are always received the following year from the year the data was submitted.</p>
6.	<p><b>Impact of the Governor's Proposed State Budget on Behavioral Health Division Programs and Services.</b></p> <p>The following initiatives were identified as potential impact and/or risk items for BHD: Medicaid expansion and community health benefit, crisis intervention services, crisis stabilization facilities, mental health services under BadgerCare Plus, and the Childless Adult Demonstration project. BHD's 2020 Budget Assumptions do not include policy/funding changes from the Governor's Recommended State Budget.</p>
7.	<p><b>The Behavioral Health Division's Facility Relocation Plan Update.</b></p> <p>To obtain the data needed for a cost estimate, resources were pulled from various County departments, including Information Technology (IT) and Facilities. Cost ranges to move per person were reviewed. The advantages/disadvantages for existing office space versus a full remodel and the estimated square footage were discussed. A maximum of \$4.7 million in reserve funds should be identified to cover these costs.</p>
8.	<p><b>The Behavioral Health Division's County-Wide Cross Charges.</b></p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>A line by line review was done of the report. Charges were presented in descending order. The first seven items listed make up the majority of money designated for cross charges. As Corporation Counsel cross charges have been singled out by the Board, Corporation Counsel intends to come before the Board to present specifically on their charges. An explanation was provided on the accounts and the departments associated.</p> <p>Questions and comments ensued.</p>
9.	<p><b>Quarterly Report on Reserve Balances and a Status Update of Approved Projects Funded from Reserves.</b></p> <p>The books for 2017 have closed and the final results are available. Please note data for 2018 is projected data. The surplus reflected has to be shared with Wrap's reserves. The Comptroller will determine whether the surplus balance, once Wrap's portion has been accounted for, will be applied to Capital Reserves.</p> <p>Questions and comments ensued.</p>
10.	<p><b>Wraparound Milwaukee Audit Report.</b></p> <p>The report represents a comprehensive audit conducted on the Wrap Program. The financial template audited is included. Every year, Wraparound submits three years of financials to the State for rate setting purposes, in addition to all their patient/client level encounter data. There was a new rule put in place requiring a comprehensive external audit of those financials. The County's Audit Department assisted with identifying an external auditor. It was found that the financial template submitted presents fairly, in all material respects, the total claim payments to providers and administrative expenses described therein.</p>
11.	<p><b>Mental Health Board Finance Committee Professional Services Contracts Recommendation.</b></p> <ul style="list-style-type: none"><li>• 2018 Contract Amendment<ul style="list-style-type: none"><li>➤ U.S. Security Associates/Allied Universal</li></ul></li><li>• 2019 Contracts<ul style="list-style-type: none"><li>➤ Medical College of Wisconsin Affiliated Hospitals, Inc.</li><li>➤ The Medical College of Wisconsin, Inc.</li></ul></li></ul> <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. A detailed description was provided on all services U.S. Security and the Medical College provide.</p> <p>A recommendation to approve would be for a 2018 Contract Amendment and 2019 Contracts.</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>Finance Committee Member Lehrmann abstained from recommending the 2019 Medical College of Wisconsin and its Affiliated Hospitals' contracts for approval.</p> <p>Remaining Committee Members unanimously agreed to recommend approval of the 2019 Medical College of Wisconsin and its Affiliated Hospitals' contracts to the full Board.</p> <p>The Finance Committee, as a whole, unanimously agreed to recommend approval of the 2018 Professional Services Contract Amendment delineated in the corresponding report to the full Board.</p>
12.	<p><b>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</b></p> <p>Fee-for-Service Agreements for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the program agreement, which provides a broad range support services to children with serious emotional disturbances.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Fee-for-Service Agreement delineated in the corresponding report to the full Board.</p>
13.	<p><b>Adjournment.</b></p> <p>Chairwoman Perez ordered the meeting adjourned.</p>
<b>ADDENDUM NO. 1 ITEMS</b>	
14.	<p><b>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</b></p> <ul style="list-style-type: none"><li>• 2019 Contract Amendments</li></ul> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the various program contract amendments. A recommendation to approve would be for 2019 Contract Amendments.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2019 Purchase-of-Service Contract Amendments delineated in the corresponding report to the Board.</p>

**SCHEDULED ITEMS (CONTINUED):**

**15. 2020 Operating Budget Planning Updates.**

There will be another abatement to BHD's 2020 Budget similar to what was done for 2019. The County plans to reduce the tax levy, which applies to all County departments, in addition to having to find money to fill the Budget gap.

Questions and comments ensued.

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 1:33 p.m. to 3:58 p.m.

Adjourned,

Jodi Mapp  
Senior Executive Assistant  
Milwaukee County Mental Health Board

**The next meeting of the Milwaukee County Mental Health Board  
Finance Committee is Thursday, June 6, 2019, at 4:30 p.m.**

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**<https://county.milwaukee.gov/EN/DHHS/About/Governance>**