

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: November 14, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2019 Contract Amendments and 2020 Professional Services Contracts for Consulting, Marketing, Grant Management, and Research Services**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2019 and 2020.

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Professional Services Contracts

Critical Management Solutions - \$1,326, 960.00

Critical Management Solutions is a healthcare consulting company that specializes in accreditation and regulatory compliance. They will be providing an expert consultant to perform gap and root cause analyses as well as develop a plan of correction in accordance with the Centers for Medicare and Medicaid System Improvement Agreement (SIA) requirements. Additional reporting to CMS at regular intervals will also be required for the duration of the SIA anticipated to end on July 1, 2021. BHD is requesting \$1,326,960 for the 2020 contract. The total contract amount for 2020 will be \$1,326,960.

Barrins Consulting and Associates - \$366,000.00

Barrins Consulting and Associates is a healthcare consulting company that specializes in accreditation and regulatory compliance. They will be providing a full-time compliance consultant to perform ongoing monitoring of the hospital's plan of correction in accordance with the Centers for Medicare and Medicaid System Improvement Agreement (SIA) requirements. The position will be required for the duration of the SIA anticipated to end on July 1, 2021. BHD is requesting \$333,600 for the 2020 contract. The total contract amount for 2020 will be \$366,000.

Kane Communications Group - \$25,000

Kane Communications group will provide community outreach, advertising, and public information communications to assist Wraparound Milwaukee CHRP grant. BHD is asking for an additional \$25,000 for 2020. The total contract amount would be \$129,000.

Evaluation Research Services, LLC - \$15,000

Evaluation Research Services, LLC provides grant management coordination, inclusive of grant writing to Milwaukee County BHD. Using a Lifecycle management approach to grant management, processes and infrastructure is developed and implemented to manage grant proposals from beginning, or 'pre-award', stage of a project implementation, or 'post award', through the termination, or 'closeout', of an award. BHD is requesting an additional \$15,000 for 2019 to assist Wraparound Milwaukee. The total contract amount for 2019 will be \$361,800.

Perceptivity, LLC – \$225,000

Perceptivity, LLC, will conduct research for BHD to help engage the community. The research will collect information from BHD's target audience to provide insights into the public's beliefs, values, and ways to work to build awareness that will allow communication to be strategic and ensure that outreach is shaped by what the public wants. BHD previously requested \$225,000 for 2019 and 2020 for the Perceptivity, LLC professional services agreement from the Mental Health Board on October 24, 2019; however, BHD failed to indicate that this contract and request was not a result of the competitive bid process; but was a single source award. A single source award occurs when there are two or more suppliers who could provide the service, but the Administrator, or designee awards the contract to one supplier over the other(s) when a public exigency or emergency will not permit a delay. Due to the need to expedite the Community Engagement Services for the Psychiatric Crisis Redesign to ensure that BHD meets the stated deadlines of the closing of the BHD operated facility in 2021, the complexity of the project, the firm's familiarity with the issues surrounding the project, and in the interest of continuity and efficiencies the team would bring, BHD felt a exigency existed and felt the use of Perceptivity, LLC to provide the service would minimize potential delays in meeting the established deadlines and awarded them the contract.

**COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication**

DATE: November 20, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2019 Purchase-of-Services Contract Amendments and 2020 Purchase-of-Service Contracts with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2019 and 2020

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Purchase-of-Service Contracts

Impact Alcohol & Other Drug Abuse Services, Inc. - \$127,353

The Vendor is a Community Access Point that currently does screening and assessments for CARS consumers and matches the recommended services to the individual's needs. BHD is asking for an additional \$127,353 to extend the current agreement until March 31, 2020. The total contract amount for 2020 will be \$636,765.

M&S Clinical Services, Inc. - \$136,925

The Vendor is a Community Access Point that currently does screening and assessments for CARS consumers and matches the recommended services to the individual's needs. BHD is asking for an additional \$136,925 to extend the current agreement until March 31, 2020. The total contract amount for 2020 will be \$684,925.

Wisconsin Community Services, Inc. - \$78,878

The Vendor is a Community Access Point that currently does screening and assessments for CARS consumers and matches the recommended services to the individual's needs. BHD is asking for an additional \$78,878 to extend the current agreement until March 31, 2020. The total contract amount for 2020 will be \$394,390.

La Causa, Inc. - \$250,000

The purpose of the crisis mobile services is to provide emergency mental health crisis response and intervention services on an outreach basis to individuals in the community during third shift (0000 to 0730) for the adult Crisis Mobile Team (CMT). The crisis mobile services fulfill Milwaukee County's DHS 34 Emergency Mental Health Service Programs requirement to provide immediate, on-site, in-person mental health services for individuals experiencing a mental health crisis. This service was opened for Competitive proposals on September 1, 2019, via the request for proposal process. La Causa, Inc. is the Vendor currently doing the work, and was also the only Vendor who submitted a proposal in response to the solicitation, and as a result the contract is being awarded to La Causa, Inc. BHD is requesting \$250,000 for the 2020 contract. The total contract amount for 2020 will be \$250,000.

Wisconsin Community Services - \$391,643

The Vendor provides Peer Support via the Office of Consumer Affairs program for BHD. BHD is requesting an additional \$391,643 for 2020 to add six additional Peer Specialist to the program. BHD previously requested \$458,913 for 2020 and with the additional \$391,642 the total 2020 contract would be \$850,556.

Wisconsin Community Services - \$250,000

The Vendor provides Care Coordination, and OYEAH services for the Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting an additional \$250,000 for 2020. BHD previously requested \$1,090,140 for 2020 and with the additional \$250,000 the total contract amount for 2020 is \$1,340,140.

St. Charles Youth & Family Services, Inc. - \$135,000

The Vendor provides Care Coordination, REACH, OYEAH, mobile crisis, Peer Specialists, case management and screening/assessment services for the Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting an additional \$135,000 for 2020. BHD previously requested \$5,652,562 for 2020 and with the additional \$135,000 the total 2020 contract will be \$5,787,562.

Family Strong, LLC - \$15,000

The Vendor provided family engagement and advocacy services for the Wraparound Milwaukee Program serving children/youth and their families and the 2019 contract has been terminated. BHD is requesting an additional \$15,000 for 2019 to pay the remaining invoices for the services provided. BHD previously requested \$225,000 for 2019 and with the additional \$15,000 the total 2019 contract will be \$240,000.

Wisconsin Community Services - \$279,714

BHD's Community Linkages and Stabilization Program (CLASP) is an extended crisis stabilization program designed to assist persons with ongoing behavioral health concerns through individual support in the community provided by a state-certified Peer Specialists. This service was opened for competitive proposals on September 1, 2019, via the request for proposal process. Based on the results of the solicitation the contract is being awarded to Wisconsin Community Services. BHD is requesting \$279,714 for the 2020 contract. The total contract amount for 2020 will be \$279,714.

La Causa, Inc. - \$23,309.50

The Vendor currently provides the Community Linkages and Stabilization Program (CLASP) which is an extended crisis stabilization program designed to assist persons with ongoing behavioral health concerns through individual support in the community provided by a state-certified Peer Specialists. BHD is asking for an additional \$23,309.50 to extend the current agreement until 1/1/2020 to allow the transfer of clients from La Causa, Inc. to Wisconsin Community Services. The total contract amount will be \$303,023.50.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2019 Amount Requested	2020 Amount Requested	Total Contract Amount 2019	Total Contract Amount 2020
Impact Alcohol & Other Drug Abuse Services, Inc.	Amendment	N/A	\$127,353	N/A	\$636,765
M&S Clinical Services, Inc.	Amendment	N/A	\$136,925	N/A	\$684,925
Wisconsin Community Services	Amendment	N/A	\$78,878	N/A	\$394,390
La Causa, Inc.	New	N/A	\$250,000	N/A	\$250,000
Wisconsin Community Services	New	N/A	\$279,714	N/A	\$279,714
Wisconsin Community Services	New	N/A	\$391,643	N/A	\$850,556

Vendor Name	New/Amendment	2019 Amount Requested	2020 Amount Requested	Total Contract Amount 2019	Total Contract Amount 2020
Wisconsin Community Services	New	N/A	\$250,000	N/A	\$1,340,140
St. Charles Youth & Family Services, Inc.	New	N/A	\$135,000	N/A	\$5,787,562
Family Strong, LLC	Amendment	\$15,000	N/A	\$240,000	N/A
La Causa, Inc.	Amendment		\$23,309.50	N/A	\$303,023.50
		\$15,000	\$1,672,823	\$240,000	\$10,527,076

*Denotes a Vendor whose funding is supported by a grant.



Mary Jo Meyers, Director
Department of Health and Human Services

cc: Maria Perez, Finance Chairperson

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: November 14, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2019 Agreement Amendments and 2020 Fee-for-Service Agreements with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2019.

Background

Approval of the recommended contract allocation **projections** will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Fee-for-Service Agreements

Bell Therapy - \$1,100,000

This vendor provides Behavioral Health and/or Social Services for the CARS Program serving adults. BHD is requesting \$1,100,000 for the 2020 contract. The total contract amount will be \$1,100,000.

Jefferson Crest, LLC - \$590,000

This Vendor provides Residential Services for the CARS Program serving adults. BHD is requesting \$590,000 for the 2020 contract. The total contract amount will be \$590,000.

Kajsiab Senior Center, Inc. - \$115,000

This vendor provides Behavioral Health and/or Social Services for the CARS Program serving adults. BHD is requesting \$115,000 for the 2020 contract. The total contract amount will be \$115,000.

ILife Financial Management Services - \$220,000

This vendor provides fiscal management services via the Family Support Services application process for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting an additional \$90,000 for the 2019 contract and \$130,000 for the 2020 contract. The total contract amount will be \$144,572 for 2019 and \$130,000 for 2020.

Atach'd to Tomorrows Generation - \$120,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$130,000 for the 2020 contract. The total contract amount will be \$130,000 for 2020.

Girl's Lovett GH - \$299,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$299,000 for the 2020 contract. The total contract amount will be \$299,000 for 2020.

Good Outcomes, LLC - \$130,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$130,000 for the 2020 contract. The total contract amount will be \$130,000 for 2020.

Home 4 the Heart - \$250,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$250,000 for the 2020 contract. The total contract amount will be \$250,000 for 2020.

House of Love Youth Homes - \$250,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$250,000 for the 2020 contract. The total contract amount will be \$250,000 for 2020.

Moe's Transitional Living Center - \$300,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$300,000 for the 2020 contract. The total contract amount will be \$300,000 for 2020.

Next Chapter Living Center - \$200,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$200,000 for the 2020 contract. The total contract amount will be \$200,000 for 2020.

Wright Stride GH - \$120,000

This vendor provides Group Home Care Services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$120,000 for the 2020 contract. The total contract amount will be \$120,000 for 2020.

Word of Hope Ministries, Inc. - \$109,000

This vendor provides Behavioral Health and/or Social Services for the CARS Program serving adults. BHD is requesting \$109,000 for the 2020 contract. The total contract amount will be \$109,000.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2019 Amount Requested	2020 Amount Requested	Total 2020 Contract Amount
Bell Therapy	New		\$1,100,000	\$1,100,000
Jefferson Crest, LLC	New		\$590,000	\$590,000
Kajsiab Senior Center, Inc.	New		\$115,000	\$115,000
ILife Financial Management Services	Amendment	\$90,000	\$130,000	\$130,000
Atach'd to Tomorrow Generation	New		\$120,000	\$120,000
Girl's Lovett GH	New		\$299,000	\$299,000
Good Outcomes, LLC	New		\$130,000	\$130,000
Home 4 the Heart	New		\$250,000	\$250,000
House of Love Youth Homes	New		\$250,000	\$250,000
Moe's Transitional Living Center	New		\$250,000	\$250,000
Next Chapter Living Center	New		\$200,000	\$200,000
Wright Stride GH	New		\$120,000	\$120,000

Vendor Name	New/Amendment	2019 Amount Requested	2020 Amount Requested	Total 2020 Contract Amount
Word of Hope Ministries, Inc.	New		\$109,000	\$109,000
		\$90,000	\$3,663,000	\$3,663,000

*Denotes a Vendors whose funding is supported by a grant

Mary Jo Meyers, Director
 Department of Health and Human Services
 Cc: Maria Perez, Finance Chairperson

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

5

DATE: November 15, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **Report from the Director, Department of Health and Human Services, Requesting Authorization for Release of Funds from Non-Departmental Budget Related to 2020 Milwaukee County Budget Amendment 1A011**

Issue

Through the 2020 Milwaukee County Budget process, the County Board approved Amendment 1A011. The following language was included in that amendment:

“Amend Org. Unit No. 1940-1972 – Wages and Benefits Modification narrative as follows:

Strategic Implementation: This program includes centrally budgeted modifications to Wages and/or Benefits. All eligible employees will see a 1 percent increase effective in Pay Period 15 2. (Pay Period 1 dates are all in 2019). Funds for this salary increase is included in departmental budgets, except for \$175,333 that is contained in this non-departmental budget earmarked for Department of Health and Human Services-Behavioral Health Division (DHHS-BHD) employees. Subject to the approval of the Milwaukee County Mental Health Board and County Executive, these funds are available for a salary increase for DHHS-BHD employees.”

Recommendation

Under normal circumstances, the Mental Health Board would not be required to approve this type of salary recommendation. Because the County Board specifically named the Mental Health Board’s approval as a precondition to accessing these funds, the Behavioral Health Division (BHD) is requesting approval for this action. With approval, BHD will request a transfer of funds in the amount of \$175,333 from the non-departmental budget to BHD salary accounts for the purpose of moving the 1% wage increase from Pay Period 15 to Pay Period 2 in 2020.



Mary Jo Meyers, Director
Department of Health and Human Services

cc: Maria Perez, Finance Chairperson

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	New/Amendment	2019 Amount Requested	2020 Amount Requested	Total Contract Amount 2019	Total Contract Amount 2020
Critical Management Solutions	New	N/A	\$1,326,960	N/A	\$1,326,960
Barrins Consulting & Associates	New	N/A	\$366,000	N/A	\$366,000
Kane Communications Group	Amendment	N/A	\$25,000	N/A	\$129,000
Evaluation Research Services, LLC	Amendment	\$15,000	N/A	\$361,800	N/A
Perceptivity, LLC	New	\$225,000	N/A	\$225,000	N/A
		\$240,000	\$1,717,960	\$586,800	\$1,717,960

*Denotes a Vendor whose funding is supported by a grant.

Mary Jo Meyers, Director
Department of Health and Human Services

cc: Maria Perez, Finance Chairperson

Item 6

OCC CROSS-CHARGES BHD

Office of Corporation Counsel

Deputy Paul Kuglitsch

Deputy Anne Berleman Kearney

What is Cross-Charging?

Cross-charging is providing legal expertise or specialized legal services for client groups within the County and "charging" the client groups for the expert time/work.

Efficiency and cost are key factors to keeping department spend lower than it would be if clients used outside resources.

What Services Does the OCC Provide?

- Provide general legal support services, including legal opinions when requested by the Mental Health Board and related service-providing departments;
- Represent County in court matters involving the protection of mentally ill individuals, including Chapter 51 cases, criminal conversion cases, and Chapter 55 cases;
- Contract review and negotiation;
- Represent related service-providing departments in civil matters before administrative bodies and in both state and federal courts, which may include preparation of the case, presentation of the case or settlement of the case;
- Represent related service-providing departments in employment matters before the PRB, the ERD, and the EEOC, which may include preparation of the case, presentation of the case or settlement of the case.
- Provide training and legal advice on a variety of issues, such as HR practices, including discipline of employees, public records, and open meetings

Who Provides Service?

- › The OCC has 3 dedicated attorneys & 2.5 dedicated paralegals providing services to related service-providing departments:
 - Attorneys: Al Polan, Tedia Gamino, Lisa Procaccio
 - Paralegals: Ashley McCune, Lacy Firehammer, Sara Martin

- › Additional services provided by OCC
 - Employment matters (Katie West)
 - ◻ Discipline
 - ◻ Policy review

- › Contract review
 - Paul Kuglitsch and Dave Farwell

Who Provides Service?

➤ Advisory work includes issues dealing with the interpretation of Act 203, Mental Health Board mental health jurisdiction, and Chapter 51-related issues.

.The Advisory team includes:

- Anne Kearney
- Margaret Daun
- Alan Polan

- Open meetings/Public records
 - . Nelson Phillips

How are Cross Charges Calculated?

- Cross charges are based on a per hour basis for OCC attorney and paralegal time.
- The range of per-hour rates for OCC attorneys providing representation to related service-providing departments and the Mental Health Board is \$62 to \$88 and for paralegals is \$43 to \$47. These are highly discounted rates.
- If the attorney time provided by OCC attorneys were provided by outside counsel, the hourly rate would be \$250 to \$450 per hour and \$150 to \$200 for paralegal services. In addition, outside counsel does not have the same level of commitment nor the institutional knowledge of our internal OCC team.
- The total cross charges budgeted to BHD is \$500,000 and this represents approximately 5500 hours of OCC attorney time only. We have experienced significant increases in our services and this rate is not an accurate reflection of the work being done.
- The total cross-charge amount range to BHD has remained consistent for the past 4 years.

OCC Contacts



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Behavioral Health Division
Combined Reporting
Q3 2019 - 2019 Annual Projection

	2019 Budget				2019 Annual Projection				2019 Projected Surplus/(Deficit)			
	Hospital	Community Services	Mgmt/ Ops/Fiscal	Total BHD	Hospital	Community Services	Mgmt/ Ops/Fiscal	Total BHD	Hospital	Community Services	Mgmt/ Ops/Fiscal	Total BHD
Revenue												
BCA	7,700,026	14,636,560	-	22,336,586	7,700,026	14,636,560	-	22,336,586	-	-	-	-
State & Federal	-	19,063,511	-	19,063,511	-	20,916,612	-	20,916,612	-	1,853,101	-	1,853,101
Patient Revenue	18,024,127	88,158,927	50,000	106,233,054	19,419,885	90,053,500	65,416	109,538,801	1,395,758	1,894,573	15,416	3,305,747
Other	-	1,778,578	252,997	2,031,575	75,166	1,480,383	241,386	1,796,935	75,166	(298,195)	(11,611)	(234,640)
Sub-Total Revenue	25,724,153	123,637,576	302,997	149,664,726	27,195,077	127,087,055	306,802	154,588,934	1,470,924	3,449,479	3,805	4,924,208
Expense												
Salary	15,687,788	9,753,376	7,123,421	32,564,585	15,040,025	8,361,380	6,819,753	30,221,158	647,763	1,391,996	303,668	2,343,427
Overtime	477,048	3,144	137,808	618,000	2,365,026	177,950	203,664	2,746,640	(1,887,978)	(174,806)	(65,856)	(2,128,640)
Fringe	16,637,914	11,033,540	8,740,132	36,411,586	16,868,871	10,944,443	10,767,210	38,580,524	(230,957)	89,097	(2,027,078)	(2,168,938)
Services/Commodities	3,235,560	1,285,080	8,851,474	13,372,114	3,122,043	1,243,556	8,787,741	13,153,340	113,517	41,524	63,733	218,774
Other Charges/Vendor	2,500,000	120,890,849	-	123,390,849	3,655,856	124,970,416	(0)	128,626,272	(1,155,856)	(4,079,567)	0	(5,235,423)
Capital	-	-	200,000	200,000	-	2,405	140,180	142,585	-	(2,405)	59,820	57,415
Cross Charges	16,492,614	18,262,978	7,250,060	42,005,652	15,800,681	19,801,671	7,235,099	42,837,450	691,933	(1,538,693)	14,961	(831,798)
Abatements	-	(6,347,467)	(32,769,727)	(39,117,194)	-	(5,026,778)	(33,646,845)	(38,673,623)	-	(1,320,689)	877,118	(443,571)
Total Expense	55,030,924	154,881,500	(466,832)	209,445,592	56,852,502	160,475,042	306,802	217,634,346	(1,821,578)	(5,593,542)	(773,634)	(8,188,754)
Tax Levy	29,306,771	31,243,924	(769,829)	59,780,866	29,657,425	33,387,987	0	63,045,412	(350,654)	(2,144,063)	(769,829)	(3,264,546)

Hospital includes Adult Inpatient, Child and Adolescent Inpatient and Crisis ER/Observation.

Mgmt/Ops/Fiscal includes administrative functions includes all support functions such as: management, quality, contracts, legal, dietary, fiscal, admissions, medical records and facilities.
 The projected cost of these functions which is allocated out to the BHD programs is: \$ 33,646,845

Community includes Wraparound, AODA and Community Mental Health.

Community Mental Health includes major programs: TCM, CCS, CSP and CRS in addition to CBRF, CCC, IOP, Day Treatment, Community Administrative functions and Community Crisis programs including Mobile Teams, Access Clinic and contracted crisis services.

Behavioral Health Division

CARSD

Q3 2019 - 2019 Annual Projection

	2019 Budget				2019 Annual Projection				2019 Projected Surplus/(Deficit)			
	AODA	Mental Health	WRAP	Total CARSD	AODA	Mental Health	WRAP	Total CARSD	AODA	Mental Health	WRAP	Total CARSD
Revenue												
BCA	2,333,731	12,302,829	-	14,636,560	2,333,731	12,302,829	-	14,636,560	-	-	-	-
State & Federal	8,666,005	9,182,506	1,215,000	19,063,511	9,700,802	8,895,482	2,320,329	20,916,612	1,034,797	(287,024)	1,105,329	1,853,101
Patient Revenue	-	34,062,299	54,096,628	88,158,927	0	36,770,444	53,283,056	90,053,500	-	2,708,145	(813,572)	1,894,573
Other	550,000	1,138,578	90,000	1,778,578	489,112	839,093	152,178	1,480,383	(60,888)	(299,485)	62,178	(298,195)
Sub-Total Revenue	11,549,736	56,686,212	55,401,628	123,637,576	12,523,645	58,807,848	55,755,562	127,087,055	973,909	2,121,636	353,934	3,449,479
Expense												
Salary	66,610	6,659,680	3,027,086	9,753,376	70,415	5,667,397	2,623,568	8,361,380	(3,805)	992,283	403,518	1,391,996
Overtime	-	-	3,144	3,144	0	144,886	33,064	177,950	-	(144,886)	(29,920)	(174,806)
Fringe	76,567	7,670,360	3,286,613	11,033,540	76,854	7,605,631	3,261,959	10,944,443	(287)	64,729	24,654	89,097
Services/Commodities	251,136	931,559	102,385	1,285,080	42,817	546,587	654,152	1,243,556	208,319	384,972	(551,767)	41,524
Other Charges/Vendor	13,877,854	58,081,638	48,931,357	120,890,849	14,758,746	60,912,729	49,298,942	124,970,416	(880,892)	(2,831,091)	(367,585)	(4,079,567)
Capital	-	-	-	-	0	-	2,405	2,405	-	-	(2,405)	(2,405)
Cross Charges	1,346,033	10,637,606	6,279,339	18,262,978	1,225,739	11,423,453	7,152,479	19,801,671	120,294	(785,847)	(873,140)	(1,538,693)
Abatements	-	-	(6,347,467)	(6,347,467)	-	-	(5,026,778)	(5,026,778)	-	-	(1,320,689)	(1,320,689)
Total Expense	15,618,200	83,980,843	55,282,457	154,881,500	16,174,570	86,300,682	57,999,790	160,475,042	(556,370)	(2,319,839)	(2,717,333)	(5,593,542)
Tax Levy	4,068,464	27,294,631	(119,171)	31,243,924	3,650,925	27,492,834	2,244,228	33,387,987	417,539	(198,203)	(2,363,399)	(2,144,063)

(2,019,385) 3,359,636 2,747,963 4,088,213

Community Mental Health includes the following major programs: TCM, CCS, CSP and CRS in addition to CBRF, CCC, IOP, Day Treatment, Community Administrative functions,

Behavioral Health Division

Inpatient - Hospital

Q3 2019 - 2019 Annual Projection

	2019 Budget				2019 Annual Projection				2019 Projected Surplus/(Deficit)			
	Adult	CAIS	Crisis ER/Obs	Total Inpatient	Adult	CAIS	Crisis ER/Obs	Total Inpatient	Adult	CAIS	Crisis ER/Obs	Total Inpatient
Revenue												
BCA	-	-	7,700,026	7,700,026	-	-	7,700,026	7,700,026	-	-	-	-
State & Federal	-	-	-	-	-	-	-	-	-	-	-	-
Patient Revenue	12,744,737	3,743,875	1,535,515	18,024,127	14,505,323	3,559,420	1,355,142	19,419,885	1,760,586	(184,455)	(180,373)	1,395,758
Other	-	-	-	-	-	75,166	-	75,166	-	75,166	-	75,166
Sub-Total Revenue	12,744,737	3,743,875	9,235,541	25,724,153	14,505,323	3,634,585	9,055,168	27,195,077	1,760,586	(109,290)	(180,373)	1,470,924
Expense												
Salary	7,682,112	2,094,748	5,910,928	15,687,788	7,099,018	1,940,119	6,000,887	15,040,025	583,094	154,629	(89,959)	647,763
Overtime	255,480	41,544	180,024	477,048	1,309,867	107,182	947,977	2,365,026	(1,054,387)	(65,638)	(767,953)	(1,887,978)
Fringe	9,329,565	2,102,720	5,205,629	16,637,914	9,436,013	2,115,926	5,316,932	16,868,871	(106,448)	(13,206)	(111,303)	(230,957)
Services/Commodities	2,461,140	260,743	513,677	3,235,560	2,475,040	239,576	407,427	3,122,043	(13,900)	21,167	106,250	113,517
Other Charges/Vendor	2,500,000	-	-	2,500,000	3,655,856	-	-	3,655,856	(1,155,856)	-	-	(1,155,856)
Capital	-	-	-	-	-	-	-	-	-	-	-	-
Cross Charges	8,231,066	2,726,474	5,535,074	16,492,614	8,318,263	2,680,524	4,801,895	15,800,681	(87,197)	45,950	733,179	691,933
Abatements	-	-	-	-	-	-	-	-	-	-	-	-
Total Expense	30,459,363	7,226,229	17,345,332	55,030,924	32,294,056	7,083,327	17,475,119	56,852,502	(1,834,693)	142,902	(129,787)	(1,821,578)
Tax Levy	17,714,626	3,482,354	8,109,791	29,306,771	17,788,733	3,448,741	8,419,951	29,657,425	(74,107)	33,613	(310,160)	(350,654)

281,309 (1,212,418) (955,714) (1,886,823)

Behavioral Health Division
Management/Operations/Fiscal
Q3 2019 - 2019 Annual Projection

	2019 Budget	2019 Annual Projection	2019 Projected Surplus/(Deficit)
Revenue			
BCA	-	-	-
State & Federal	-	-	-
Patient Revenue	50,000	65,416	15,416
Other	252,997	241,386	(11,611)
Sub-Total Revenue	302,997	306,802	3,805
Expense			
Salary	7,123,421	6,819,753	303,668
Overtime	137,808	203,664	(65,856)
Fringe	8,740,132	10,767,210	(2,027,078)
Services/Commodities	8,851,474	8,787,741	63,733
Other Charges/Vendor	-	(0)	0
Capital	200,000	140,180	59,820
Cross Charges	7,250,060	7,235,099	14,961
Abatements	(32,769,727)	(33,646,845)	877,118
Total Expense	(466,832)	306,802	(773,634)
Tax Levy	(769,829)	0	(769,829)

County targeted reduction of BHD levy

BEHAVIORAL HEALTH DIVISION

DASHBOARD REPORT

Q3 2019

Table of Contents

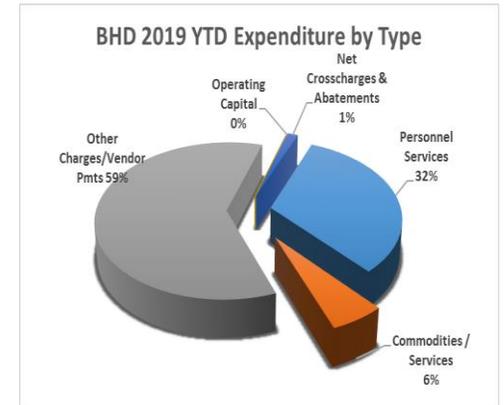
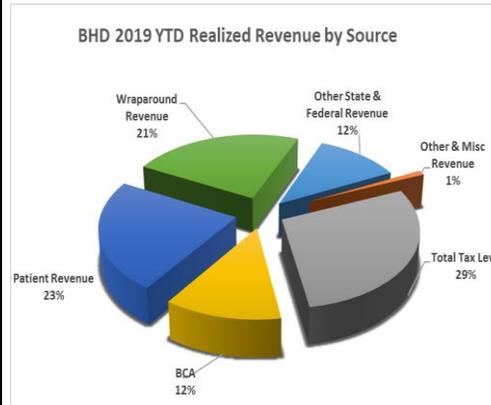
PAGE 2	Table of Contents
PAGE 3	BHD Combined
PAGE 4	Acute Adult Inpatient
PAGE 5	Child and Adolescent Inpatient (CAIS)
PAGE 6	Psychiatric Crisis Services
PAGE 7	AODA
PAGE 8	Wraparound
PAGE 9	TCM (Targeted Case Management)
PAGE 10	CCS (Comprehensive Community Services)
PAGE 11	CSP (Community Support Program)

BHD COMBINED DASHBOARD

3rd Quarter September 2019

	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	118,237,893	154,588,934	149,664,726	4,924,208
Expense				
Personnel	53,823,729	71,548,321	69,594,171	(1,954,150)
Svcs/Commodities	9,618,914	13,153,340	13,372,114	218,774
Other Chgs/Vendor	100,257,202	128,626,272	123,390,849	(5,235,423)
Capital	2,004	142,585	200,000	57,415
Cross Charges	29,184,188	42,837,450	42,005,652	(831,798)
Abatements	(26,716,996)	(38,673,623)	(39,117,194)	(443,571)
Total Expense	166,169,041	217,634,345	209,445,592	(8,188,753)
Tax Levy	47,931,148	63,045,412	59,780,866	(3,264,546)
Wraparound		2,244,228	(119,171)	(2,363,399)
BHD Excluding Wraparound		60,801,184	59,900,037	(901,147)

2019 Year To Date Revenues & Expenses by Percentage



Note: "Other Charges" in Expenditures include all Provider Payments - Fee For Service, Purchase of Service and other contracted services.

Financial Highlights

- Adult Inpatient revenue surplus offset by increased costs
- State Institutions (\$1.2m) deficit
- CCS growth on target for 2020 goals
- Wraparound deficit primarily due to decrease in capitation rate

2019 Budget Initiatives

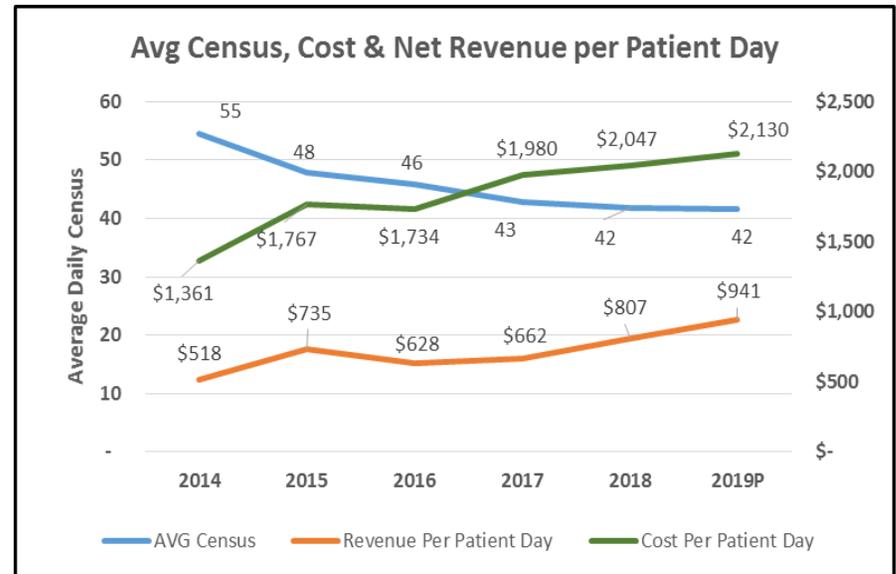
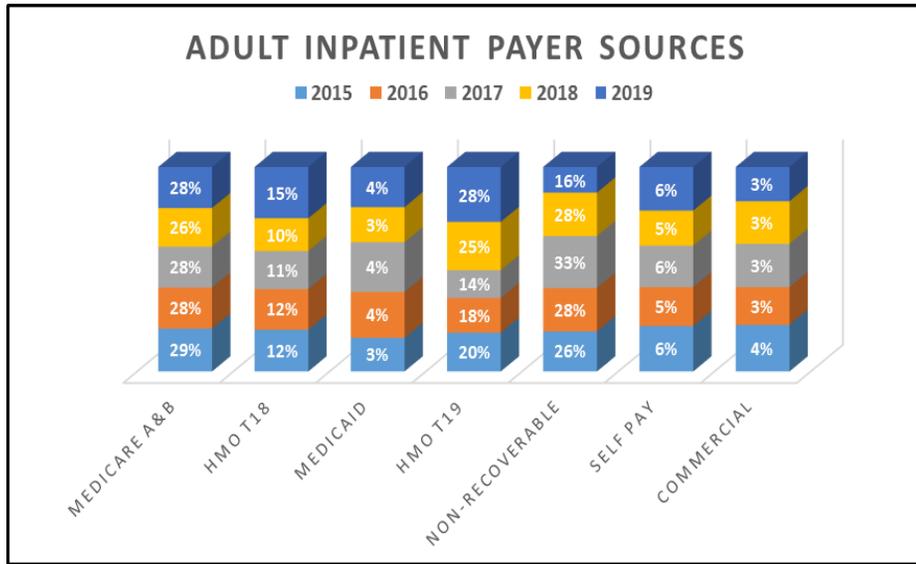
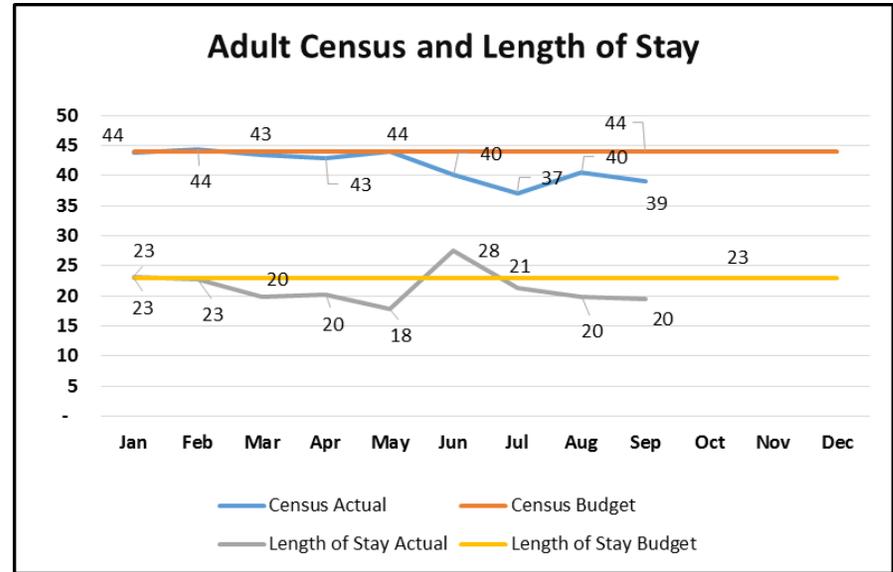
Initiative	Status
FQHC Partnership	➡ In progress
CCS Expansion	⬆ Enrollment increase on track
Outpatient Plus	➡ Anticipated go-live early 2020
RSC Increase	➡ Anticipating surplus due to adjusted reimbursement model

Complete ⬆ Not Done ⬇ Progressing ➡

ACUTE ADULT INPATIENT DASHBOARD

3rd Quarter September 2019

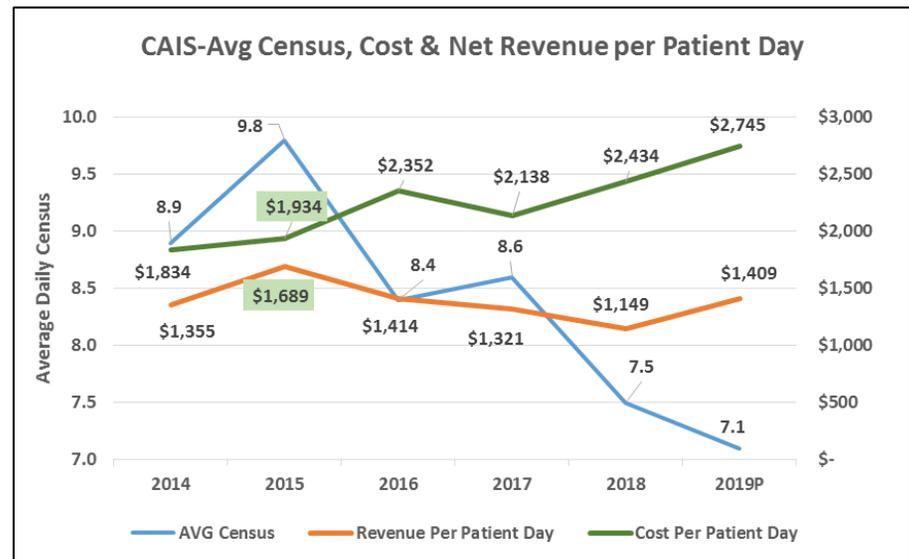
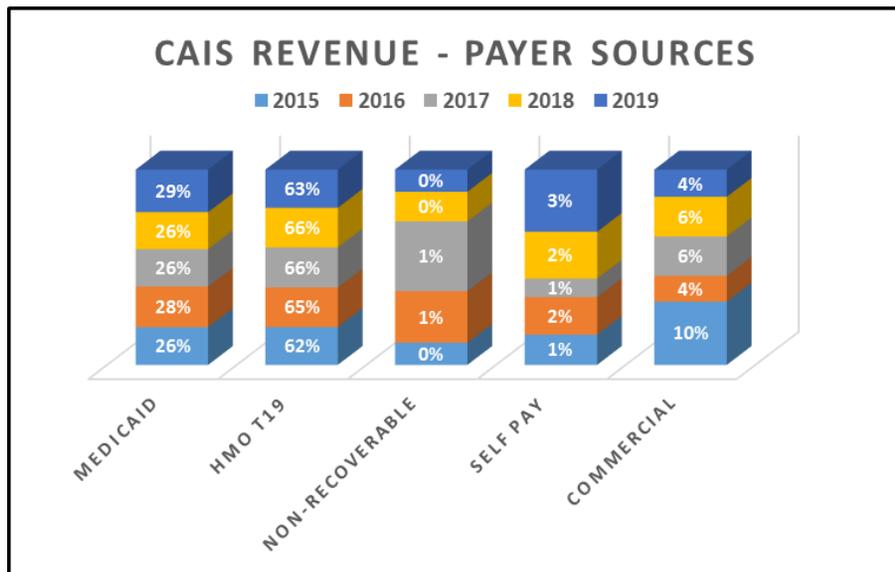
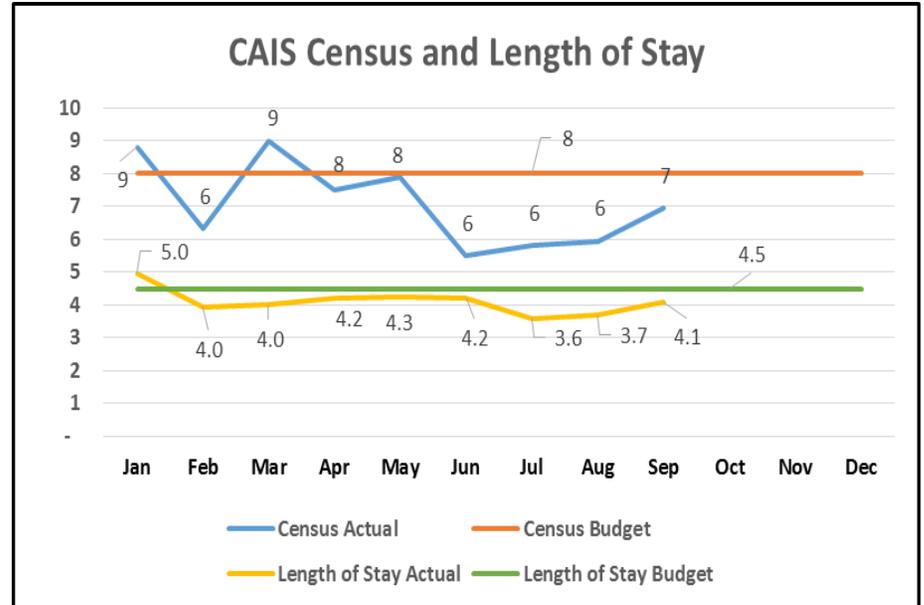
	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	11,848,644	14,505,323	12,744,737	1,760,586
Expense				
Personnel	13,519,992	17,844,898	17,267,157	(577,741)
Svcs/Commodities	1,929,202	2,475,040	2,461,140	(13,900)
Other Chgs/Vendor	2,665,241	3,655,856	2,500,000	(1,155,856)
Capital	-	-	-	-
Cross Charges	5,694,025	8,318,263	8,231,066	(87,197)
Abatements	-	-	-	-
Total Expense	23,808,460	32,294,057	30,459,363	(1,834,694)
Tax Levy	11,959,816	17,788,734	17,714,626	(74,108)



CAIS (Child & Adolescent Inpatient) DASHBOARD

3rd Quarter September 2019

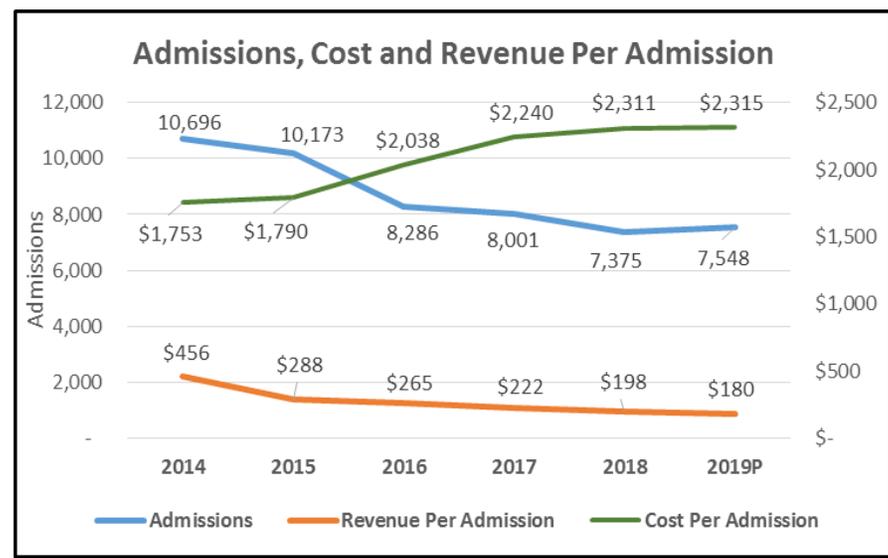
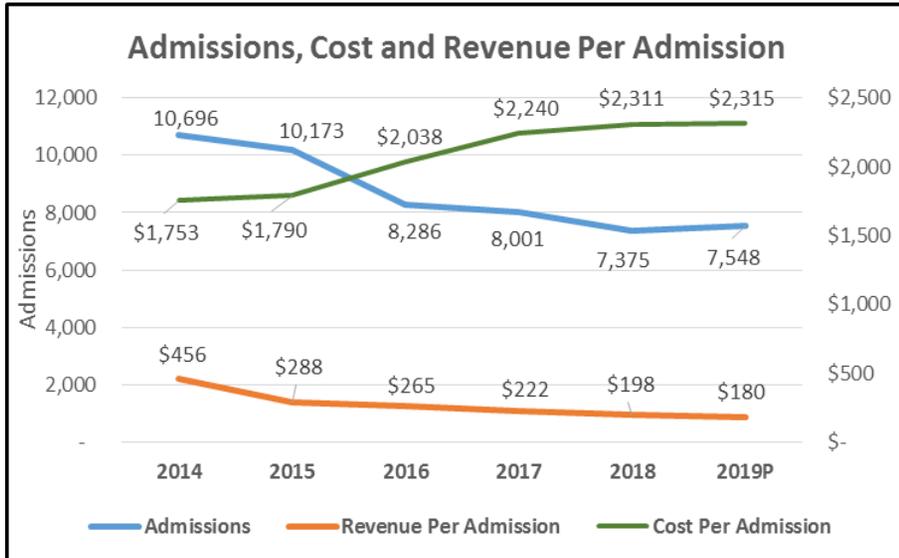
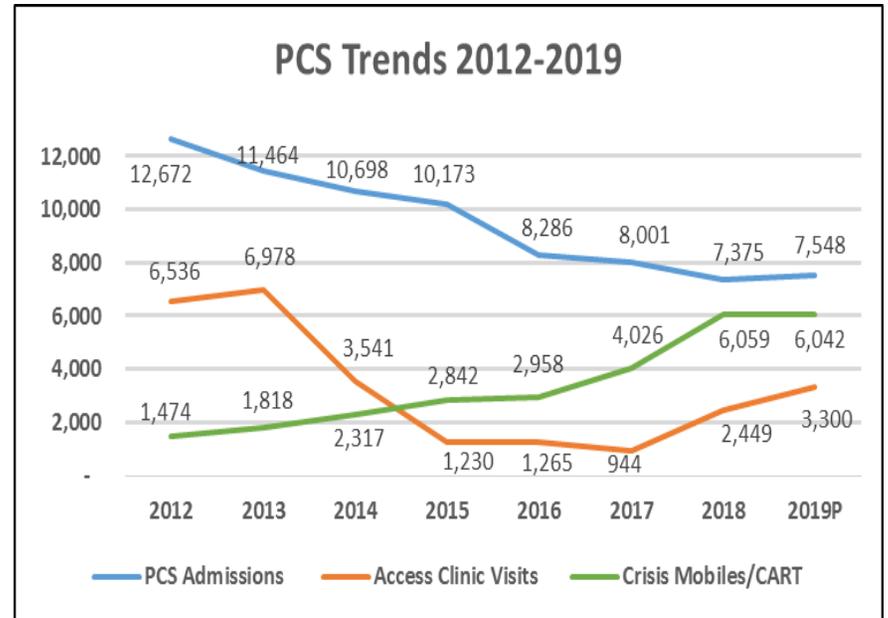
	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	3,028,821	3,634,585	3,743,875	(109,290)
Expense				
Personnel	3,554,256	4,163,227	4,239,012	75,785
Svcs/Commodities	192,030	239,576	260,743	21,167
Other Chgs/Vendor	-	-	-	-
Capital	-	-	-	-
Cross Charges	1,831,399	2,680,524	2,726,474	45,950
Abatements	-	-	-	-
Total Expense	5,577,685	7,083,327	7,226,229	142,902
Tax Levy	2,548,864	3,448,742	3,482,354	33,612



PCS - ER and Observation DASHBOARD

3rd Quarter September 2019

	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	8,059,310	9,055,168	9,235,541	(180,373)
Expense				
Personnel	10,353,319	12,265,797	11,296,581	(969,216)
Svcs/Commodities	334,973	407,427	513,677	106,250
Other Chgs/Vendor	-	-	-	-
Capital	-	-	-	-
Cross Charges	3,288,294	4,801,895	5,535,074	733,179
Abatements	-	-	-	-
Total Expense	13,976,586	17,475,119	17,345,332	(129,787)
Tax Levy	5,917,276	8,419,951	8,109,791	(310,160)

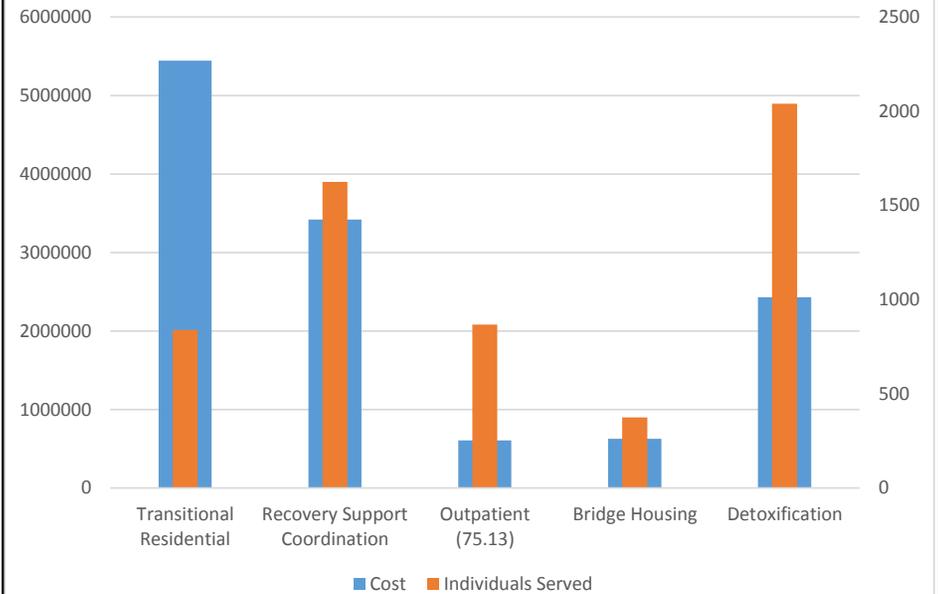


AODA DASHBOARD

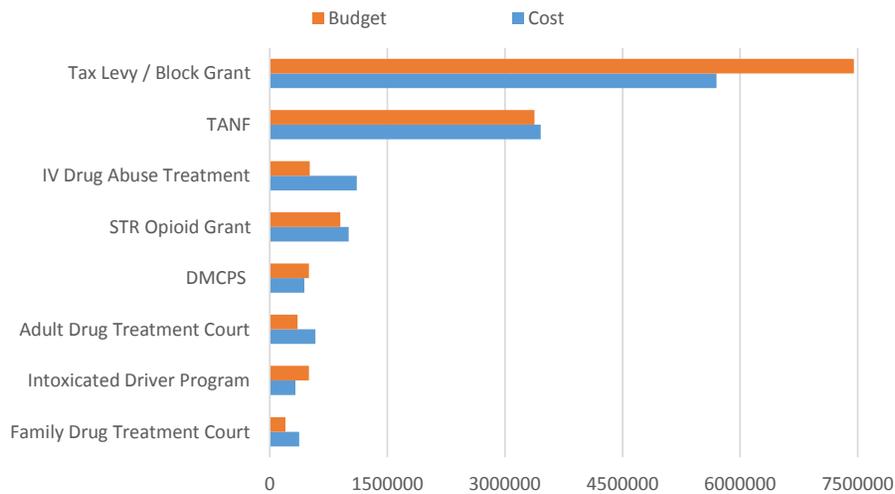
3rd Quarter September 2019

	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	10,584,992	12,523,645	11,549,736	973,909
Expense				
Personnel	124,742	147,269	143,177	(4,092)
Svcs/Commodities	35,680	42,817	251,136	208,319
Other Chgs/Vendor	11,569,316	14,758,746	13,877,854	(880,892)
Capital	-	-	-	-
Cross Charges	836,296	1,225,739	1,346,033	120,294
Abatements	-	-	-	-
Total Expense	12,566,034	16,174,571	15,618,200	(556,371)
Tax Levy	1,981,042	3,650,926	4,068,464	417,538

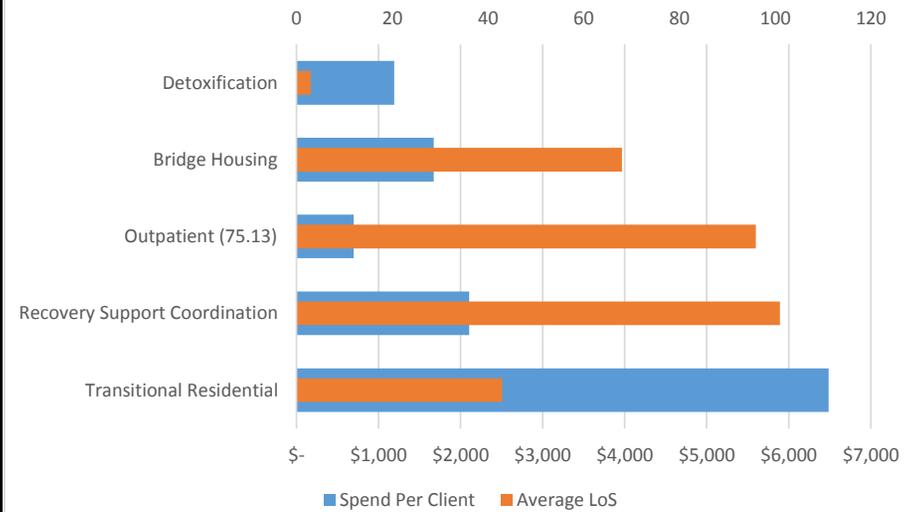
Spending & Clients Served by Program



AODA Revenue



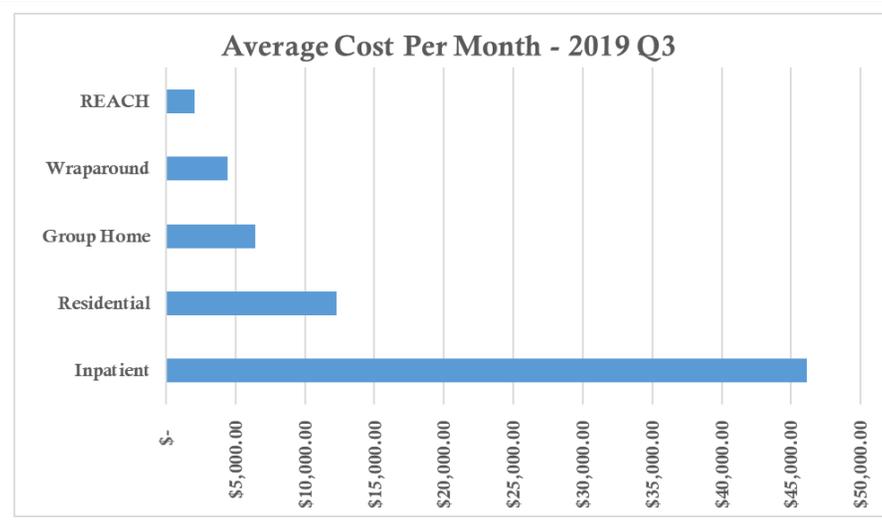
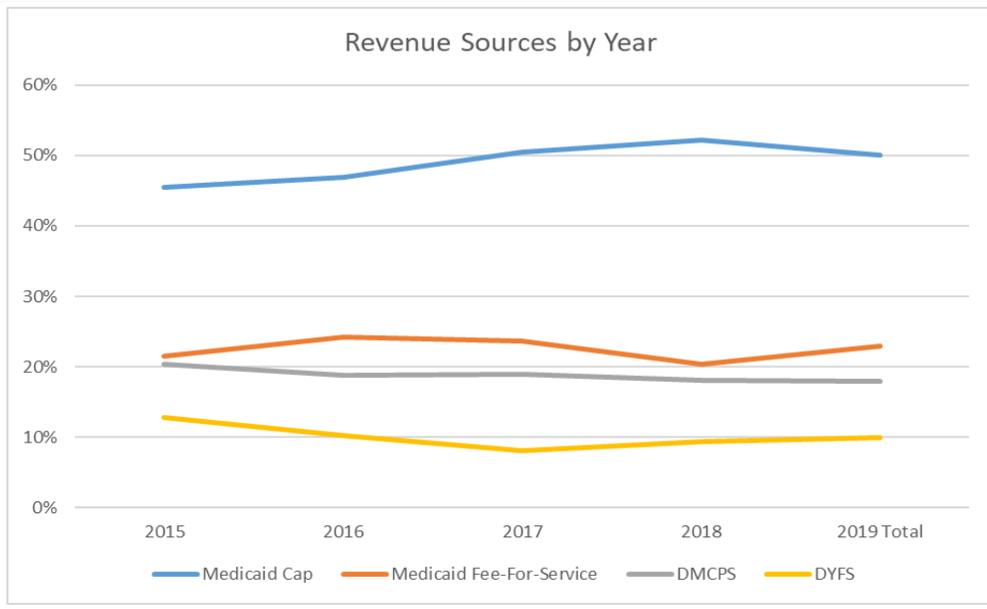
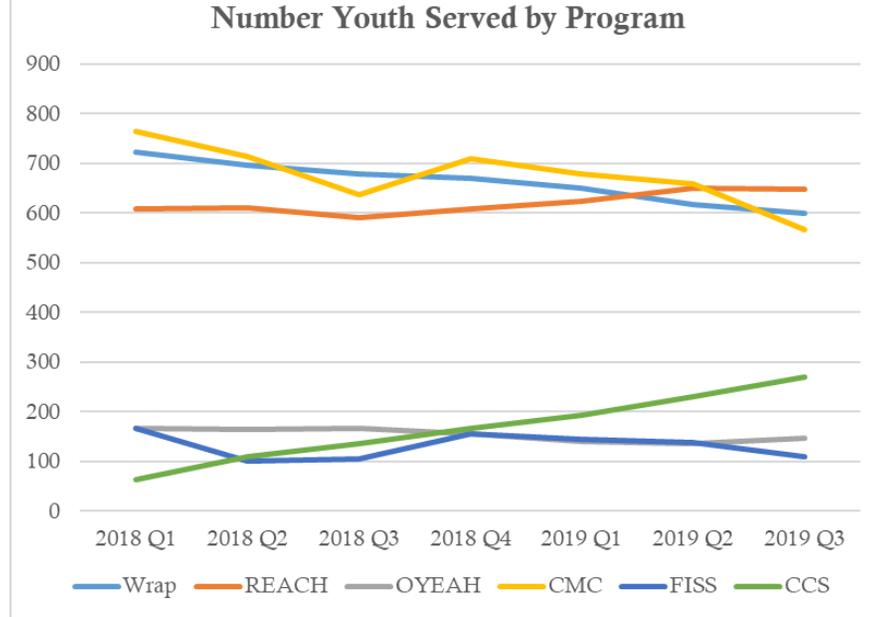
Spend per Client & Length of Stay



WRAPAROUND DASHBOARD

3rd Quarter September 2019

	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	40,139,956	55,755,562	55,401,628	353,934
Expense				
Personnel	4,336,002	5,918,590	6,316,843	398,253
Svcs/Commodities	491,537	654,152	102,385	(551,767)
Other Chgs/Vendor	37,162,345	49,298,942	48,931,357	(367,585)
Capital	2,004	2,405		(2,405)
Cross Charges	4,912,272	7,152,479	6,279,339	(873,140)
Abatements	(3,766,746)	(5,026,778)	(6,347,467)	(1,320,689)
Total Expense	43,137,414	57,999,790	55,282,457	(2,717,333)
Tax Levy	2,997,458	2,244,228	(119,171)	(2,363,399)



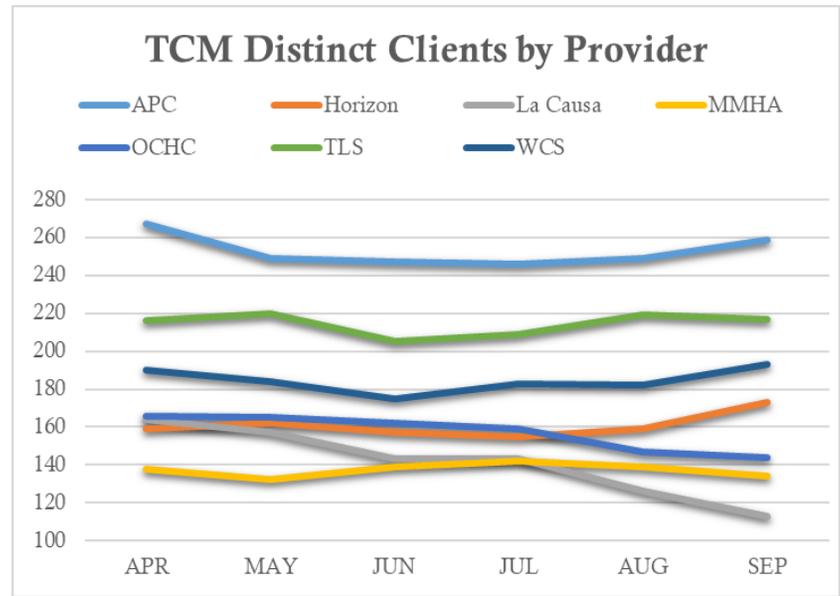
*** Inpatient services are clients in CAIS
 *** Wraparound and REACH services are outpatient services

TCM (Targeted Case Management) DASHBOARD

3rd Quarter September 2019

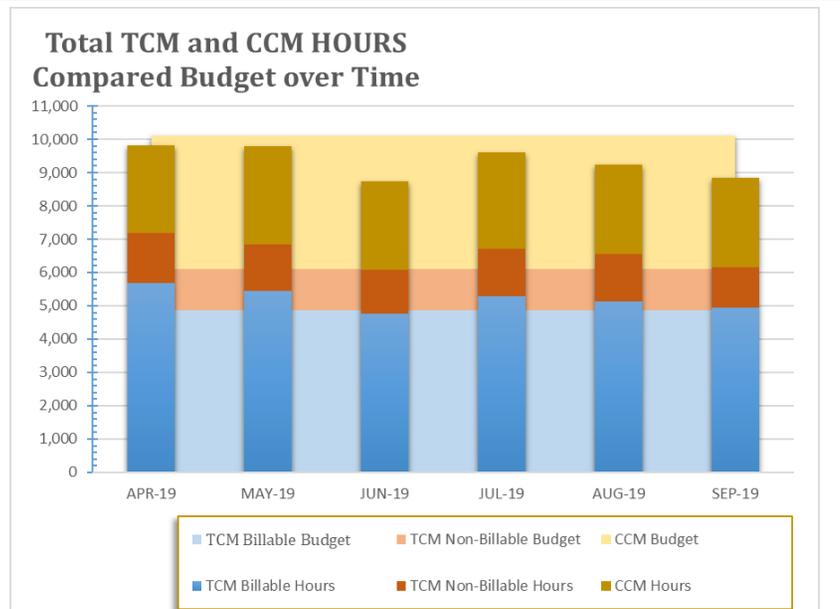
	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	1,874,412	3,297,897	3,553,778	(255,881)
Expense				
Personnel	208,192	281,010	266,775	(14,235)
Svcs/Commodities	-	6,659	6,659	-
Other Chgs/Vendor	4,711,546	5,657,455	6,452,933	795,478
Capital	-	-	-	-
Cross Charges	362,342	531,448	606,194	74,746
Abatements	-	-	-	-
Total Expense	5,282,080	6,476,572	7,332,561	855,989
Tax Levy	3,407,668	3,178,675	3,778,783	600,108

Average Enrollment	1,265	1,250	1,610
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	2019 Q3			2019 YTD		
	Billable	Non-billable	% Non-billable	Billable	Non-billable	% Non-billable
APC	13,629	5,569	29%	42,360	15,666	27%
Horizon	8,666	1,509	15%	24,584	6,062	20%
La Causa	6,207	1,021	14%	21,862	4,503	17%
MMHA	8,127	3,422	30%	22,634	8,776	28%
OCHC	6,428	793	11%	22,924	2,523	10%
Whole Health	9,312	1,284	12%	28,927	5,049	15%
WCS	9,005	2,636	23%	26,013	9,019	26%
Total	61,373	16,234	21%	189,304	51,598	21%

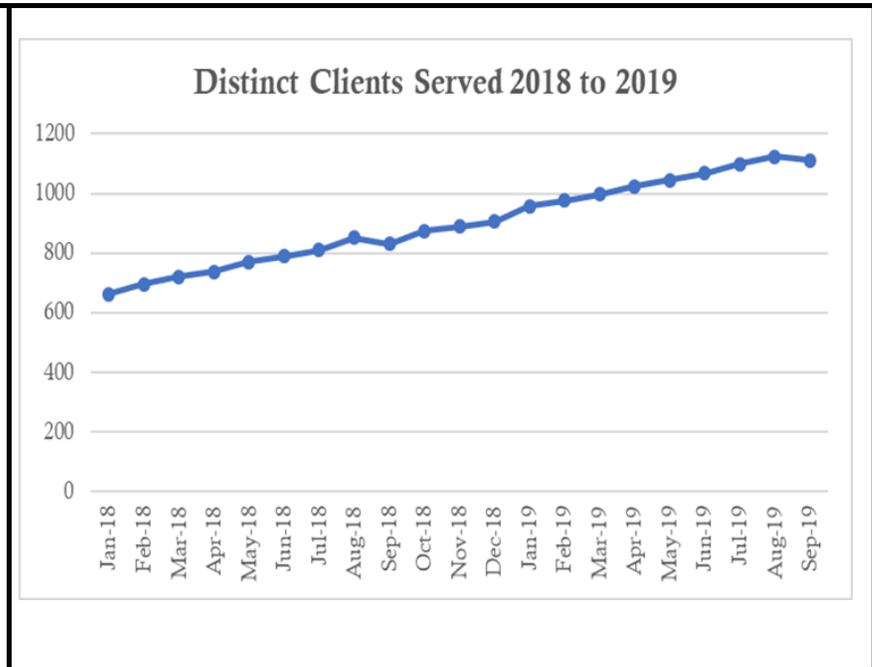
*** Non-billable services are paid to Providers, but not billable to Medicaid



CCS (Comprehensive Community Services) DASHBOARD

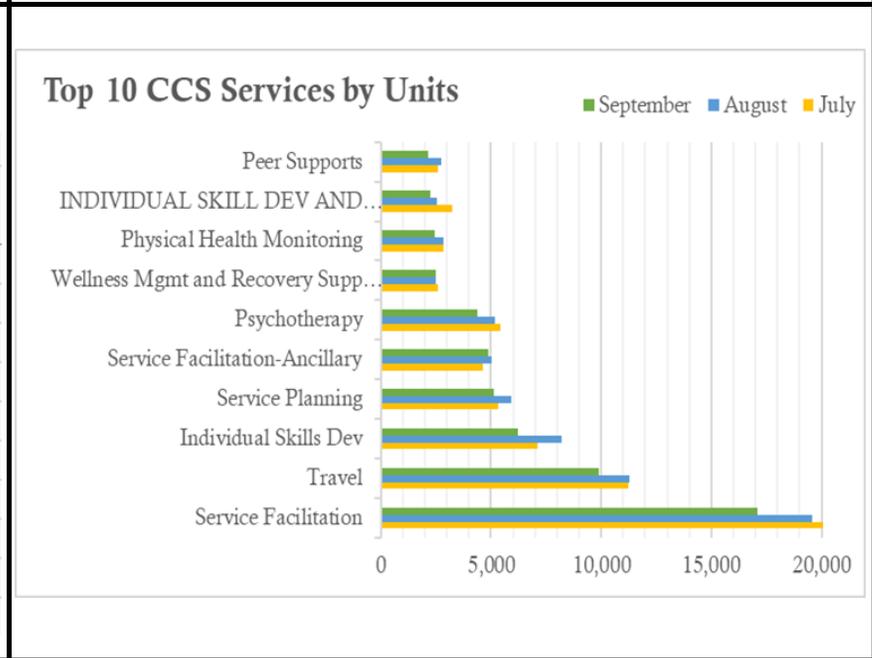
3rd Quarter September 2019

	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	15,961,100	22,003,096	17,160,888	4,842,208
Expense				
Personnel	595,407	788,028	803,834	15,806
Svcs/Commodities	1,378	1,654	-	(1,654)
Other Chgs/Vendor	16,132,290	20,311,049	16,692,513	(3,618,536)
Capital	-	-	-	-
Cross Charges	1,189,780	1,743,225	1,740,491	(2,734)
Abatements	-	-	-	-
Total Expense	17,918,855	22,843,956	19,236,838	(3,607,118)
Tax Levy	1,957,755	840,860	2,075,950	1,235,090
Average Enrollment	1,044	1,070	1,100	



Number of Billable to Nonbillable Units - Top 10 Providers

	2019 Q3 Totals			2019 YTD Totals		
	Billable	Non-Billable	% Non-Billable	Billable	Non-Billable	% Non-Billable
WHCG	25421	316	1.2%	71,488	870	1.2%
APC	21792	281	1.3%	66,805	1,259	1.9%
Guest House	21514	392	1.8%	67,703	666	1.0%
JusticePoint	20869	276	1.3%	65,362	854	1.3%
Bell Therapy	13982	46	0.3%	41,751	301	0.7%
Summit	13576		0.0%	38,794		0.0%
Project Access	12570	184	1.5%	28,898	771	2.7%
OCHC	9547	152	1.6%	25,080	396	1.6%
MMHA	8669	117	1.3%	21,034	190	0.9%
WCS	7961	280	3.5%	18831	306	1.6%

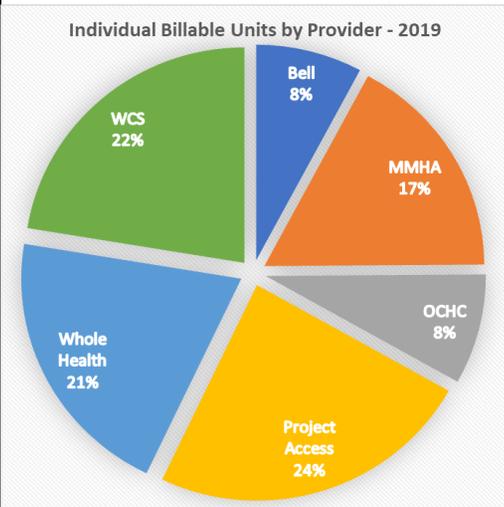
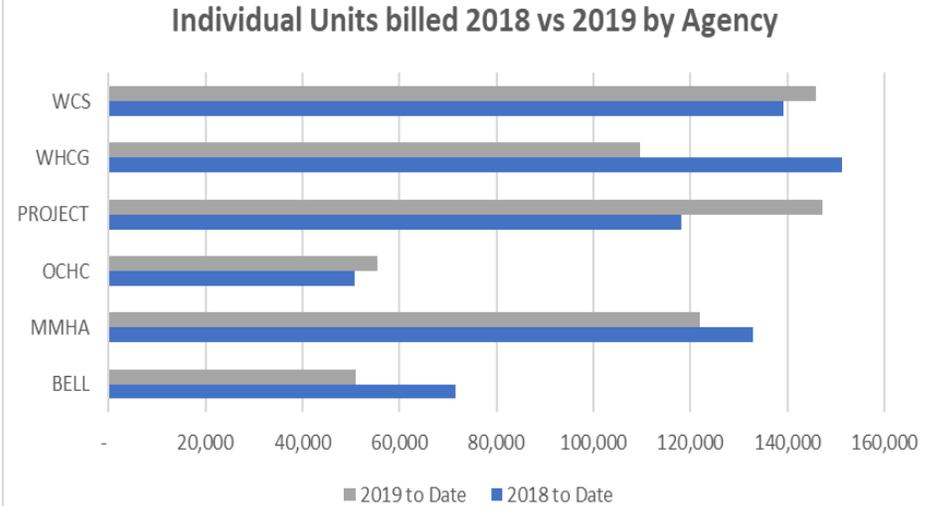


CSP (Community Support Program) DASHBOARD

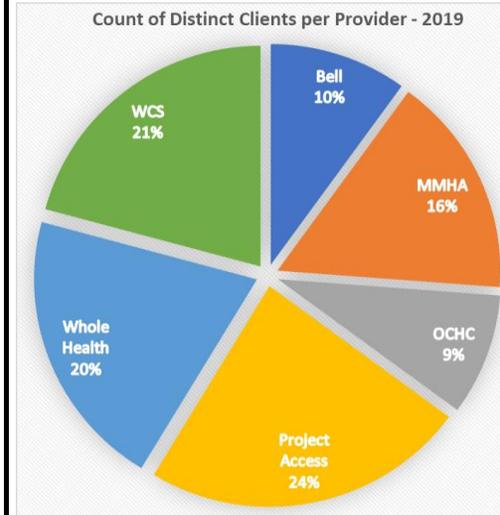
3rd Quarter September 2019

	Actual Sept YTD	2019 Annual Projection		
		Projection	Budget	Variance
Revenue	4,606,135	7,426,442	9,095,234	(1,668,792)
Expense				
Personnel	251,849	296,548	287,220	(9,328)
Svcs/Commodities	931	1,118	-	(1,118)
Other Chgs/Vendor	11,980,230	14,184,947	14,966,091	781,144
Capital	-	-	-	-
Cross Charges	946,641	1,387,306	1,316,108	(71,198)
Abatements	-	-	-	-
Total Expense	13,179,651	15,869,919	16,569,419	699,500
Tax Levy	8,573,516	8,443,477	7,474,185	(969,292)

Average Enrollment	1,292	1,292	1,267
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Agency	September	YTD Total
Bell	5,982	51,076
MMHA	12,799	121,897
OCHC	6,262	55,339
Project Access	19,883	147,335
Whole Health	10,741	109,722
WCS	15,043	146,020
Grand Total	70,710	631,389



Agency	September	YTD Ave per Month
Bell	138	134
MMHA	217	214
OCHC	115	118
Project Access	295	297
Whole Health	244	253
WCS	274	274
Grand Total	1,283	1,291

**COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication**

DATE: November 15, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: Report from the Director, Department of Health and Human Services, Providing an Informational Update Detailing Reimbursement for Crisis Intervention Services Included in the 2019-2021 State of Wisconsin Budget

Issue

The 2019-2021 Biennial State Budget includes a provision allowing the Department of Health Services (DHS) to reimburse counties for crisis intervention services provided to Medical Assistance Recipients. On October 21, 2019, DHS staff held a meeting and outlined the following recommendations for the crisis services expansion:

- **Recommendation 1**

- Calculate counties' contribution amounts using counties' full cost of providing crisis services in previous years and pay counties GPR on the remaining portion of the non-federal share of interim and WIMCR cost settlement payments

	FED Share	Non-FED Share
Cost Settlements	Counties receive about 83%	Counties' contribution and State's share
Interim Payments	Counties receive 100%	

- As originally proposed, GPR payments would have been made only on interim payments

- **Recommendation 2**

- Determine counties' contribution amount using the average of counties' crisis intervention service costs from calendar years 2016, 2017, and 2018
- This methodology reflects language in the legislature's version of the biennial budget; the Governor's partial veto gave DHS flexibility as to which year(s) to use

- **Recommendation 3**
 - Freeze counties' contribution amount at the amount calculated for calendar year 2020
 - That is, for calendar years 2021 and beyond, counties' contribution will remain the same as calculated for 2020
- **Recommendation 4**
 - Make GPR reimbursements to counties' as they submit claims for crisis intervention services equal to 25 percent of the non-federal share and make an additional GPR reimbursement, if necessary, at the time of cost settlement
- **Recommendation 5**
 - Construct regionalization criteria to give counties flexible options for being deemed to be operating on a regional basis

Medicaid-funded Crisis Intervention Services Provider Requirements	
Existing	DHS 34, Sub. III certified
Existing	Medicaid Certified
Regionalization Criteria	One of the following: <ol style="list-style-type: none"> 1) Participation in Regional 24/7 Crisis Call Center 2) Shared Services: may include stabilization services, staffing, training, EHRs, etc. 3) § 51.42 Multi-county program 4) Single County region under CCS

Analysis

Milwaukee County estimates **Recommendation 4** will create a savings of \$1,000,000 in local funding for FY 2020 and annually thereafter. Assuming these recommendations are approved and implemented, Behavioral Health Division administration recommends reinvesting these funds into crisis service enhancements and expansion.

Additional reimbursement for crisis service expansion beyond the 2016, 2017, and 2018 baseline will be funded through the Wisconsin Medicaid Cost Reporting (WIMCR) cost settlement process in the following fiscal year.

It should be noted this reimbursement mechanism only funds crisis service costs related to Medicaid-eligible individuals. Milwaukee County will need to continue to use local funding for crisis services provided to individuals not enrolled in Medicaid. For context, approximately 30% of Adult Mobile Team encounters are provided to individuals not enrolled in Medicaid.

Recommendation

This report is for informational purposes only.



Mary Jo Meyers, Director
Department of Health and Human Services

cc: Maria Perez, Finance Chairperson

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: November 15, 2019

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyer, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: From the Director, Department of Health and Human Services, Providing an Informational Report Notifying the Milwaukee County Mental Health Board of Fund Transfers Processed in the Previous Quarter

Issue

Per the “Behavioral Health Division (BHD) Fund Transfer Policy” adopted by the Mental Health Board (MHB), the BHD Fiscal Administrator will provide a quarterly informational report notifying the MHB as to any administrative fund transfers that have occurred during the previous quarter.

Background

Wisconsin Statutes 51.41 authorizes the MHB to propose an annual budget to the County Executive for BHD. Once this budget is approved by the County Executive, the budget provides the total spending authority for BHD for one calendar year. This budget reflects total expenditures, revenues, and property tax levy required for the operation of programs and services within BHD.

Throughout the course of the year, certain adjustments to the budget may be necessary to better reflect BHD’s actual experience. In most cases, these adjustments, or appropriation transfers, would increase or decrease BHD’s expenditures and revenues compared to its base budget while maintaining the same tax levy as established in the original budget.

Q1 2019 Fund Transfers

Title	Description	Total Funds Transferred
BJA Grant Award Fund Transfer	The Milwaukee County Behavioral Health Division is requesting a 2020 appropriation transfer in the amount of \$401,338 to recognize revenue and spending authority related to a grant from the Bureau of Justice Assistance for Comprehensive Opioid Abuse Site-based Program.	\$401,338

Respectfully Submitted,



Mary Jo Meyers, Director
Department of Health and Human Services

APPROPRIATION TRANSFER REQUEST

1699 R4E

MILWAUKEE COUNTY

FISCAL YEAR
2020

DEPT. NO.
6300

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DEPARTMENT NAME

Behavioral Health Division

Were Appropriations Requested Below Denied For The Current Budget?

No

No

Line No.	ACCOUNT DISTRIBUTION						OBJECT CODE DESCRIPTION	Transfer Request	DAS Account Modification
	Fund	Agency	Org. Unit	Revenue/ Object	Activity	Project			
TO (Credit)	77	630	6425	5199			SALARIES - WAGES BUDGET	\$ 67,029.00	
	77	630	6425	5312			ADJ - SOCIAL SEC TAXES	\$ 5,129.00	
	77	630	6425	5420			EMPLOYEE HEALTHCARE	\$ 10,055.00	
	77	630	6425	5421			EMPLOYEE PENSION	\$ 5,232.00	
	77	630	6425	5190			DIRECT LABOR TRANSFER IN	\$ 15,878.00	
	77	630	6425	5313			ADJ - SOCIAL SEC TAXES	\$ 1,213.00	
	77	630	6425	5490			FRINGE TRF -INDIRECT OUT	\$ 10,209.00	
	77	630	6425	6809			CONFERENCE EXPENSE	\$ 3,083.00	
	77	630	6425	6148			PROF. SERV-RECURRING OPER	\$ 193,840.00	
	77	630	6425	6030			ADVERTISING	\$ 300.00	
77	630	6425	8164			Purchase of Serv 51.42 Board	\$ 89,370.00		

TO TOTALS (Credit) \$ 401,338.00 \$ -

FROM (Debit)	77	630	6425	2699			Other Fed Grants & Reim	\$ 401,338.00	

FROM TOTALS (Debit) \$ 401,338.00 \$ -

E X P L A N A T I O N

The Milwaukee County Behavioral Health Division is requesting a 2020 appropriation transfer in the amount of \$401,338 to recognize revenue and spending authority related to a grant from the Bureau of Justice Assistance for Comprehensive Opioid Absute Site-based Program.

TYPE OF TRANSFER							TRANSFER NO.
	AP		EB			RB	

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

2019 Projected BHD Reserve Balances

	Year End 12/31/2017	2018 Contribution	2018 Balance	2019 Contribution	2019 Balance (Proj)
0785 Encumbrance Reser	917,971	1,731,256	2,649,227	-	2,649,227
0904 Wrap Reserve	8,288,238	803,515	9,091,752	(2,363,399)	6,728,353
0906 Capital Reserve	4,720,000	434,733	5,154,733	-	5,154,733
0905 Surplus Reserve	21,285,469	-	21,285,469	(901,147)	20,384,322
Total Reserves	35,211,678	2,969,504	38,181,182	(3,264,546)	34,916,636

Reserve Commitments

Committed

	Amount
Employment Initiative	\$ 75,000
CART Annual Expense	\$ 300,000
Board Analyst Annual Expense	\$ 100,000

Future Commitments

Retention / Severance Payments	\$ 5,100,000 (max)
Relocation Costs	\$ 4,700,000 (max)
2020 Expenditure Reduction	\$ 2,000,000

Total \$ **12,275,000**

**Behavioral Health Division
2021 Budget
Board/Committee Dates & Deliverables**

Date	Mental Health Board	Finance Committee	Other Deliverables
March 19, 2020	Public Comments – Budget		
March 26, 2020		2021 Budget Assumptions	
April 23, 2020	2021 Budget Assumptions		
June 4, 2020		➤ CFO/Finance Chair to present 2021 Preliminary Budget	
June 16, 2020		➤ Public Comments - Budget	Budget request narrative posted for public review
June 19, 2020			Budget amendments due
June 25, 2020		<ul style="list-style-type: none"> ➤ DHHS Director presents 2021 Recommended Budget ➤ Public Comments - Budget ➤ Committee reviews and votes on amendments ➤ Committee makes recommendation on 2021 Recommended Budget 	
July 9, 2020	<ul style="list-style-type: none"> ➤ DHHS Director presents final 2021 Recommended Budget ➤ Finance Committee Chair presents the Committee’s Budget recommendations to Board ➤ Board votes on 2021 Budget 		
July 15, 2020			Formal Budget Submission

The Board will be notified when the feedback/suggestions link on the Mental Health Board website/page regarding the 2021 Budget is active.

**Milwaukee County Behavioral Health Division
Budget Amendment Scoring Template
Budget Year 2020**

Amendment Name:
Amendment Number:
Amendment Submitted by:

Scoring Rubric

Criteria	1 - Low	4 - High
Fiscal Feasibility	Tax levy funded, no offset identified	Sustainable fund source identified and verified as realistic
Fit within Current Continuum of Care	Overlap with existing resources that are not at capacity	Currently does not exist in continuum or would expand capacity for high-demand services
Alignment with mission and vision	Not aligned with mission and vision of Milwaukee County BHD	Perfectly aligned with mission and vision of Milwaukee County BHD
Consistency with achieving statutory responsibility	Not expected to have measurable impact on Milwaukee County's statutory responsibilities	Foreseeable impact of reducing Chapter 51 liability by funding this project

Scoring Section

Criteria	1 - Low	2 - Medium Low	3 - Medium High	4 - Medium High
Fiscal Feasibility				
Fit within Current Continuum of Care				
Alignment with mission and vision				
Consistency with achieving statutory responsibility				

Total Score



Current Status: *Pending*

PolicyStat ID: 7245197



Date Issued: N/A
Effective: *Upon Approval*
Last Approved Date: N/A
Last Revised Date: N/A
Next Review: *3 years after approval*
Owner: *Matthew Fortman: Finance Director*
Policy Area: *Fiscal*
References:

MCMHB Budget Amendment Policy

Purpose:

To establish an amendment process for the annual budget.

Scope:

Milwaukee County Mental Health Board

Policy:

As outlined in 51.41 (1s), a core responsibility of the Milwaukee County Mental Health Board is to "allocate moneys for mental health functions, programs, and services in Milwaukee County within the mental health budget" As such, the MCMHB needs a clearly outlined policy on how to alter the requested budget.

Definitions:

MCMHB: Milwaukee County Mental Health Board

Requested Budget: budget developed by the BHD administration and submitted to the MCMHB

Procedure:

Each year, BHD administration will submit a budget to the MCMHB by mid-June at a date determined based on that year's budget calendar released in the first quarter of that year. With the publication of the budget, there will be an attached amendment template that outlines how to submit an amendment to the proposed budget.

Any member of the Milwaukee County Mental Health Board or citizen of Milwaukee County may submit an amendment through this process. Amendments will be submitted to a BHD staff member. All amendments will be compiled and scored by BHD staff based on the following criteria:

1. Financial feasibility
2. Amendment's fit with current continuum of care
3. Alignment with mission
4. Consistency with achieving statutory responsibilities

Amendments and scores will be submitted to the MCMHB Finance Committee and voted on at a meeting in

late June. The Finance Committee members will consider the score, but their final vote is entirely independent. The scores are non-binding.

References:

Wis. Stat. § 51.41(1s)

Wis. Stat. § 46.18(13)

Monitors:

(add content here)

Attachments:

[12_MCMHB Budget Amendment Scoring Template.xlsx](#)
[BHD Budget Amendment Template.xlsx](#)

Approval Signatures

Step Description	Approver	Date
	Matthew Fortman: Finance Director	pending

COPY

**Milwaukee County Mental Health Board
Finance Committee**

2020 Meeting Schedule

February 27, 2020, at 8:00 a.m. (Contracts Approval)

March 26, 2020, at 1:30 p.m. (Quarterly Meeting)

April 23, 2020 at 8:00 a.m. (Contracts Approval)

June 4, 2020, at 4:30 p.m. (Preliminary Budget Presentation)

June 16, 2020, at 4:30 p.m. (Budget/Public Comment)

June 18, 2020, at 8:00 a.m. (Contracts Approval)

June 25, 2020, at 1:30 p.m. (Budget Presentation/Public Comment/Budget Approval)

August 27, 2020, at 8:00 a.m. (Contracts Approval)

September 10, 2020, at 1:30 p.m. (Quarterly Meeting)

October 22, 2020, at 8:00 a.m. (Contracts Approval)

December 3, 2020, at 1:30 p.m. (Contracts Approval/Quarterly Meeting)