

Chairperson: Maria Perez
Senior Executive Assistant: Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
FINANCE COMMITTEE**

Thursday, December 6, 2018 - 1:30 P.M.
Milwaukee County Mental Health Complex
9455 West Watertown Plank Road
Conference Room 1045

MINUTES

PRESENT: Maria Perez, Michael Davis, and Duncan Shrout

EXCUSED: Jon Lehrmann and Kathie Eilers

SCHEDULED ITEMS:

1. **Welcome.**

Chairwoman Perez welcomed everyone to the December 6, 2018, Mental Health Board Finance Committee meeting.

2. **Mental Health Board Finance Committee Professional Services Contracts Recommendation.**

- 2018 Contract Amendment
 - Reinhart, Boerner Van Duran, S.C.

Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. A detailed description was provided on the legal services the contracted agency provides. A recommendation to approve would be for a 2018 Contract Amendment.

Questions and comments ensued.

The Finance Committee unanimously agreed to recommend approval of the 2018 Professional Services Contract Amendment delineated in the corresponding report to the Board.

SCHEDULED ITEMS (CONTINUED):

3.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <ul style="list-style-type: none">• 2018 Contract Amendment <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the educational advocacy services provided by the contracted agency. A recommendation to approve would be for a 2018 Contract Amendment.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2018 Purchase-of-Service Contract Amendment delineated in the corresponding report to the Board.</p>
4.	<p>2018 Collective Bargaining Agreement with the Federation of Nurses and Health Professionals (WFNHP).</p> <p>Under Act 10, the WFNHP is only allowed to negotiate on base wage and only up to a maximum of the Consumer Price Index (CPI), which is 1%. It is an across-the-board increase effective as of June 17, 2018. Upon the Board's vote of approval, the increase would be immediately processed.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2018 wage increase for the Federation of Nurses and Health Professionals to the Board.</p>
5.	<p>September 2018 Financial Reporting Package.</p> <p>The Behavioral Health Division (BHD) is projected to have a \$2.7 million surplus. Projections are done quarterly. Last quarter in June, projections reflected a \$400,000 deficit for 2018. The swing in numbers are due to several big items. The items include Wraparound Milwaukee and the Crisis Resource Center projections. The actual surplus lies within Wraparound. All other areas of BHD broke even. Data projections included patient revenue generated from adult inpatient and Child/Adolescent Inpatient Services (CAIS), personnel expenses, and revenue and expenses related to community services.</p> <p>Questions and comments ensued at length.</p>
6.	<p>Crisis Services Financial Snapshot.</p> <p>A statistical review (utilization, expenses, and funding sources) was provided on Crisis Hospital and Community-Based Services, which include Psychiatric Crisis Services (PCS) Emergency Room (ER)/Observation Unit (OBS), Mobile Teams and Crisis Assessment and Response Teams (CART), Team Connect, Contracted Services, and the Current Access Clinic.</p>

SCHEDULED ITEMS (CONTINUED):

7.	<p>Behavioral Health Division 2018 Third Quarter Dashboard.</p> <p>An overview was provided of the Third Quarter 2018 Fiscal Report detailing combined reporting, inpatient hospital annual projections, the status of 2018 Budget Initiatives, and 2018 year-to-date revenues and expenses. Program Dashboards for acute adult inpatient, child and adolescent inpatient, Psychiatric Crisis Services (PCS), Wraparound, Targeted Case Management (TCM), Comprehensive Community Services (CCS), Community Support Programs (CSP), and Community Recovery Services (CRS) were all reviewed. State plan amendment revenue, Wisconsin Medicaid Cost Reporting (WIMCR), inpatient census, staffing, and the payor mix were all discussed.</p> <p>Questions and comments ensued.</p>
8.	<p>Quarterly Fund Transfers.</p> <p>The Fund Transfer realigns budgeted revenues and expenses with actuals and updates the 2018 budgeted organizational structure to match the org structure currently in use, which should result in better tracking and reporting for each program while maintaining the ability to report grant spending.</p>
9.	<p>Adjournment.</p> <p>Chairwoman Perez ordered the meeting adjourned.</p>
<p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 1:30 p.m. to 3:35 p.m.</p> <p>Adjourned,</p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p>	

SCHEDULED ITEMS (CONTINUED):

**The next meeting of the Milwaukee County Mental Health Board
Finance Committee is Thursday, February 28, 2019, at 7:00 a.m.
at a **location To Be Determined****

Visit the Milwaukee County Mental Health Board Web Page at:

<https://county.milwaukee.gov/EN/DHHS/About/Governance#MCMHBrecords>